



# East Grand Forks Water & Light Department

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## WATER & LIGHT COMMISSION MEETING AGENDA

May 04, 2022

8:00 a.m., City Hall Council Chambers

1. Call meeting to order
2. Approve minutes from previous meeting - April 20, 2022
3. Bills and payroll
4. Comments from the public
5. Reports
  - a. Widseth
    - i. Todd
    - ii. Steve
  - b. City Attorney
6. Old Business
7. Department Heads
8. Commissioner's reports
9. Adjourn to May 18, 2022 at 8:00 a.m.

Individuals with disabilities, language barriers or other needs who plan to attend the meeting and will need special accommodations should contact Nancy Ellis, ADA Coordinator at (218)-773-2208. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements. Also, materials can be provided in alternative formats for people with disabilities or with limited English proficiency (LEP) by contacting the ADA Coordinator (218)-773-2208 five (5) days prior to the meeting.

Minutes of the regular meeting of the Water, Light, Power and Building Commission of the City of East Grand Forks, Minnesota held on April 20, 2022, at 8:00 am in the City Council Chambers.

Present: Beauchamp, Quirk, Grinde, DeMers

Absent: None

Also present: Keith Mykleseth, Ron Galstad, Brian Johnson, Todd Grabanski, Steve Emery, Todd Forster, Alex Breyer, Kevin Hatcher, Brianna Feil, Corey Thompson, Karla Anderson and Tyler Tretter.

It was moved by Commissioner Quirk seconded by Commissioner Grinde that the minutes of the previous regular meeting of April 6, 2022, be approved as read.

Voting Aye: Beauchamp, Quirk, Grinde, DeMers

Voting Nay: None

It was moved by Commissioner Grinde seconded by Commissioner Quirk to authorize the Secretary to issue payment of the recommended bills and payroll in the amount of \$1,575,105.64.

Voting Aye: Beauchamp, Quirk, Grinde, DeMers

Voting Nay: None

It was moved by Commissioner Grinde seconded by Commissioner Quirk to authorize WSN to prepare plans & specs for the 2022 Watermain Improvement Project; advertise for bids; set bid date for 10am on 5-24-22.

Voting Aye: Beauchamp, Quirk, Grinde, DeMers

Voting Nay: None

It was moved by Commissioner Grinde seconded by Commissioner Quirk to adjourn at 8:24 am to the next regular meeting on May 4, 2022, at 8:00 am to be held in the City Council Chambers.

Voting Aye: Beauchamp, Quirk, Grinde, DeMers

Voting Nay: None

Lori Maloney  
Commission Secretary

# Accounts Payable

## Check Register Totals Only

User: khatcher  
 Printed: 5/2/2022 - 2:02 PM



# City of East Grand Forks

P. O. Box 373  
 East Grand Forks, MN 56721  
 (218) 773-2483

Check	Date	Vendor No	Vendor Name	Amount	Voucher
517714	05/04/2022	ACM502	Acme Electric Companies	530.71	0
517715	05/04/2022	ADV501	Advanced Business Methods	73.45	0
517716	05/04/2022	AWW503	American Water Works Association	81.00	0
517717	05/04/2022	ARA500	Aramark Uniform Services	195.75	0
517718	05/04/2022	BOR501	Border States Electric Supply	2,477.92	0
517719	05/04/2022	COR503	Core & Main	15,471.80	0
517720	05/04/2022	DEI561	John & Linda Deitz	500.00	0
517721	05/04/2022	DIA501	Diamond Cleaning Supply	143.75	0
517722	05/04/2022	EAG501	Eagle Electric	10,540.58	0
517723	05/04/2022	EGF501	EGF City	123,614.52	0
517724	05/04/2022	ELE502	Electro Watchman, Inc	6,285.82	0
517725	05/04/2022	EXP501	Exponent	355.00	0
517726	05/04/2022	FIS501	Fisher Scientific Co LLC	1,218.53	0
517727	05/04/2022	FRO501	Frontier Energy Inc	1,851.36	0
517728	05/04/2022	GFT501	GF Thur-O-Clean	962.69	0
517729	05/04/2022	UB*01309	Jennifer Hedia	26.02	0
517730	05/04/2022	HOM501	Home of Economy	86.90	0
517731	05/04/2022	UB*01312	Ifrah Isaq	114.76	0
517732	05/04/2022	LUK562	Michael Lukasz	500.00	0
517733	05/04/2022	LUN501	Lunseth Plumbing & Heating	863.53	0
517734	05/04/2022	MND506	MN Dept of Health - Plan Review	150.00	0
517735	05/04/2022	NOR507	Northdale Oil	146.92	0
517736	05/04/2022	NOR502	Northern Plumbing Supply	64.13	0
517737	05/04/2022	PIT501	Pitney Bowes	5,000.00	0
517738	05/04/2022	UB*01310	Ariel N Redman	200.12	0
517739	05/04/2022	RES501	Resco	573.34	0
517740	05/04/2022	RMB500	RMB Environmental Laboratories, Inc	110.00	0
517741	05/04/2022	UB*01311	Rosemary Rosales	56.56	0
517742	05/04/2022	UB*01313	Gabriel Ryappy	19.35	0
517743	05/04/2022	CHA502	The Chamber of EGF/GF	112.00	0
517744	05/04/2022	TOS502	Toshiba Financial Services	603.64	0
517745	05/04/2022	USB502	US Bank Corporate Payment Systems	2,201.95	0
517746	05/04/2022	VAL560	Valley Golf	2,920.00	0
517747	05/04/2022	VER500	Verizon Wireless	258.68	0
517748	05/04/2022	VIL560	Pedro Villareal	350.00	0
517749	05/04/2022	WAT501	Water & Light Department	16,728.90	0
517750	05/04/2022	WAT503	Water Research Foundation	1,169.00	0
517751	05/04/2022	WES501	Wesco Receivables Corp	1,109.00	0
517752	05/04/2022	WID501	Widseth Smith Nolting & Assoc Inc	56,423.57	0
517753	05/04/2022	XCE501	Xcel Energy	4,278.45	0
Check Total:				258,369.70	

## Transaction Detail - Summary

Trans Date	Posting Date	MCCG Code	MCC	Merchant Category Code Description	Merchant Name	Merchant State/Province	Taxpayer ID Number (TIN)	Trans Amount	Posting Type	Purchase ID	Trans Status	Disputed Status
<b>Name:</b> TODD GRABANSKI <b>Account Number:</b> **6344 <b>Optional 1:</b> <b>Optional 2:</b> <b>Lost/Stolen Account:</b> <b>Replacement Account:</b> <b>Billing Type:</b> Centrally Billed Account												
<a href="#">03/28/2022</a>	03/29/2022	240491	8220	COLLEGES,UNIVERSITIES	NW LINEMAN COLLEGE STUDEN	ID	820468903	\$ 616.00	<a href="#">Memo</a>	CIGT-008724C	Not Reviewed	No
<b>Name:</b> BRIAN JOHNSON <b>Account Number:</b> **2647 <b>Optional 1:</b> <b>Optional 2:</b> <b>Lost/Stolen Account:</b> <b>Replacement Account:</b> <b>Billing Type:</b> Centrally Billed Account												
<a href="#">03/22/2022</a>	03/25/2022	240493	3690	COURTYARD BY MARRIOTT	COURTYARD BY MARRIOTT	MN	271592826	120.31	<a href="#">Memo</a>	M08482	Not Reviewed	No
<a href="#">04/22/2022</a>	04/22/2022	240493	7011	OTHER HOTELS	TIMBERLAKE LODGE & HOTEL	MN	260326278	316.44	<a href="#">Memo</a>	1	Not Reviewed	No
<b>Name:</b> KRIS KOVAR <b>Account Number:</b> **9796 <b>Optional 1:</b> CITY OF EGF <b>Optional 2:</b> <b>Lost/Stolen Account:</b> <b>Replacement Account:</b> <b>Billing Type:</b> Centrally Billed Account												
<a href="#">03/23/2022</a>	03/24/2022	240499	5942	BOOK STORES	AMZN MKTP US*160OP7LN1	WA	202936165	107.11	<a href="#">Memo</a>	113-6301642-66594	Not Reviewed	No
<a href="#">03/29/2022</a>	03/30/2022	240499	5942	BOOK STORES	AMZN MKTP US*168NI65C0	WA	202936165	71.72	<a href="#">Memo</a>	113-3753549-35970	Not Reviewed	No
<a href="#">04/02/2022</a>	04/04/2022	240507	5045	WHOLESALE COMPUTERS/	SERVER SUPPLY.COM INC	NY	200822504	49.50	<a href="#">Memo</a>	000000000000000000	Not Reviewed	No
<b>Name:</b> MEL METZ <b>Account Number:</b> **0924 <b>Optional 1:</b> <b>Optional 2:</b> <b>Lost/Stolen Account:</b> <b>Replacement Account:</b> <b>Billing Type:</b> Centrally Billed Account												
<a href="#">03/25/2022</a>	03/28/2022	240506	5542	AUTOMATED FUEL DISPENSERS	HOLIDAY STATIONS 3548	MN	410880942	40.32	<a href="#">Memo</a>	00059939	Not Reviewed	No
<b>Name:</b> KEITH MYKLESETH <b>Account Number:</b> **9721 <b>Optional 1:</b> <b>Optional 2:</b> <b>Lost/Stolen Account:</b> <b>Replacement Account:</b> <b>Billing Type:</b> Centrally Billed Account												
<a href="#">03/22/2022</a>	03/24/2022	240493	3501	HOLIDAY INNS	HOLIDAY INN EXPRESS	MN	204318385	105.96	<a href="#">Memo</a>	1819111	Not Reviewed	No

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<b>Name:</b> RAY RAKOCZY <b>Account Number:</b> **5668 <b>Optional 1:</b> <b>Optional 2:</b> <b>Lost/Stolen Account:</b> <b>Replacement Account:</b> <b>Billing Type:</b> Centrally Billed Account												
<a href="#">03/31/2022</a>	04/04/2022	240507	5200	HOME SUPPLY WAREHOUSE STORES	MENARDS GRAND FORKS ND	ND	390989248	\$ 258.83	<a href="#">Memo</a>		Not Reviewed	No
<a href="#">04/05/2022</a>	04/06/2022	240491	8999	PROFESSIONAL SERVICES	SQ *INTEGRITY SHIPPING &	ND	800429876	12.53	<a href="#">Memo</a>	00023058430154297	Not Reviewed	No
<a href="#">04/20/2022</a>	04/21/2022	240491	8999	PROFESSIONAL SERVICES	SQ *INTEGRITY SHIPPING &	ND	800429876	13.02	<a href="#">Memo</a>	00011529215113040	Not Reviewed	No
<b>Name:</b> MAREN SWINGEN <b>Account Number:</b> **9812 <b>Optional 1:</b> <b>Optional 2:</b> <b>Lost/Stolen Account:</b> <b>Replacement Account:</b> <b>Billing Type:</b> Centrally Billed Account												
<a href="#">04/13/2022</a>	04/13/2022	240500	5818	LARGE DIGITAL GOODS MERCHANT	PRIME VIDEO	WA	820544687	(6.42)	<a href="#">Memo</a>	D01-6992630-27810	Not Reviewed	No
<a href="#">04/13/2022</a>	04/13/2022	240500	5818	LARGE DIGITAL GOODS MERCHANT	PRIME VIDEO*1H76Q7YK2	WA	911986545	6.42	<a href="#">Memo</a>	D01-6992630-27810	Not Reviewed	No
<b>Name:</b> COREY THOMPSON <b>Account Number:</b> **9747 <b>Optional 1:</b> <b>Optional 2:</b> <b>Lost/Stolen Account:</b> <b>Replacement Account:</b> <b>Billing Type:</b> Centrally Billed Account												
<a href="#">03/22/2022</a>	03/23/2022	240506	5542	AUTOMATED FUEL DISPENSERS	HOLIDAY STATIONS 3548	MN	410880942	41.65	<a href="#">Memo</a>	00058227	Not Reviewed	No
<a href="#">04/03/2022</a>	04/04/2022	240498	7399	BUSINESS SERVICES -OTHER	AMAZON WEB SERVICES	WA	911986545	3.50	<a href="#">Memo</a>	80000012848971	Not Reviewed	No
<a href="#">04/09/2022</a>	04/11/2022	240491	4814	TELECOM SVC/CRED CRD CALL	ZOOM.US 888-799-9666	CA	611648780	16.06	<a href="#">Memo</a>	opsnth1mydbv6zy	Not Reviewed	No

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<u>Trans Date</u>	<u>Posting Date</u>	<u>MCCG Code</u>	<u>MCC</u>	<u>Merchant Category Code Description</u>	<u>Merchant Name</u>	<u>Merchant State/Province</u>	<u>Taxpayer ID Number (TIN)</u>	<u>Trans Amount</u>	<u>Posting Type</u>	<u>Purchase ID</u>	<u>Trans Status</u>	<u>Disputed Status</u>
<a href="#">04/19/2022</a>	04/20/2022	240499	5942	BOOK STORES	AMZN MKTP US*1O8ZH27T1	WA	202936165	\$ 429.00	<a href="#">Memo</a>	114-4634127-31730	Not Reviewed	No

Total Number of Records: 17

Total

**\$2,201.95**

End of Report

## Rebates 5-4-22

AC & ECM	Villareal	\$ 350.00
Commercial Lighting Replacement	Valley Golf - 93 Fixtures	\$ 2,920.00
Dishwasher	Campos Jr.	\$ 50.00
ECM	Kalenze	\$ 150.00
ECM	Segovia	\$ 150.00
ECM	McLeod	\$ 150.00
Refrigerator	Cash	\$ 75.00
Residential Weatherization	Dietz - 3 Windows	\$ 500.00
Residential Weatherization	Lukasz - 2 Windows	\$ 500.00
Top Load Washer	Barrett	\$ 75.00
<b>Total</b>		<u>\$ 4,920.00</u>