



# East Grand Forks Water & Light Department

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## WATER & LIGHT COMMISSION MEETING AGENDA

April 20, 2022

8:00 a.m., City Hall Council Chambers

1. Call meeting to order
2. Approve minutes from previous meeting - April 06, 2022
3. Bills and payroll
4. Comments from the public
5. Reports
  - a. Widseth
    - i. Todd
    - ii. Steve
  - b. City Attorney
6. Old Business
7. 2022 Watermain Improvements - Plans & Specifications
8. Department Heads
9. Commissioner's reports
10. Adjourn to May 04, 2022 at 8:00 a.m.

Individuals with disabilities, language barriers or other needs who plan to attend the meeting and will need special accommodations should contact Nancy Ellis, ADA Coordinator at (218)-773-2208. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements. Also, materials can be provided in alternative formats for people with disabilities or with limited English proficiency (LEP) by contacting the ADA Coordinator (218)-773-2208 five (5) days prior to the meeting.

Minutes of the regular meeting of the Water, Light, Power and Building Commission of the City of East Grand Forks, Minnesota held on April 6, 2022, at 8:00 am in the City Council Chambers.

Present: Beauchamp, Quirk (remote), Grinde, DeMers

Absent: None

Also present: Keith Mykleseth, Brian Johnson, Todd Grabanski, Steve Emery, Todd Forster, Alex Breyer, Kevin Hatcher, Brianna Feil (remotely) and Karla Anderson.

It was moved by Commissioner Quirk seconded by Commissioner Grinde that the minutes of the previous regular meeting of March 16, 2022, be approved as read.

Voting Aye: Beauchamp, Quirk, Grinde, DeMers

Voting Nay: None

It was moved by Commissioner DeMers seconded by Commissioner Quirk to authorize the Secretary to issue payment of the recommended bills and payroll in the amount of \$238,053.93.

Voting Aye: Beauchamp, Quirk, Grinde, DeMers

Voting Nay: None

It was moved by Commissioner Grinde seconded by Commissioner Quirk to approve Change Order #1 for the 2021 Water Main Replacement Project contract with Taggart Contracting in the amount of \$13,717.

Voting Aye: Beauchamp, Quirk, Grinde, DeMers

Voting Nay: None

It was moved by Commissioner Grinde seconded by Commissioner DeMers to approve the bid from Parsons Electric LLC in the amount of \$43,111.55 for the 2022 Miscellaneous Electrical Distribution Construction Projects.

Voting Aye: Beauchamp, Quirk, Grinde, DeMers

Voting Nay: None

It was moved by Commissioner DeMers seconded by Commissioner Grinde to approve Essay #2 and Essay #3 as winners for the local MMUA Tom Bovitz Memorial Scholarship Contest with both receiving a \$500 scholarship. Essay #3 was chosen to advance on to the state MMUA Scholarship Contest for a chance to win an additional \$500 to \$2000 scholarship money.

Voting Aye: Beauchamp, Quirk, Grinde, DeMers

Voting Nay: None

It was moved by Commissioner DeMers seconded by Commissioner Quirk to adopt the revised Distributed Energy Resource Tariff and Rules as presented and instruct staff to file updated information on the website and keep a hard copy in the W&L Business office.

Voting Aye: Beauchamp, Quirk, Grinde, DeMers

Voting Nay: None

It was moved by Commissioner Quirk seconded by Commissioner Grinde to adjourn at 8:43 am to the next regular meeting on April 20, 2022, at 8:00 am to be held in the City Council Chambers.

Voting Aye: Beauchamp, Quirk, Grinde, DeMers

Voting Nay: None

Lori Maloney  
Commission Secretary

Accounts Payable  
Check Register Totals Only

User: khatcher  
Printed: 4/6/2022 - 10:08 AM



**City of East Grand Forks**

P. O. Box 373  
East Grand Forks, MN 56721  
(218) 773-2483

Check	Date	Vendor No	Vendor Name	Amount	Voucher
517667	04/06/2022	COM500	Commissioner of Revenue	54,916.00	0
517668	04/06/2022	MMP501	MMPA c/o Avant Energy	781,897.67	0
				<hr/> <hr/>	
Check Total:				836,813.67	
				<hr/> <hr/>	

# Accounts Payable

## Check Register Totals Only

User: khatcher  
 Printed: 4/18/2022 - 10:36 AM



# City of East Grand Forks

P. O. Box 373  
 East Grand Forks, MN 56721  
 (218) 773-2483

Check	Date	Vendor No	Vendor Name	Amount	Voucher
517669	04/20/2022	ACM502	Acme Electric Companies	91.10	0
517670	04/20/2022	ALL503	All Pro Embroidery	100.00	0
517671	04/20/2022	AME505	American Welding & Gas, Inc.	3,154.00	0
517672	04/20/2022	AQU501	Aqua-Pure Inc	8,082.80	0
517673	04/20/2022	ARA500	Aramark Uniform Services	212.83	0
517674	04/20/2022	BER568	Katie Bergeron	500.00	0
517675	04/20/2022	BOR501	Border States Electric Supply	18.45	0
517676	04/20/2022	HOM502	Henry Borysewicz	1,500.00	0
517677	04/20/2022	BUS501	Business Essentials	160.27	0
517678	04/20/2022	CEN501	CenturyLink	97.40	0
517679	04/20/2022	COR502	Corpro Companies Inc	3,280.00	0
517680	04/20/2022	DAK502	Dakota Supply Group	613.31	0
517681	04/20/2022	EGF501	EGF City	574,720.71	0
517682	04/20/2022	EME562	Kendra Emery	500.00	0
517683	04/20/2022	EXP501	Exponent	350.00	0
517684	04/20/2022	FAS501	Fastenal Company	124.71	0
517685	04/20/2022	FOR505	Forum Communications Company	270.00	0
517686	04/20/2022	GAL501	Galstad Jensen & McCann PA	837.00	0
517687	04/20/2022	HAW501	Hawkins Inc	691.49	0
517688	04/20/2022	UB*01306	Ron Heaser	882.93	0
517689	04/20/2022	HOM501	Home of Economy	23.03	0
517690	04/20/2022	HUG501	Hugo's #5	82.76	0
517691	04/20/2022	IHM500	iHeartMedia	651.44	0
517692	04/20/2022	KRO500	KROX-AM	385.00	0
517693	04/20/2022	PRA501	Linde Gas & Equipment Inc	33.73	0
517694	04/20/2022	HAR501	Local Ace	142.62	0
517695	04/20/2022	JEM501	MaxAir, LLC	3,594.27	0
517696	04/20/2022	MID501	Midcontinent Communications	250.00	0
517697	04/20/2022	UB*01307	Chelsea Morin	110.26	0
517698	04/20/2022	NET501	NetWork Center Inc	968.41	0
517699	04/20/2022	PIT504	Pitney Bowes	1,032.00	0
517700	04/20/2022	RES501	Resco	303.73	0
517701	04/20/2022	RMB500	RMB Environmental Laboratories, Inc	95.00	0
517702	04/20/2022	ROT501	Roto-Rooter	115.00	0
517703	04/20/2022	STU501	Stuart C Irby Co	113.96	0
517704	04/20/2022	SUN500	Sun Dot Communications, LLC	89.99	0
517705	04/20/2022	VAL502	Valley Truck	617.72	0
517706	04/20/2022	VIK501	Viking Industrial Center	110.16	0
517707	04/20/2022	VIL501	Vilandre Heating & A/C	848.58	0
517708	04/20/2022	WAT501	Water & Light Department	2,251.28	0
517709	04/20/2022	WAT502	WaterISAC	275.00	0
517710	04/20/2022	WAP500	Western Area Power Administration	118,547.09	0
517711	04/20/2022	UB*01308	Kalen Wiseth	63.39	0
517712	04/20/2022	XCE501	Xcel Energy	6,735.50	0
517713	04/20/2022	XCE502	Xcel Energy	4,665.05	0
Check Total:				738,291.97	

## Rebates 4-20-22

Dishwasher	Foerster	\$ 50.00
ECM	Minske	\$ 150.00
ECM	Johnson	\$ 150.00
Infrared Audit	Simmons	\$ 150.00
Infrared Audit	Dintzner	\$ 150.00
Infrared Audit	New Americans Integration Center	\$ 150.00
Infrared Audit	Hatcher	\$ 150.00
Infrared Audit	Kinney	\$ 150.00
	<b>Total</b>	<u>\$ 1,100.00</u>

# Request for Water and Light Commission Action

**Date:** April 15, 2022  
**To:** Water and Light Commissioners  
**From:** Steve Emery, PE  
**RE:** File Plans & Specifications - 2022 Watermain Improvements

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## **Background:**

We have completed Plans and Specifications for the 2022 Watermain Improvement project and are looking to file Plans and Specifications, set the Bid Date and get authorization to proceed with Advertising for Bids.

## **Recommendation:**

Authorize Widseth to proceed with Advertising for Bids and set the bid date for 10:00 A.M on May 24, 2022.