



East Grand Forks Water & Light Department

Life Connected Since 1909

WATER & LIGHT COMMISSION MEETING AGENDA

March 16, 2022

8:00 a.m., City Hall Council Chambers

1. Call meeting to order
2. Approve minutes from previous meeting - March 02, 2022
3. Bills and payroll
4. Comments from the public
5. Reports
 - a. Widseth
 - i. Todd
 - ii. Steve
 - b. City Attorney
6. Old Business
7. Water Treatment Plant Internship
8. 2022 Salvage Electric Inventory
9. Department Heads
10. Commissioner's reports
11. Adjourn to April 06, 2022 at 8:00 a.m.

Individuals with disabilities, language barriers or other needs who plan to attend the meeting and will need special accommodations should contact Nancy Ellis, ADA Coordinator at (218)-773-2208. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements. Also, materials can be provided in alternative formats for people with disabilities or with limited English proficiency (LEP) by contacting the ADA Coordinator (218)-773-2208 five (5) days prior to the meeting.

Minutes of the regular meeting of the Water, Light, Power and Building Commission of the City of East Grand Forks, Minnesota held on March 2, 2022, at 8:00 am in the City Council Chambers.

Present: Beauchamp, Quirk (remote), Grinde

Absent: DeMers

Also present: Keith Mykleseth, Ron Galstad, Brian Johnson, Todd Grabanski, Steve Emery, Todd Forster, Alex Breyer – WSN, Kevin Hatcher, Corey Thompson, Tyler Tretter and Karla Anderson.

It was moved by Commissioner Quirk seconded by Commissioner Grinde that the minutes of the previous regular meeting of February 16, 2022, be approved as read.

Voting Aye: Beauchamp, Quirk, Grinde

Voting Nay: None

It was moved by Commissioner Quirk seconded by Commissioner Grinde to authorize the Secretary to issue payment of the recommended bills and payroll in the amount of \$564,265.05.

Voting Aye: Beauchamp, Quirk, Grinde

Voting Nay: None

It was moved by Commissioner Quirk seconded by Commissioner Grinde to award the bid for the 2022 Water Meter Replacement Project to Milbank Winwater in the amount of \$240,355.10.

Voting Aye: Beauchamp, Quirk, Grinde

Voting Nay: None

It was moved by Commissioner Quirk seconded by Commissioner Grinde to award the bid for the 2022 Electrical Equipment and Material Project to Border States Electric in the amount of \$55,171.88; IRBY in the amount of \$3,005.20; RESCO in the amount of \$17,386.62; and WESCO in the amount of \$6,539.80.

Voting Aye: Beauchamp, Quirk, Grinde

Voting Nay: None

It was moved by Commissioner Quirk seconded by Commissioner Grinde to adjourn at 8:27 am to the next regular meeting on March 16, 2022, at 8:00 am to be held in the City Council Chambers.

Voting Aye: Beauchamp, Quirk, Grinde

Voting Nay: None

Lori Maloney
Commission Secretary

Accounts Payable
Check Register Totals Only

User: khatcher
Printed: 3/9/2022 - 2:19 PM



City of East Grand Forks

P. O. Box 373
East Grand Forks, MN 56721
(218) 773-2483

Check	Date	Vendor No	Vendor Name	Amount	Voucher
517569	03/09/2022	COM500	Commissioner of Revenue	66,522.00	0
517570	03/09/2022	HAL500	Halstad Telephone Company	1,534.09	0
517571	03/09/2022	MMP501	MMPA c/o Avant Energy	693,745.69	0
517572	03/09/2022	VER500	Verizon Wireless	260.28	0
				<hr/> <hr/>	
Check Total:				762,062.06	
				<hr/> <hr/>	

Accounts Payable

Check Register Totals Only

User: khatcher
 Printed: 3/14/2022 - 3:16 PM



City of East Grand Forks

P. O. Box 373
 East Grand Forks, MN 56721
 (218) 773-2483

Check	Date	Vendor No	Vendor Name	Amount	Voucher
517573	03/16/2022	ABS500	Absolute Refrigeration	200.00	0
517574	03/16/2022	AES500	Advanced Engineering and Environme	314.00	0
517575	03/16/2022	APC500	American Payment Centers	236.79	0
517576	03/16/2022	AND501	Anderson Bros Body Shop	2,941.28	0
517577	03/16/2022	AQU501	Aqua-Pure Inc	6,822.36	0
517578	03/16/2022	ARA500	Aramark Uniform Services	212.83	0
517579	03/16/2022	BOR501	Border States Electric Supply	14,188.67	0
517580	03/16/2022	BUS552	Carol Bushy	500.00	0
517581	03/16/2022	COM505	Complete Pest Control Inc	250.00	0
517582	03/16/2022	COP500	Copy Cat Printing	821.65	0
517583	03/16/2022	DIA501	Diamond Cleaning Supply	855.49	0
517584	03/16/2022	EGF501	EGF City	605,228.56	0
517585	03/16/2022	EXP501	Exponent	910.24	0
517586	03/16/2022	FOR505	Forum Communications Company	270.00	0
517587	03/16/2022	GAL501	Galstad Jensen & McCann PA	337.50	0
517588	03/16/2022	GFT501	GF Thur-O-Clean	268.00	0
517589	03/16/2022	GOP501	Gopher State One-Call	9.45	0
517590	03/16/2022	GRA507	Grainger	1,035.98	0
517591	03/16/2022	GRA505	Graymont (WI) LLC	6,833.19	0
517592	03/16/2022	HAN565	Diane Hangsleben	500.00	0
517593	03/16/2022	HAW501	Hawkins Inc	280.29	0
517594	03/16/2022	HUG501	Hugo's #5	93.67	0
517595	03/16/2022	IPS501	Interstate Power Systems Inc	3,172.94	0
517596	03/16/2022	JOH511	Johnson Controls	7,862.44	0
517597	03/16/2022	KOR501	KorTerra Inc	1,800.00	0
517598	03/16/2022	HAR501	Local Ace	228.62	0
517599	03/16/2022	MID501	Midcontinent Communications	250.00	0
517600	03/16/2022	WIN500	Milbank Winwater Works	2,145.82	0
517601	03/16/2022	MND501	MN Dept of Commerce	2,777.94	0
517602	03/16/2022	MDH501	MN Dept of Health (MDH)	7,258.00	0
517603	03/16/2022	MND507	MN Dept of Labor & Industry	100.00	0
517604	03/16/2022	NET501	NetWork Center Inc	964.26	0
517605	03/16/2022	NOR507	Northdale Oil	90.01	0
517606	03/16/2022	PIT501	Pitney Bowes	5,000.00	0
517607	03/16/2022	RED501	Red Wing Business Advantage Acct	175.00	0
517608	03/16/2022	RMB500	RMB Environmental Laboratories, Inc	190.00	0
517609	03/16/2022	STE501	Sterling Carpet One	6,022.99	0
517610	03/16/2022	STU501	Stuart C Irby Co	182.11	0
517611	03/16/2022	SUN500	Sun Dot Communications, LLC	89.99	0
517612	03/16/2022	TOS502	Toshiba Financial Services	259.39	0
517613	03/16/2022	VAL501	Valley Door	434.00	0
517614	03/16/2022	WAT501	Water & Light Department	3,095.53	0
517615	03/16/2022	WAP500	Western Area Power Administration	143,618.61	0
517616	03/16/2022	WID501	Widseth Smith Nolting & Assoc Inc	26,334.07	0
517617	03/16/2022	XCE502	Xcel Energy	4,665.05	0
				859,826.72	
Check Total:					

3-16-22 Rebates

Dishwasher	Crews	\$ 50.00
ECM	Hearn	\$ 150.00
ECM	Qualley	\$ 150.00
ECM	Bissonette	\$ 150.00
ECM	Miller	\$ 150.00
ECM	Hamilton	\$ 150.00
ECM	Brundin	\$ 150.00
ECM	Mason	\$ 150.00
Front Load Washer	Best	\$ 100.00
Refrigerator/Dishwasher/Recycle	Schroeder	\$ 175.00
Residential Weatherization	Bushy - 7 Windows	\$ 500.00
Residential Weatherization	Hangsleben - 1 Window	\$ 500.00
Total		<u>\$ 2,375.00</u>

Request for Water and Light Commission Action

Date: 3-9-2022

To: Water & Light Commission; GM Keith Mykleseth

From: Brian Johnson

RE: Water Plant Internship

Background:

The Water Treatment Plant would again like to offer a summer internship to a local college student. Work would be limited to 100 days for a full time student. Last year we offered \$17 per hour, however we not able to generate any interested parties. I am looking for a recommendation in the \$18-20 per hour range, as I feel this will be necessary to secure a good individual and help with future recruiting purposes.

Recommendation:

Approval to seek student to fill Water Plant Intern position. Recommend rate of pay.

Request for Water and Light Commission Action

Date: 3-14-2022

To: Water & Light Commission

From: Todd Grabanski

RE: Surplus Obsolete Items

Background:

Attached parts are obsolete since lights have been converted to led lighting.

Recommendation:

I recommend to surplus items at the same site the city uses for their salvage of surplus items.

Salvage Info

Item	Description	Salvage Quantity
ED39.991.00.00.0	175 W Metal-arc Lamp	7
ED39.992.00.00.0	175 W Metal-arc Lamp M-57 Small Bulb	12
ED40.001.00.00.0	1000 W Metal-arc Lamp	6
ED40.031.00.00.0	Traffic Lamp	57
ED40.033.00.00.0	Sorlie Bridge Lamps - 39W	17
ED40.055.00.00.0	100 W Hps Lamp	7
ED40.060.00.00.0	200 W Hps Lamp	9
ED40.063.00.00.0	250 W Hps Lamp	19
ED40.064.00.00.0	400 W Hps Lamp	37
ED41.048.00.00.0	150 W Hps Fixture Dark-sky Avenue	14
ED41.054.00.00.0	400 W Hps Fixture	13
ED41.055.00.00.0	400 W Hps Fixture Off-roadway Light	14
ED41.090.00.00.0	FIXTURE FOR SORLIE BRIDGE	4
ED42.100.00.00.0	Starter Boards	21
ED40.003.00.00.0	1500 W 125/130v Lamp	3
ED42.020.00.00.0	Holophane 400 W Hps 07186-mtb Ballast	4
ED42.021.00.00.0	Holophane 400w Hps Ehps400hpmt Ballast	4