



# East Grand Forks Water & Light Department

*Life Connected Since 1909*

## Water & Light Commission Meeting Agenda November 17, 2021 8:00 a.m., City Hall Council Chambers

1. Call meeting to order
2. Approve minutes from previous meeting –November 3, 2021
3. Bills and payroll
4. Comments from the public
5. Reports
  - a. Widseth Smith Nolting
    - i. Todd
    - ii. Steve or Dustin
  - b. City Attorney
6. Old Business
7. 2022 Electric & Water Rates
8. Department Heads
9. Commissioner's reports
10. Adjourn to December 1, 2021 at 8:00 a.m.

Individuals with disabilities, language barriers or other needs who plan to attend the meeting and will need special accommodations should contact Nancy Ellis, ADA Coordinator at (218)-773-2208. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements. Also, materials can be provided in alternative formats for people with disabilities or with limited English proficiency (LEP) by contacting the ADA Coordinator (218)-773-2208 five (5) days prior to the meeting.

Minutes of the regular meeting of the Water, Light, Power and Building Commission of the City of East Grand Forks, Minnesota on November 3, 2021 at 8:00 a.m held in the City Council Chambers.

Present: Grinde, Beauchamp, Quirk, DeMers

Absent: None

Also present: Keith Mykleseth, Ron Galstad, Brian Johnson, Jeff Olson, Steve Emery, Brianna Feil, Kevin Hatcher, Corey Thompson and Karla Anderson.

It was moved by Commissioner Beauchamp seconded by Commissioner Quirk that the minutes of the previous regular meeting of October 20, 2021, be approved as read.

Voting Aye: Grinde, Beauchamp, Quirk, DeMers

Voting Nay: None

It was moved by Commissioner Quirk seconded by Commissioner Beauchamp to authorize the Secretary to issue payment of the recommended bills and payroll in the amount of \$175,089.31.

Voting Aye: Grinde, Beauchamp, Quirk, DeMers

Voting Nay: None

It was moved by Commissioner Quirk seconded by Commissioner DeMers to authorize WSN to prepare plans and specs for the 2022 Watermain Replacement project.

Voting Aye: Grinde, Beauchamp, Quirk, DeMers

Voting Nay: None

It was moved by Commissioner Quirk seconded by Commissioner Beauchamp approving Brady Martz & Associates to provide audit services for the Water & Light Commission for 2021.

Voting Aye: Grinde, Beauchamp, Quirk, DeMers

Voting Nay: None

It was moved by Commissioner Quirk seconded by Commissioner DeMers to approve the request to post the Electric and Water Distribution Superintendent Position; direct staff to notify the Civil Service Secretary to begin the hiring process; advertising internally and externally simultaneously for the non-union position.

Voting Aye: Grinde, Beauchamp, Quirk, DeMers

Voting Nay: None

It was moved by Commissioner Quirk seconded by Commissioner Beauchamp to approve the proposed Memorandum of Agreement for the Master Electrician Position with the Teamsters Local 120 Union.

Voting Aye: Grinde, Beauchamp, Quirk, DeMers

Voting Nay: None

It was moved by Commissioner Quirk seconded by Commissioner Beauchamp to adjourn at 9:03 am to the next regular meeting on November 17, 2021 at 8:00 am to be held in the City Council Chambers.

Voting Aye: Grinde, Beauchamp, Quirk, DeMers

Voting Nay: None

Lori Maloney  
Commission Secretary

# Accounts Payable

## Check Register Totals Only

User: khatcher  
Printed: 11/10/2021 - 11:34 AM



# City of East Grand Forks

P. O. Box 373  
East Grand Forks, MN 56721  
(218) 773-2483

Check	Date	Vendor No	Vendor Name	Amount	Voucher
517232	11/10/2021	COM500	Commissioner of Revenue	53,108.00	0
517233	11/10/2021	HAL500	Halstad Telephone Company	1,535.20	0
517234	11/10/2021	MMP501	MMPA c/o Avant Energy	744,153.85	0
				<hr/> <hr/>	
Check Total:				798,797.05	
				<hr/> <hr/>	

# Accounts Payable

## Check Register Totals Only

User: khatcher  
 Printed: 11/15/2021 - 1:44 PM



# City of East Grand Forks

P. O. Box 373  
 East Grand Forks, MN 56721  
 (218) 773-2483

Check	Date	Vendor No	Vendor Name	Amount	Voucher
517235	11/17/2021	UB*01194	Jessica Alcozer	23.31	0
517236	11/17/2021	AMC501	AM Conservation Group Inc	915.04	0
517237	11/17/2021	AME505	American Welding & Gas, Inc.	2,199.25	0
517238	11/17/2021	AQU501	Aqua-Pure Inc	6,444.35	0
517239	11/17/2021	ARA500	Aramark Uniform Services	196.12	0
517240	11/17/2021	BOR501	Border States Electric Supply	190.25	0
517241	11/17/2021	COL500	Cole Papers Inc	50.15	0
517242	11/17/2021	COM505	Complete Pest Control Inc	775.00	0
517243	11/17/2021	COP500	Copy Cat Printing	672.75	0
517244	11/17/2021	CUS501	Custom Aire Inc	1,391.50	0
517245	11/17/2021	DIG501	Digi Key Corp 590699	81.28	0
517246	11/17/2021	EGF501	EGF City	530,189.71	0
517247	11/17/2021	EXP501	Exponent	245.00	0
517248	11/17/2021	FOR505	Forum Communications Company	515.00	0
517249	11/17/2021	FRO501	Frontier Energy Inc	714.94	0
517250	11/17/2021	GAL501	Galstad Jensen & McCann PA	992.25	0
517251	11/17/2021	GOP501	Gopher State One-Call	137.70	0
517252	11/17/2021	HAW501	Hawkins Inc	725.00	0
517253	11/17/2021	UB*01265	Mikayla Hudak	85.94	0
517254	11/17/2021	HAR501	Local Ace	87.72	0
517255	11/17/2021	MMU501	MN Municipal Utilities Assoc	465.00	0
517256	11/17/2021	NAL501	Nalco Company	1,053.50	0
517257	11/17/2021	NOR501	North-Holt Electric Inc	4,485.50	0
517258	11/17/2021	ORN501	Ornamental Iron Company	255.00	0
517259	11/17/2021	RED501	Red Wing Business Advantage Acct	175.00	0
517260	11/17/2021	RMB500	RMB Environmental Laboratories, Inc	95.00	0
517261	11/17/2021	STO568	William & Jennifer Stocker	500.00	0
517262	11/17/2021	SUN500	Sun Dot Communications, LLC	89.99	0
517263	11/17/2021	UNI502	Univar Solutions USA Inc	11,024.76	0
517264	11/17/2021	UB*01264	Trent & Kelsey Wagner	167.11	0
517265	11/17/2021	WAT501	Water & Light Department	2,013.38	0
517266	11/17/2021	XCE501	Xcel Energy	177.80	0
517267	11/17/2021	XCE502	Xcel Energy	4,573.58	0
Check Total:				571,707.88	

## 11-17-21 Rebates

AC Tune up	Pilon (2)	\$ 120.00
ECM	Knudsvig	\$ 150.00
Refrigerator & Dishwasher	Rowell	\$ 125.00
Residential Weatherization	Stocker - 5 Windows	\$ 500.00
	<b>Total</b>	<b><u>\$ 895.00</u></b>

# Request for Water and Light Commission Action

**Date:** 11-15-2021  
**To:** Water and Light Commission  
**From:** Keith Mykleseth  
**RE:** Proposed 2022 Rates and Fees

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## **Background:**

Attached are the proposed Electric and Water Rates for 2022. Additional information to be provided at the meeting.

## **Recommendation:**

Recommend the Water and Light Commission approve the proposed 2022 Electric and Water Rates and Fees as presented. Instruct staff to draft the 2022 rate resolutions for signature.



# East Grand Forks Water & Light Department

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## 2022 WATER RATES AND FEES PROPOSED

### WATER RATES

Residential:	1 <sup>st</sup> 4,000 gallons	\$6.83/Thousand
	Excess gallons	\$8.77/Thousand
Apartments:	1 <sup>st</sup> 4,000 gallons per unit	\$6.83/Thousand
	Excess gallons	\$8.77/Thousand
Commercial:	1 <sup>st</sup> 36,000 gallons	\$6.83/Thousand
	Excess gallons	\$8.77/Thousand

### Minnesota Dept of Health Water Service Fee

All water connections are charged a fee of 81¢ per month which is sent to the MN Dept of Health.

### WATER FIXED CHARGES

5/8" Meter	\$9.33 per month
3/4" Meter	\$9.33 per month
1" Meter	\$14.99 per month
1 1/2" Meter	\$29.98 per month
2" Meter	\$47.97 per month
2 1/2" Meter	\$59.98 per month
3" Meter	\$89.94 per month
4" Meter	\$148.26 per month
6" Meter	\$299.82 per month
Over 6" Meter	call the Department

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### WATER SERVICE CONNECTION FEE (for new construction)

3/4" Regular Meter	\$180.00
1" Regular Meter	\$235.00
1 1/2" Regular Meter	\$595.00
2" Meters & Larger	Call the Department

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### SEASONAL DISCONNECT OF WATER SERVICES

From 8:00 a.m. to 4:00 p.m.	\$40.00
From 4:00 p.m. to 8:00 a.m. & weekends & holidays	Department Cost



# East Grand Forks Water & Light Department

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## 2021 WATER RATES AND FEES

### WATER RATES

Residential:	1 <sup>st</sup> 4,000 gallons	\$6.70/Thousand
	Excess gallons	\$8.60/Thousand
Apartments:	1 <sup>st</sup> 4,000 gallons per unit	\$6.70/Thousand
	Excess gallons	\$8.60/Thousand
Commercial:	1 <sup>st</sup> 36,000 gallons	\$6.70/Thousand
	Excess gallons	\$8.60/Thousand

### Minnesota Dept of Health Water Service Fee

All water connections are charged a fee of 81¢ per month which is sent to the MN Dept of Health.

### WATER FIXED CHARGES

5/8" Meter	\$9.15 per month
3/4" Meter	\$9.15 per month
1" Meter	\$14.70 per month
1 1/2" Meter	\$29.40 per month
2" Meter	\$47.04 per month
2 1/2" Meter	\$58.82 per month
3" Meter	\$88.20 per month
4" Meter	\$145.40 per month
6" Meter	\$294.04 per month
Over 6" Meter	call the Department

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### WATER SERVICE CONNECTION FEE (for new construction)

3/4" Regular Meter	\$180.00
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## 2022 ELECTRIC RATES AND FEES PROPOSED

### ELECTRIC RATES

Res Gen Electric	10.872¢/kwh +- Energy Adj
Res Electric Heat	10.286¢/kwh +- Energy Adj
Off Peak	7.460¢/kwh +- Energy Adj
Small Commercial	8.646¢/kwh +- Energy Adj
Large Commercial	Call Business Office 218-773-1163

### ELECTRIC FIXED CHARGES

Res Gen Electric	\$7.75/month
Res Electric Heat	\$7.75/month
Off Peak	\$7.75/month
Small Commercial	\$9.75/month
Large Commercial	Call Business Office 218-773-1163

### NEW CONSTRUCTION ELECTRIC FEES

#### Temporary Electric Service

120/240 Volt Single Phase	\$60.00
Other than above	Cost

#### Electric Underground Installation Charges

200 AMP cable in Underground area	\$250.00 for 1 <sup>st</sup> 100 feet <i>(Installation over 100 ft charged \$1.50/ft over 100 ft)</i>
200 Amp Cable in Underground Area Garage service-side of easement	\$250.00 for 1 <sup>st</sup> 100 feet <i>(Installation over 100 ft charged \$1.50/ft over 100 ft)</i>
200 Amp Cable in Underground Area Garage service-opposite side of easement	\$300.00 for 1 <sup>st</sup> 100 feet <i>(Installation over 100 ft charged \$1.50/ft over 100 ft)</i>
320 AMP cable in Underground area	\$375.00 for 1 <sup>st</sup> 100 feet <i>(Installation over 100 ft charged \$2.25/ft over 100 ft)</i>
400 AMP cable in Underground area	\$500.00 for 1 <sup>st</sup> 100 feet <i>(Installation over 100 ft charged \$3.00/ft over 100 ft)</i>

### SEASONAL DISCONNECT OF ELECTRIC SERVICES\*

From 8:00 a.m. to 4:00 p.m.	\$40.00
From 4:00 p.m. to 8:00 a.m. & weekends & holidays	Department Cost

\*Off peak electric meters may not be disconnected seasonally; they must stay connected year round.



# East Grand Forks Water & Light Department

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## 2021 ELECTRIC RATES AND FEES

### ELECTRIC RATES

Res Gen Electric	10.659¢/kwh +- Energy Adj
Res Electric Heat	10.085¢/kwh +- Energy Adj
Off Peak	7.314¢/kwh +- Energy Adj
Small Commercial	8.476¢/kwh +- Energy Adj
Large Commercial	Call Business Office 218-773-1163

### ELECTRIC FIXED CHARGES

Res Gen Electric	\$7.75/month
Res Electric Heat	\$7.75/month
Off Peak	\$7.75/month
Small Commercial	\$9.75/month
Large Commercial	Call Business Office 218-773-1163

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