

**APPROVED MINUTES  
OF THE SPECIAL MEETING  
CITY OF EAST GRAND FORKS  
MONDAY, JUNE 29, 2020 – 5:00 PM**

**CALL TO ORDER:**

*The Special Meeting of the East Grand Forks City Council for Monday, June 29, 2020 was called to order by Council President Olstad at 5:02 P.M.*

**CALL OF ROLL:**

*On a Call of Roll the following members of the East Grand Forks City Council were present: Council President Mark Olstad, Council Vice-President Chad Grassel, Council Members Clarence Vetter, Dale Helms, Tim Riopelle, and Tim Johnson.*

**DETERMINATION OF A QUORUM:**

*The Council President Determined a Quorum was present.*

1. Discussion on revisions to City Charter.

Council President Olstad said Council member Vetter had asked to have something added back in and if that happened. Mr. Galstad said it was under section 6.14 regarding the bidding process and it was put back in the charter. Council member Vetter said he saw it had been added back in. Council President Olstad asked if Council member Vetter had any other questions or comments. Council member Vetter asked if the grammatical items had been corrected that Council member DeMers had mentioned and how having the mayor in charge of the police chief does seem like an antiquated system because the city administrator is in charge of all of the department heads so it would be logical step to change it so it is the same as the others. Council President Olstad said there was lots of discussion about this, what has been set up is a hybrid situation, they did leave the mayor position to oversee the police department but the City Administrator would oversee the day to day operations with the police chief.

Mr. Murphy said section 4.06 does state the city administrator would oversee the daily functions of the police chief. Council member Vetter said section 4.09 makes an exception for the police chief and asked if that needed to be changed because it contrary to the other section. Council President Olstad said it was stated that way because the police chief position has its own section. Mr. Murphy said that was correct. Council President Olstad asked if there was anything else. Council member Vetter said he did not have anything. Mr. Murphy reminded the Council he had emailed out a list of grammatical errors that had been corrected based on what was sent to him by the Council and Charter Commission.

Council member Helms asked Chief Hedlund if he was okay with what is being brought forward. Chief Hedlund said he was comfortable with this now and his biggest concern when this started was how he was reporting to the City Administrator on a day to day basis because. He added he doesn't 100% agree with the logic of having the mayor as the head of the department but he does not have a problem with how things are set up now. Council Vice-President Grassel did not have any questions. Council member Johnson did not have any questions. Council member Riopelle did not have any questions.

2. Consider approving revisions to City Charter.

Council President Olstad moved on to Resolution 20-06-43.

**A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER JOHNSON, TO ADOPT RESOLUTION NO. 20-06-43 APPROVING THE REVISIONS, ADDITIONS, AND CORRECTIONS AND SUBMIT THE INFORMATION TO THE COUNTY TO BE PLACED ON THE BALLOT AT THE GENERAL ELECTION.**

*Voting Aye: Olstad, Grassel, Vetter, Helms, Riopelle, and Johnson.*

*Voting Nay: None.*

*Absent: DeMers.*

**ADJOURN:**

**A MOTION WAS MADE BY COUNCIL MEMBER JOHNSON, SECONDED BY COUNCIL MEMBER VETTER, TO ADJOURN THE JUNE 29, 2020 SPECIAL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:10 P.M.**

*Voting Aye: Olstad, Grassel, Vetter, Helms, Riopelle, and Johnson.*

*Voting Nay: None.*

*Absent: DeMers.*

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David Murphy, City Administrator/Clerk-Treasurer