



# East Grand Forks Water & Light Department

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## Water & Light Commission Meeting Agenda May 20, 2020 8:00 a.m., Remote Session

1. Call meeting to order
2. Approve minutes from previous meeting - May 6, 2020
3. Bills and payroll
4. Comments from the public
5. Reports
  - a. Widseth Smith Nolting
    - i. Todd
    - ii. Steve or Dustin
  - b. City Attorney
6. Old Business
  - a. Utility Billing Discussion
7. Department Heads
8. Commissioner's reports
9. Adjourn to June 3, 2020 at 8:00 a.m.

Individuals with disabilities, language barriers or other needs who plan to attend the meeting and will need special accommodations should contact Nancy Ellis, ADA Coordinator at (218)-773-2208. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements. Also, materials can be provided in alternative formats for people with disabilities or with limited English proficiency (LEP) by contacting the ADA Coordinator (218)-773-2208 five (5) days prior to the meeting.

Minutes of the regular meeting of the Water, Light, Power and Building Commission of the City of East Grand Forks, Minnesota held May 6, 2020 at 8:00 a.m held remotely due to the COVID19 virus pandemic and pursuant to MN Statutes 13D.02, 13D.021 and 13D.04.

Present: Quirk, Grinde, DeMers

Absent: Beauchamp

Also present: Keith Mykleseth, Ron Galstad, Brian Johnson, Jeff Olson, Steve Emery, Todd Forster, Brianna Feil, Kevin Hatcher, and Corey Thompson.

It was moved by Commissioner Grinde seconded by Commissioner DeMers that the minutes of the previous regular meeting of April 15, 2020 be approved as read.

Voting Aye: Quirk, Grinde, DeMers

Voting Nay: None

It was moved by Commissioner Grinde seconded by Commissioner DeMers to authorize the Secretary to issue payment of the recommended bills and payroll in the amount of \$615,526.60.

Voting Aye: Quirk, Grinde, DeMers

Voting Nay: None

Commissioner Beauchamp entered the meeting at 8:05 a.m.

It was moved by Commissioner Beauchamp seconded by Commissioner Grinde to approve the hiring of two summer employees at the DSC.

Voting Aye: Quirk, Grinde, Beauchamp, DeMers

Voting Nay: None

It was moved by Commissioner Grinde seconded by Commissioner Beauchamp to adjourn at 8:40 a.m. to the next regular meeting on May 20, 2020 at 8:00 am to be held remotely due to the COVID19 virus and pursuant to MN Statutes 13D.02, 13D.021 and 13D.04.

Voting Aye: Quirk, Grinde, Beauchamp, DeMers

Voting Nay: None

Lori Maloney  
Secretary

# Accounts Payable

## Check Register Totals Only

User: khatcher  
 Printed: 5/18/2020 - 2:10 PM



# City of East Grand Forks

P. O. Box 373  
 East Grand Forks, MN 56721  
 (218) 773-2483

Check	Date	Vendor No	Vendor Name	Amount	Voucher
515698	05/20/2020	ACM502	Acme Electric Companies	57.78	0
515699	05/20/2020	AWW503	American Water Works Association	79.00	0
515700	05/20/2020	BOR501	Border States Electric Supply	6,200.93	0
515701	05/20/2020	BUS501	Business Essentials	168.90	0
515702	05/20/2020	CEN501	CenturyLink	94.22	0
515703	05/20/2020	COM500	Commissioner of Revenue	50,455.00	0
515704	05/20/2020	DAH564	Andrea Dahlen	500.00	0
515705	05/20/2020	UB*01080	Laura S Davis	46.43	0
515706	05/20/2020	EGF501	EGF City	508,443.46	0
515707	05/20/2020	EXP501	Exponent	248.25	0
515708	05/20/2020	FAS561	Fastlane Racing Equipment	250.00	0
515709	05/20/2020	UB*01079	Alexander C Fornes	32.91	0
515710	05/20/2020	FOR505	Forum Communications Company	523.00	0
515711	05/20/2020	GAL501	Galstad Jensen & McCann PA	3,263.75	0
515712	05/20/2020	GOP501	Gopher State One-Call	105.30	0
515713	05/20/2020	HAC501	Hach Company	917.05	0
515714	05/20/2020	HAR501	Hardware Hank	564.34	0
515715	05/20/2020	HAW501	Hawkins Inc	4,508.33	0
515716	05/20/2020	UB*01081	Samantha E Hutchinson	526.72	0
515717	05/20/2020	IHM500	iHeartMedia	549.00	0
515718	05/20/2020	LAK502	Lakeland	122.92	0
515719	05/20/2020	LEC501	Lectrodryer	808.88	0
515720	05/20/2020	LOC501	Locators & Supplies Inc	235.77	0
515721	05/20/2020	UB*01078	Lupe Mejia	27.95	0
515722	05/20/2020	MID501	Midcontinent Communications	250.00	0
515723	05/20/2020	MID502	Midwest Refrigeration	143.00	0
515724	05/20/2020	NAL501	Nalco Company	1,779.50	0
515725	05/20/2020	NOR507	Northdale Oil	49.72	0
515726	05/20/2020	RAP561	Randy & Diane Rapacz	500.00	0
515727	05/20/2020	RKO501	RKO Print & Promo	1,080.92	0
515728	05/20/2020	RMB500	RMB Environmental Laboratories, Inc	95.00	0
515729	05/20/2020	STU501	Stuart C Irby Co	15,949.79	0
515730	05/20/2020	SUN500	Sun Dot Communications, LLC	89.99	0
515731	05/20/2020	VFW560	VFW Post 3817	315.00	0
515732	05/20/2020	WAT501	Water & Light Department	2,182.78	0
515733	05/20/2020	WES501	Wesco Receivables Corp	5,172.38	0
515734	05/20/2020	WAP500	Western Area Power Administration	107,184.53	0
515735	05/20/2020	WID560	Widseth Smith Nolting	200.00	0
515736	05/20/2020	XCE501	Xcel Energy	186.89	0
515737	05/20/2020	XCE502	Xcel Energy	4,483.90	0
Check Total:				718,393.29	

## Rebates 5/20/20

AC Tune up	Crews	\$ 60.00
AC Tune up	Segovia	\$ 60.00
AC Tune up	Okins	\$ 60.00
Commercial Lighting Replacement	Widseth Smith Nolting - 4 fixtures	\$ 200.00
Commercial Lighting Replacement	VFW - 15 fixtures	\$ 315.00
Dishwasher	Grove	\$ 50.00
Dishwasher	Smart	\$ 50.00
ECM	Knaus	\$ 150.00
EI Water Heater	Strege	\$ 50.00
Front Load Washer	Baune	\$ 100.00
Heating & Cooling	Fastline Racing Equipment - ASHP	\$ 250.00
Residential Weatherization	Rapacz - 3 Windows	\$ 500.00
Residential Weatherization	Dahlen - 4 Windows	\$ 500.00
Top Load Washer	Looker	\$ 75.00
	<b>Total</b>	<b>\$ 2,420.00</b>