

**APPROVED MINUTES  
OF THE CITY COUNCIL  
CITY OF EAST GRAND FORKS  
TUESDAY, MARCH 3, 2020 – 5:00 PM**

**CALL TO ORDER:**

*The Council Meeting of the East Grand Forks City Council for March 3, 2020 was called to order by Council President Olstad at 5:00 P.M.*

**CALL OF ROLL:**

*On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Steve Gander, Council President Mark Olstad, Council Vice-President Chad Grassel, Council Members Clarence Vetter, Dale Helms, Tim Riopelle, Tim Johnson, and Marc DeMers.*

*Jeff Boushee, Interim Fire Chief; Nancy Ellis, City Planner; Ron Galstad, City Attorney; Paul Gorte, Economic Development Director; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Reid Huttunen, Parks and Recreation Superintendent; Keith Mykleseth, Water & Light Manager; and Megan Nelson, City Clerk.*

**DETERMINATION OF A QUORUM:**

*The Council President Determined a Quorum was present.*

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM:**

Council President Olstad stated the open forum was an opportunity for members of the public to address the City Council on items not on the current agenda and items requiring Council action may be deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate. No one came forward for the open forum.

**APPROVAL OF MINUTES:**

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of February 18, 2020.
2. Consider approving the minutes of the “Special Meeting” for the East Grand Forks, Minnesota City Council of February 24, 2020.
3. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of February 25, 2020.

**A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER RIOPELLE, TO APPROVE ITEMS ONE (1) THROUGH THREE (3).**

*Voting Aye: Riopelle, Johnson, Olstad, Grassel, DeMers, Vetter, and Helms.*

*Voting Nay: None.*

**SCHEDULED BID LETTINGS: NONE.**

**SCHEDULED PUBLIC HEARINGS: NONE.**

**CONSENT AGENDA:**

*Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.*

4. Consider approving the social media contract between the City of East Grand Forks and AE2S Communications for continued social media services through 2020 not to exceed \$2,447.
5. Consider approving the termination of the development agreement between the City of East Grand Forks and Scheving Properties LLC and authorize the payment of the property taxes on the remaining two properties.
6. Considering adopting Resolution No. 20-03-17 approving the termination of the business subsidy agreement between the City of East Grand Forks and Holms Properties LLP.
7. Consider approving the Exempt Gambling Permit Application for Sacred Heart Church & School to have tipboards on April 6, 2020 at the Sacred Heart School located at 203 3<sup>rd</sup> ST NW East Grand Forks, MN 56721 and waive the 30 day waiting period.

**A MOTION WAS MADE BY COUNCIL MEMBER HELMS, SECONDED BY COUNCIL MEMBER RIOPELLE, TO APPROVE ITEMS FOUR (4) THROUGH SEVEN (7).**

*Voting Aye: Riopelle, Johnson, Olstad, Grassel, DeMers, Vetter, and Helms.*

*Voting Nay: None.*

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:**

8. Regular meeting minutes of the Water, Light, Power, and Building Commission for February 05, 2020.

**COMMUNICATIONS: NONE**

**OLD BUSINESS: NONE**

**NEW BUSINESS:**

9. Consider approving the purchase of the 120 Niche columbarium from Coldspring for a total of \$39,126 which includes delivery and installation.

**A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER DEMERS, TO APPROVE THE PURCHASE OF THE 120 NICHE COLUMBARIUM FROM COLDSRING FOR A TOTAL OF \$39,126 WHICH INCLUDES DELIVERY AND INSTALLATION.**

*Voting Aye: Riopelle, Johnson, Olstad, Grassel, DeMers, Vetter, and Helms.*

*Voting Nay: None.*

10. Consider adopting Resolution No. 20-03-18 approving the hiring of Justin Roue at Police Officer at a salary of \$29.89 per hour.

**A MOTION WAS MADE BY COUNCIL MEMBER JOHNSON, SECONDED BY COUNCIL MEMBER VETTER, TO ADOPT RESOLUTION NO. 20-03-18 APPROVING THE HIRING OF JUSTIN ROUE AT POLICE OFFICER AT A SALARY OF \$29.89 PER HOUR.**

*Voting Aye: Riopelle, Johnson, Olstad, Grassel, DeMers, Vetter, and Helms.*

*Voting Nay: None.*

**CLAIMS:**

11. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

**A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER JOHNSON, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.**

*Voting Aye: Riopelle, Johnson, Olstad, Grassel, DeMers, Vetter, and Helms.*

*Voting Nay: None.*

**COUNCIL/STAFF REPORTS:**

Mayor Gander gave a reminder about the neighborhood meeting that was going to be held on Monday for those living along 20<sup>th</sup> Street and 5<sup>th</sup> Avenue that received a letter. He explained they were going to have a community meeting to discuss the potential street replacement and the process that would need to followed. He thanked those who were involved with the Intergovernmental Retreat that was held the previous Thursday and how they discussed working on coordinating efforts. He added the arena project is still be working on. He stated the bills were introduced in both the House and the Senate and were referred to committees. He added he had the newest emergency management update, not much had changed since the last update, there was a 50% chance of the river reaching 48.2 feet, and things can change due to many different variables. He commented the plan is in place, traffic may be diverted for a period of time, and again the predictions could change.

Council Vice-President Grassel said the portion of River Road between the flood walls is in bad shape and asked what needed to be done. Mr. Huttunen stated he uses the trails a lot in this area, there are issues with the trails sinking, and that Mr. Stordahl is aware of the situation. Mayor Gander commented the issues in this area could have been a result of high saturation and then it started to freeze and that Mr. Stordahl is aware of it.

Mr. Galstad informed the Council he was going to be out on vacation from March 5<sup>th</sup> through the 16<sup>th</sup> and he would be available by phone or through email.

**ADJOURN:**

**A MOTION WAS MADE BY COUNCIL MEMBER JOHNSON, SECONDED BY COUNCIL MEMBER RIOPELLE, TO ADJOURN THE MARCH 3, 2020 COUNCIL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:07 P.M.**

*Voting Aye: Riopelle, Johnson, Olstad, Grassel, DeMers, Vetter, and Helms.*

*Voting Nay: None.*

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David Murphy, City Administrator/Clerk-Treasurer