



# East Grand Forks Water & Light Department

*Life Connected Since 1909*

## **Water & Light Commission Meeting Agenda** March 4, 2020 8:00 a.m., City Hall Council Chambers

1. Call meeting to order
2. Approve minutes from previous meeting - February 19, 2020
3. Bills and payroll
4. Comments from the public
5. Reports
  - a. Widsyth Smith Nolting
    - i. Todd
    - ii. Steve or Dustin
  - b. City Attorney
6. Old Business
7. Department Heads
8. Commissioner's reports
9. Adjourn to March 18, 2020 at 8:00 a.m.

Individuals with disabilities, language barriers or other needs who plan to attend the meeting and will need special accommodations should contact Nancy Ellis, ADA Coordinator at (218)-773-2208. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements. Also, materials can be provided in alternative formats for people with disabilities or with limited English proficiency (LEP) by contacting the ADA Coordinator (218)-773-2208 five (5) days prior to the meeting.

Minutes of the regular meeting of the Water, Light, Power and Building Commission of the City of East Grand Forks, Minnesota held February 19, 2020 at 8:00 a.m at the City Council Chambers.

Present: Quirk (remotely), Grinde, Beauchamp, DeMers

Absent: None

Also present: Keith Mykleseth, Ron Galstad, Ray Rakoczy, Steve Emery, Todd Forster, Todd Grabanski, Brianna Feil, Kevin Hatcher, Corey Thompson and Karla Anderson.

It was moved by Commissioner Beauchamp seconded by Commissioner DeMers that the minutes of the previous regular meeting of February 5, 2020 be approved as read.

Voting Aye: Quirk, Grinde, Beauchamp, DeMers

Voting Nay: None

It was moved by Commissioner Quirk seconded by Commissioner Beauchamp to authorize the Secretary to issue payment of the recommended bills and payroll in the amount of \$1,496,623.38.

Voting Aye: Quirk, Grinde, Beauchamp, DeMers

Voting Nay: None

It was moved by Commissioner Beauchamp seconded by Commissioner Quirk to approve the Accounts for Charge Off for 2019.

Voting Aye: Quirk, Grinde, Beauchamp, DeMers

Voting Nay: None

It was moved by Commissioner Beauchamp seconded by Commissioner DeMers to approve the updates and filing for the Distributed Energy Resource Interconnection Process booklet and instruct staff to publish that we are obligated to interconnect with and purchase electricity from cogenerators and small power producers through our quarterly newsletter.

Voting Aye: Quirk, Grinde, Beauchamp, DeMers

Voting Nay: None

It was moved by Commissioner Beauchamp seconded by Commissioner DeMers to adjourn at 8:40 a.m. to the next regular meeting on March 4, 2020 at 8:00 am in the City Council Chambers.

Voting Aye: Quirk, Grinde, Beauchamp, DeMers

Voting Nay: None

Lori Maloney  
Secretary

# Accounts Payable

## Check Register Totals Only

User: khatcher  
 Printed: 3/2/2020 - 1:37 PM



# City of East Grand Forks

P. O. Box 373  
 East Grand Forks, MN 56721  
 (218) 773-2483

Check	Date	Vendor No	Vendor Name	Amount	Voucher
515496	03/04/2020	ADV501	Advanced Business Methods	67.58	0
515497	03/04/2020	UB*01062	Faduma M Ahmed	8.30	0
515498	03/04/2020	AMC501	AM Conservation Group Inc	1,002.96	0
515499	03/04/2020	APC500	American Payment Centers	234.06	0
515500	03/04/2020	AWW503	American Water Works Association	158.00	0
515501	03/04/2020	AME501	AmeriPride Services Inc	280.54	0
515502	03/04/2020	APE501	Apex Engineering Group	1,738.00	0
515503	03/04/2020	BAT501	Batteries + Bulbs	279.61	0
515504	03/04/2020	BOR501	Border States Electric Supply	128.30	0
515505	03/04/2020	CAN501	Cannon Technologies Inc	46,320.75	0
515506	03/04/2020	COR503	Core & Main	405.02	0
515507	03/04/2020	CUS501	Custom Aire Inc	1,121.00	0
515508	03/04/2020	DAK502	Dakota Supply Group	409.80	0
515509	03/04/2020	EGF501	EGF City	107,751.58	0
515510	03/04/2020	EXP501	Exponent	1,191.63	0
515511	03/04/2020	FMF501	FM Forklift Sales & Service Inc	127.15	0
515512	03/04/2020	UB*01059	Theodore J Franzwa	51.45	0
515513	03/04/2020	UB*01060	Shamsa Gabaire	235.00	0
515514	03/04/2020	GFT501	GF Thur-O-Clean	962.69	0
515515	03/04/2020	GRA505	Graymont (WI) LLC	12,711.75	0
515516	03/04/2020	UB*01063	Keana I Hagman	30.04	0
515517	03/04/2020	HAW501	Hawkins Inc	712.00	0
515518	03/04/2020	HOM501	Home of Economy	284.95	0
515519	03/04/2020	UB*01064	Tristan D Jerome	77.20	0
515520	03/04/2020	KER560	Kevin & Anna Marie Kern	350.00	0
515521	03/04/2020	LEA501	League of MN Cities Insurance Trust	149,269.21	0
515522	03/04/2020	MIN501	Minnkota Power Cooperative Inc	16,242.02	0
515523	03/04/2020	MDH501	MN Dept of Health (MDH)	7,105.00	0
515524	03/04/2020	MND509	MN Dept of Public Safety	175.00	0
515525	03/04/2020	NAL501	Nalco Company	845.50	0
515526	03/04/2020	PKG501	PKG Contracting Inc	222,769.00	0
515527	03/04/2020	PRO502	Project Energy Savers LLC	1,429.43	0
515528	03/04/2020	RMB500	RMB Environmental Laboratories, Inc	95.00	0
515529	03/04/2020	UB*01061	Elias Tadese	113.29	0
515530	03/04/2020	TOS502	Toshiba Financial Services	752.82	0
515531	03/04/2020	USB502	US Bank Corporate Payment Systems	8,259.69	0
515532	03/04/2020	VER500	Verizon Wireless	278.68	0
515533	03/04/2020	WAT501	Water & Light Department	17,735.10	0
515534	03/04/2020	WID501	Widseth Smith Nolting & Assoc Inc	55,567.39	0
515535	03/04/2020	XCE501	Xcel Energy	3,445.77	0
Check Total:				660,722.26	

### Transaction Detail - Summary

Trans Date	Posting Date	MCCG Code	MCC	Merchant Category Code Description	Merchant Name	Merchant State/Province	Taxpayer ID Number (TIN)	Trans Amount	Posting Type	Purchase ID	Trans Status	Disputed Status
Name: BRIANNA M FEIL Account Number: **8731 Optional 1: Optional 2: Lost/Stolen Account: Replacement Account: Billing Type: Centrally Billed Account												
<a href="#">01/29/2020</a>	01/30/2020	240500	5992	FLORISTS	EAST GRAND FLORAL	MN	371917013	\$ 69.71	<a href="#">Memo</a>	50183345	Not Reviewed	No
<a href="#">01/30/2020</a>	02/03/2020	240498	2741	PUBLISHING/PRINTING	DAYDREAMS SPECIALTIES	ND	464456733	11.80	<a href="#">Memo</a>		Not Reviewed	No

Name: KEVIN HATCHER Account Number: **3325 Optional 1: Optional 2: Lost/Stolen Account: Replacement Account: Billing Type: Centrally Billed Account												
<a href="#">02/01/2020</a>	02/03/2020	240498	7311	ADVERTISING SERVICES	FACEBK VBHWKQZTE2	CA	274444984	75.00	<a href="#">Memo</a>	420429000200589	Not Reviewed	No
<a href="#">02/08/2020</a>	02/10/2020	240498	7311	ADVERTISING SERVICES	FACEBK T9AJ2RST2	CA	274444984	17.89	<a href="#">Memo</a>	420429000200589	Not Reviewed	No

Name: BRIAN JOHNSON Account Number: **2647 Optional 1: Optional 2: Lost/Stolen Account: Replacement Account: Billing Type: Centrally Billed Account												
<a href="#">01/25/2020</a>	01/27/2020	240491	8398	CHARITABLE/SOCIAL SERVICE	AWWA.ORG	CO	135660277	71.50	<a href="#">Memo</a>	685015969	Not Reviewed	No
<a href="#">01/28/2020</a>	01/29/2020	240491	8699	MEMBERSHIP ORGANIZATIONS	PSN*MINNESOTA RWA MN	MN		250.00	<a href="#">Memo</a>	2820200170498483730	Not Reviewed	No
<a href="#">01/31/2020</a>	02/03/2020	240507	5047	WHOLESALE MED/DENTAL	TFS*ORION WATER	MA	043064009	928.97	<a href="#">Memo</a>	9400358608	Not Reviewed	No
<a href="#">01/31/2020</a>	02/03/2020	240507	5046	WHOLESALE COMMERCIAL EQUIPMENT	BRENCO CLEANING	ND		3,349.00	<a href="#">Memo</a>	297013117060002	Not Reviewed	No

Name: KRIS KOVAR Account Number: **9796 Optional 1: CITY OF EGF Optional 2: Lost/Stolen Account: Replacement Account: Billing Type: Centrally Billed Account												
<a href="#">02/08/2020</a>	02/10/2020	240499	5942	BOOK STORES	AMAZON.COM*3G7YZ8TA3	WA	911986545	22.37	<a href="#">Memo</a>	111-7624539-74962	Not Reviewed	No
					AMZN							

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Trans Date	Posting Date	MCCG Code	MCC	Merchant Category Code Description	Merchant Name	Merchant State/Province	Taxpayer ID Number (TIN)	Trans Amount	Posting Type	Purchase ID	Trans Status	Disputed Status
Name: KEITH MYKLESETH Account Number: **9721 Optional 1: Optional 2: Lost/Stolen Account: Replacement Account: Billing Type: Centrally Billed Account												
<a href="#">01/21/2020</a>	01/23/2020	240493	3501	HOLIDAY INNS	HOLIDAY INN EXPRESS	MN	204318385	\$ 105.96	<a href="#">Memo</a>	1755125	Not Reviewed	No
<a href="#">02/18/2020</a>	02/20/2020	240493	3501	HOLIDAY INNS	HOLIDAY INN EXPRESS	MN	204318385	115.87	<a href="#">Memo</a>	1758405	Not Reviewed	No

Name: JEFF OLSON Account Number: **9754 Optional 1: Optional 2: Lost/Stolen Account: Replacement Account: Billing Type: Centrally Billed Account												
<a href="#">01/22/2020</a>	01/24/2020	240491	4900	UTILITIES-ELECTRIC, GAS, WA	MINNESOTA MUNICIPAL UT	MN		330.00	<a href="#">Memo</a>	2294012	Not Reviewed	No
<a href="#">02/13/2020</a>	02/14/2020	240491	8398	CHARITABLE/SOCIAL SERVICE	PAW*NOSHA	ND	331112453	1,555.50	<a href="#">Memo</a>	37089271	Not Reviewed	No
<a href="#">02/20/2020</a>	02/24/2020	240493	3502	BEST WESTERN HOTELS	BEST WESTERN HOTELS ST	MN	262210919	223.00	<a href="#">Memo</a>	755401A	Not Reviewed	No

Name: RAY RAKOCZY Account Number: **5668 Optional 1: Optional 2: Lost/Stolen Account: Replacement Account: Billing Type: Centrally Billed Account												
<a href="#">02/14/2020</a>	02/17/2020	240497	5983	FUEL DEALERS, OIL, WOOD	FERRELLGAS L P	MO	431698481	30.00	<a href="#">Memo</a>	000772000443	Not Reviewed	No

Name: MAREN SWINGEN Account Number: **9812 Optional 1: Optional 2: Lost/Stolen Account: Replacement Account: Billing Type: Centrally Billed Account												
<a href="#">01/29/2020</a>	01/30/2020	240500	5732	ELECTRONICS STORES	BEST BUY	ND	411822872	47.15	<a href="#">Memo</a>	0000000000000000	Not Reviewed	No
<a href="#">01/31/2020</a>	02/03/2020	240507	5211	LUMBER & BUILDING MATERIA	LUMBER MART INC	MN	410581036	10.81	<a href="#">Memo</a>	429013118130001	Not Reviewed	No
<a href="#">02/03/2020</a>	02/04/2020	240507	5261	LAWN & GARDEN SUPPLY STOR	WILBUR ELLIS GRAND FORKS	ND	940981840	5.48	<a href="#">Memo</a>	2151089	Not Reviewed	No
<a href="#">02/13/2020</a>	02/14/2020	240507	5111	WHOLESALE OFFICE SUP	DATA	TX	752245870	699.00	<a href="#">Memo</a>	2020 National Sum	Not Reviewed	No
<a href="#">02/19/2020</a>	02/20/2020	240507	5200	HOME SUPPLY WAREHOUSE STORES	MGMT-TIMECLOCKPLUS HOME OF ECONOMY-#1	ND	450219324	17.12	<a href="#">Memo</a>	09960156	Not Reviewed	No

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Trans Date	Posting Date	MCCG Code	MCC	Merchant Category Code Description	Merchant Name	Merchant State/Province	Taxpayer ID Number (TIN)	Trans Amount	Posting Type	Purchase ID	Trans Status	Disputed Status
<a href="#">02/21/2020</a>	02/24/2020	240488	3058	DELTA	DELTA AIR	0062420607298 CA	580218548	\$ 657.40	<a href="#">Memo</a>		Not Reviewed	No

Name: COREY THOMPSON Account Number: \*\*9747 Optional 1: Optional 2: Lost/Stolen Account: Replacement Account: Billing Type: Centrally Billed Account

<a href="#">01/24/2020</a>	01/27/2020	240498	7372	COMPUTER AND DATA PROCESS	HOVER	MS	721341588	17.42	<a href="#">Memo</a>	72773778	Not Reviewed	No
<a href="#">02/02/2020</a>	02/03/2020	240498	7399	BUSINESS SERVICES -OTHER	AMAZON WEB SERVICES	WA		3.50	<a href="#">Memo</a>	281424747	Not Reviewed	No

Total Number of Records: 23

Total **\$8,614.45**

End of Report

**Rebates 3/4/20**

A/C & ECM	Kern	\$ 350.00
Dishwasher	Ramon	\$ 50.00
Dishwasher	Rust	\$ 50.00
ECM	Aarhus	\$ 150.00
ECM	Schauer	\$ 150.00
ECM	Aarhus	\$ 150.00
El Water Heater	Kemble	\$ 50.00
Freezer	Kouba	\$ 75.00
LED	Holweger	\$ 27.00
Recycle	Iverson	\$ 50.00
Refrigerator & Recycle	Messelt	\$ 125.00
Top Load Washer	Plante	\$ 75.00
<b>Total</b>		<b>\$ 1,302.00</b>