

**APPROVED MINUTES  
OF THE CITY COUNCIL MEETING  
CITY OF EAST GRAND FORKS  
TUESDAY, DECEMBER 3, 2019 – 5:00 PM**

**CALL TO ORDER:**

*The Council Meeting of the East Grand Forks City Council for December 3, 2019 was called to order by Council President Olstad at 5:00 P.M.*

**CALL OF ROLL:**

*On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Steve Gander (5:01pm), Council President Mark Olstad, Council Members Clarence Vetter, Dale Helms, Tim Riopelle, Tim Johnson, and Marc DeMers.*

*Karla Anderson, Finance Director; Nancy Ellis, City Planner; Ron Galstad, City Attorney; Paul Gorte, Economic Development Director; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Reid Huttunen, Parks and Recreation Superintendent; David Murphy, City Administrator/Clerk-Treasurer; Keith Mykleseth, Water & Light Manager; Megan Nelson, City Clerk; and Jason Stordahl, Public Works Director.*

**DETERMINATION OF QUORUM:**

*The Council President Determined a Quorum was present.*

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM:**

Council President Olstad stated the open forum was an opportunity for members of the public to address the City Council on items not on the current agenda and items requiring Council action may be deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate. He asked if anyone who would like to address the City Council would step up to the podium. No one came forward.

**APPROVAL OF MINUTES:**

1. Consider approving the minutes of the “Council Meeting” for the East Grand Forks Minnesota City Council of November 19, 2019.
2. Consider approving the minutes of the “Work Session” for the East Grand Forks Minnesota City Council of November 26, 2019.

**A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER RIOPELLE, TO APPROVE ITEMS ONE (1) AND TWO (2).**

*Voting Aye: Vetter, Helms, Riopelle, Johnson, Olstad, and DeMers.*

*Voting Nay: None.*

*Absent: Grassel.*

**SCHEDULED BID LETTINGS: NONE**

**SCHEDULED PUBLIC HEARINGS: NONE**

**CONSENT AGENDA: NONE**

*Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.*

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, AND COMMISSIONS:**

3. Regular meeting minutes of the Water, Light, Power, and Building Commission for November 6, 2019.
4. Regular meeting minutes of the Park and Recreation Commission for July 17, August 21, and October 16, 2019.

**COMMUNICATIONS: NONE**

**OLD BUSINESS: NONE**

**NEW BUSINESS:**

5. Consider adopting Resolution No. 19-12-82 approving the first amendment to the business subsidy agreement between the City of East Grand Forks and Todd's Trailer Sales and Rental and authorize the Mayor and City Administrator to execute the first amendment agreement.

**A MOTION WAS MADE BY COUNCIL MEMBER JOHNSON, SECONDED BY COUNCIL MEMBER HELMS, TO ADOPT RESOLUTION NO. 19-12-82 APPROVING THE FIRST AMENDMENT TO THE BUSINESS SUBSIDY AGREEMENT BETWEEN THE CITY OF EAST GRAND FORKS AND TODD'S TRAILER SALES AND RENTAL AND AUTHORIZE THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE THE FIRST AMENDMENT AGREEMENT.**

*Voting Aye: Vetter, Helms, Riopelle, Johnson, Olstad, and DeMers.*

*Voting Nay: None.*

*Absent: Grassel.*

6. Consider adopting Resolution No. 19-12-83 waiving the monetary limits on tort liability without purchasing excess liability coverage for 2020.

**A MOTION WAS MADE BY COUNCIL MEMBER RIOPELLE, SECONDED BY COUNCIL MEMBER VETTER, TO ADOPT RESOLUTION NO. 19-12-83 WAIVING THE MONETARY LIMITS ON TORT LIABILITY WITHOUT PURCHASING EXCESS LIABILITY COVERAGE FOR 2020.**

*Voting Aye: Vetter, Helms, Riopelle, Johnson, Olstad, and DeMers.*

*Voting Nay: None.*

*Absent: Grassel.*

7. Consider adopting Resolution No. 19-12-84 designating the polling places for each respective ward for 2020.

**A MOTION WAS MADE BY COUNCIL MEMBER VETTER, SECONDED BY COUNCIL MEMBER RIOPELLE, TO ADOPT RESOLUTION NO. 19-12-84 DESIGNATING THE POLLING PLACES FOR EACH RESPECTIVE WARD FOR 2020.**

Council member Helms asked if these locations were the same as prior years. Ms. Nelson stated they were.

*Voting Aye: Vetter, Helms, Riopelle, Johnson, Olstad, and DeMers.*

*Voting Nay: None.*

*Absent: Grassel.*

**CLAIMS:**

8. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

**A MOTION WAS MADE BY COUNCIL MEMBER JOHNSON, SECONDED BY COUNCIL MEMBER HELMS, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.**

*Voting Aye: Vetter, Helms, Riopelle, Johnson, Olstad, and DeMers.*

*Voting Nay: None.*

*Absent: Grassel.*

**COUNCIL/STAFF REPORTS:**

Mayor Gander thanked everyone that showed up during his time bell ringing outside of Cabela's over the weekend. He reminded everyone how he and Mayor Brown have a friendly competition the last couple of years on who can raise more funds. He stated the Salvation Army staff informed him donations were down this year for different reasons and asked anyone that had the ability to help and donate. He added the proposal for the Governor's Fishing Opener will be turned in within the next week and the City will find out at the 2020 fishing opener who will be hosting next.

Council Member Helms commented what a wonderful day it was because the sun was out.

Council Member Johnson thanked Public Works staff for the snow removal work they did.

Council President Olstad stated the Truth & Taxation hearing would be held on Tuesday, December 10<sup>th</sup> at 6pm with the Work Session being held prior to that starting at 5pm.

Mr. Murphy reminded everyone he will not be here in the coming weeks due to other things going on so depending on how recovery goes he will let the Council know when he expects to be back.

Mayor Gander asked when the next Charter Commission meeting would be. Mr. Murphy said not at this time, both he and Mr. Galstad still have some items to work through, so at this time they have not scheduled the next meeting. Mayor Gander asked if this meeting could still be held even if Mr. Murphy

would not be able to attend. Mr. Murphy said yes.

**ADJOURN:**

**A MOTION WAS MADE BY COUNCIL MEMBER HELMS, SECONDED BY COUNCIL MEMBER RIOPELLE, TO ADJOURN THE NOVEMBER 19, 2019 REGULAR COUNCIL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:06 P.M.**

*Voting Aye: Vetter, Helms, Riopelle, Johnson, Olstad, and DeMers.*

*Voting Nay: None.*

*Absent: Grassel.*

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David Murphy, City Administrator/Clerk-Treasurer