

**APPROVED MINUTES
OF THE CITY COUNCIL MEETING
CITY OF EAST GRAND FORKS
TUESDAY, SEPTEMBER 17, 2019 – 5:00 PM**

CALL TO ORDER:

The Council Meeting of the East Grand Forks City Council for September 17, 2019 was called to order by Council President Olstad at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Steve Gander, Council President Mark Olstad, Council Vice-President Chad Grassel, Council Members Clarence Vetter, Dale Helms, Tim Riopelle, and Tim Johnson.

Karla Anderson, Finance Director; Nancy Ellis, City Planner; Steve Emery, City Engineer; Ron Galstad, City Attorney; Paul Gorte, Economic Development Director; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Reid Huttunen, Parks and Recreation Superintendent; David Murphy, City Administrator/Clerk-Treasurer; Megan Nelson, City Clerk; and Jason Stordahl, Public Works Director.

DETERMINATION OF QUORUM:

The Council President Determined a Quorum was present.

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

Council President Olstad stated the open forum was an opportunity for members of the public to address the City Council on items not on the current agenda and items requiring Council action may be deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate. He asked if anyone who would like to address the City Council would step up to the podium. No one came forward.

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Council Meeting” for the East Grand Forks Minnesota City Council of September 3, 2019.
2. Consider approving the minutes of the “Work Session” for the East Grand Forks Minnesota City Council of September 10, 2019.

A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER RIOPELLE, TO APPROVE ITEMS ONE (1) AND TWO (2).

Voting Aye: Olstad, Grassel, Vetter, Helms, Riopelle, and Johnson.

Voting Nay: None.

Absent: DeMers.

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. Consider approving the Special Event Application for the Grand Forks Run for Fun Organization for the Grand Forks Marathon which will include the closure of the Point Bridge for the race and through a residential area on Saturday, September 28, 2019.
4. Consider approving the request to declare the list of vehicles and flatbed as surplus property and sell these items on the next city auction.

A MOTION WAS MADE BY COUNCIL MEMBER RIOPELLE, SECONDED BY COUNCIL MEMBER JOHNSON, TO APPROVE ITEMS THREE (3) AND FOUR (4).

Voting Aye: Olstad, Grassel, Vetter, Helms, Riopelle, and Johnson.

Voting Nay: None.

Absent: DeMers.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, AND COMMISSIONS:

5. Regular meeting minutes of the Water, Light, Power, and Building Commission for August 21, 2019.

COMMUNICATIONS: NONE

OLD BUSINESS: NONE

NEW BUSINESS:

6. Consider approving Ordinance No. 27 4th Series amending City Code Chapter 117 Section 117.07 Subdivision E regarding persons ineligible for licenses by adding importer to subpart 4 and changing subpart 5 to allow a person to have an ownership interest in more than one on-sale liquor establishment but keeping the restriction for off-sale liquor establishments (1st Reading).

A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER HELMS, TO APPROVE ORDINANCE NO. 27 4TH SERIES AMENDING CITY CODE CHAPTER 117 SECTION 117.07 SUBDIVISION E REGARDING PERSONS INELIGIBLE FOR LICENSES BY ADDING IMPORTER TO SUBPART 4 AND CHANGING SUBPART 5 TO ALLOW A PERSON TO HAVE AN OWNERSHIP INTEREST IN MORE THAN ONE ON-SALE LIQUOR ESTABLISHMENT BUT KEEPING THE RESTRICTION FOR OFF-SALE LIQUOR ESTABLISHMENTS (1ST READING).

Voting Aye: Olstad, Grassel, Vetter, Helms, Riopelle, and Johnson.

Voting Nay: None.

Absent: DeMers.

7. Consider adopting Resolution No. 19-09-59 approving the preliminary 2019 tax levy collectable in 2020 for a total of \$5,442,241 and set the Public Budget Meeting for December 10, 2019 with a continuance hearing, if necessary, for December 17, 2019.

A MOTION WAS MADE BY COUNCIL MEMBER RIOPELLE, SECONDED BY COUNCIL MEMBER HELMS, TO ADOPT RESOLUTION NO. 19-09-59 APPROVING THE PRELIMINARY 2019 TAX LEVY COLLECTABLE IN 2020 FOR A TOTAL OF \$5,442,241 AND SET THE PUBLIC BUDGET MEETING FOR DECEMBER 10, 2019 WITH A CONTINUANCE HEARING, IF NECESSARY, FOR DECEMBER 17, 2019.

Voting Aye: Olstad, Grassel, Vetter, Helms, Riopelle, and Johnson.

Voting Nay: None.

Absent: DeMers.

8. Consider adopting Resolution No. 19-09-60 accepting a grant awarded from the Federal Emergency Management Agency for the replacement of the exhaust system at Fire Station 2 and for the replacement of fire hose.

A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER VETTER, TO ADOPT RESOLUTION NO. 19-09-60 ACCEPTING A GRANT AWARDED FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY FOR THE REPLACEMENT OF THE EXHAUST SYSTEM AT FIRE STATION 2 AND FOR THE REPLACEMENT OF FIRE HOSE.

Voting Aye: Olstad, Grassel, Vetter, Helms, Riopelle, and Johnson.

Voting Nay: None.

Absent: DeMers.

9. Consider adopting Resolution No. 19-09-61 authorizing the funds of approximately \$15,000 towards the hydraulic study for the 32nd Avenue location contingent up on the approval from the Grand Forks City Council.

A MOTION WAS MADE BY COUNCIL MEMBER VETTER, SECONDED BY COUNCIL MEMBER RIOPELLE, TO ADOPT RESOLUTION NO. 19-09-61 AUTHORIZING THE FUNDS OF APPROXIMATELY \$15,000 TOWARDS THE HYDRAULIC STUDY FOR THE 32ND AVENUE LOCATION CONTINGENT UP ON THE APPROVAL FROM THE GRAND FORKS CITY COUNCIL.

Council member Helms said he would be voting no on this because he has concerns about spending money on this without finalizing plans with the City of Grand Forks. He added by the time a bridge may be built the information may be outdated. Council member Vetter explained this study would help determine if a bridge could be built at this location and if not they can move to the next alternative location. Mayor Gander stated the hydrology shouldn't change, the City would only be paying for half of the study, and this would be a good next step.

Voting Aye: Olstad, Grassel, Vetter, Riopelle, and Johnson.

Voting Nay: Helms.

Absent: DeMers.

10. Consider adopting Resolution No. 19-09-62 authorizing the Mayor and City Administrator to execute Amendment No. 14 to the Memorandum of Understanding for the East Grand Forks Border City Enterprise Zone Program.

A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER RIOPELLE, TO ADOPT RESOLUTION NO. 19-09-62 AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE AMENDMENT NO. 14 TO THE MEMORANDUM OF UNDERSTANDING FOR THE EAST GRAND FORKS BORDER CITY ENTERPRISE ZONE PROGRAM.

Voting Aye: Olstad, Grassel, Vetter, Helms, Riopelle, and Johnson.

Voting Nay: None.

Absent: DeMers.

CLAIMS:

11. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

A MOTION WAS MADE BY COUNCIL MEMBER JOHNSON, SECONDED BY COUNCIL MEMBER RIOPELLE, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Voting Aye: Olstad, Grassel, Vetter, Helms, Riopelle, and Johnson.

Voting Nay: None.

Absent: DeMers.

COUNCIL/STAFF REPORTS:

Mayor Gander informed the Council he represented the City at the EERC and welcomed new leaders to the University of North Dakota and that he gave the Lions an update at a breakfast recently. He thanked Mr. Huttunen for the help answering the dog park question from the Exponent and he thanked Marilyn Hagerty for her recent article about the success of the campground.

Council President Olstad reminded everyone of the city showcase that will be taking place at the Civic Center from 5:30pm to 7:30pm on Thursday.

Mr. Galstad asked for a motion to suspend the rules and consider approving a utility easement because the Water and Light Department needs to relocate a cable on city property.

A MOTION WAS MADE BY COUNCIL MEMBER VETTER, SECONDED BY COUNCIL MEMBER RIOPELLE, TO SUSPEND THE RULES TO CONSIDER APPROVING A UTILITY EASEMENT.

Council President Olstad asked if they were reaffirming this. Mr. Galstad said no and explained the easement in this area is very congested, the diagram shows the 10 foot of easement to relocate cable on city property, and this property was located out by the wind tower. He asked the Council to approve the proposed utility easement.

A MOTION WAS MADE BY COUNCIL MEMBER RIOPELLE, SECONDED BY COUNCIL MEMBER GRASSEL, TO APPROVE THE UTILITY EASEMENT ON PARCEL 66.00150.01.

Voting Aye: Olstad, Grassel, Vetter, Helms, Riopelle, and Johnson.

Voting Nay: None.

Absent: DeMers.

Chief Hedlund said he was still looking for volunteers for the dunk tank and if there was anyone interested, they should contact him.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER VETTER, TO ADJOURN THE SEPTEMBER 17, 2019 REGULAR COUNCIL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:11 P.M.

Voting Aye: Olstad, Grassel, Vetter, Helms, Riopelle, and Johnson.

Voting Nay: None.

Absent: DeMers.

David Murphy, City Administrator/Clerk-Treasurer