

**APPROVED MINUTES
OF THE CITY COUNCIL MEETING
CITY OF EAST GRAND FORKS
TUESDAY, SEPTEMBER 3, 2019 – 5:00 PM**

CALL TO ORDER:

The Council Meeting of the East Grand Forks City Council for September 3, 2019 was called to order by Council President Olstad at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Steve Gander, Council President Mark Olstad, Council Vice-President Chad Grassel, Council Members Clarence Vetter, Dale Helms, Tim Riopelle, Tim Johnson, and Marc DeMers.

Karla Anderson, Finance Director; Nancy Ellis, City Planner; Steve Emery, City Engineer; Ron Galstad, City Attorney; Paul Gorte, Economic Development Director; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Reid Huttunen, Parks and Recreation Superintendent; Gary Larson, Fire Chief; Keith Mykleseth, Water & Light Manager; Megan Nelson, City Clerk; and Jason Stordahl, Public Works Director.

DETERMINATION OF QUORUM:

The Council President Determined a Quorum was present.

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

Council President Olstad stated the open forum was an opportunity for members of the public to address the City Council on items not on the current agenda and items requiring Council action may be deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate. He asked if anyone who would like to address the City Council would step up to the podium. No one came forward.

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Council Meeting” for the East Grand Forks Minnesota City Council of August 20, 2019.
2. Consider approving the minutes of the “Special Meeting” for the East Grand Forks Minnesota City Council of August 20, 2019.
3. Consider approving the minutes of the “Special Meeting” for the East Grand Forks Minnesota City Council of August 27, 2019.
4. Consider approving the minutes of the “Work Session” for the East Grand Forks Minnesota City Council of August 27, 2019.

A MOTION WAS MADE BY COUNCIL MEMBER RIOPELLE, SECONDED BY COUNCIL MEMBER HELMS, TO APPROVE ITEMS ONE (1) THROUGH FOUR (4).

Voting Aye: Riopelle, Johnson, Olstad, Grassel, DeMers, Vetter, and Helms.

Voting Nay: None.

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

5. Consider adopting Resolution No. 19-09-57 authorizing the Police Department to enter into a grant agreement with the Minnesota Department of Public Safety for traffic safety projects.
6. Consider adopting Resolution No. 19-09-58 authorizing an amendment to the 2019 Sunshine Terrace budget from \$25,000 to \$36,900 and award the carpet replacement project at Sunshine Terrace to Brian's Flooring for a total of \$36,900.

A MOTION WAS MADE BY COUNCIL MEMBER HELMS, SECONDED BY COUNCIL MEMBER GRASSEL, TO APPROVE ITEMS FIVE (5) AND SIX (6).

Voting Aye: Riopelle, Johnson, Olstad, Grassel, DeMers, Vetter, and Helms.

Voting Nay: None.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, AND COMMISSIONS:

7. Regular meeting minutes of the Water, Light, Power, and Building Commission for August 7, 2019.
8. Regular meeting minutes of the Parks and Recreation Commission for July 17, 2019.
9. Regular meeting minutes of the Cemetery Commission for April 24, 2019.

COMMUNICATIONS: NONE

OLD BUSINESS: NONE

NEW BUSINESS:

10. Consider approving the amended Joint Powers Agreement between the City of East Grand Forks and the other entities listed in the agreement for the Pine to Prairie Drug and Violent Crime Task Force.

A MOTION WAS MADE BY COUNCIL MEMBER RIOPELLE, SECONDED BY COUNCIL MEMBER VETTER, TO APPROVE THE AMENDED JOINT POWERS AGREEMENT BETWEEN THE CITY OF EAST GRAND FORKS AND THE OTHER ENTITIES LISTED IN THE AGREEMENT FOR THE PINE TO PRAIRIE DRUG AND VIOLENT CRIME TASK

FORCE.

Voting Aye: Riopelle, Johnson, Olstad, Grassel, DeMers, Vetter, and Helms.

Voting Nay: None.

11. Consider approving the agreement between the City of East Grand Forks and Leighton Broadcasting for use of the Civic Center for the craft beer show event with liquor services provided by Boardwalk Bar & Grill.

A MOTION WAS MADE BY COUNCIL MEMBER VETTER, SECONDED BY COUNCIL MEMBER HELMS, TO APPROVE THE AGREEMENT BETWEEN THE CITY OF EAST GRAND FORKS AND LEIGHTON BROADCASTING FOR USE OF THE CIVIC CENTER FOR THE CRAFT BEER SHOW EVENT WITH LIQUOR SERVICES PROVIDED BY BOARDWALK BAR & GRILL.

Council member Helms asked if they had all of the necessary permits. Ms. Nelson explained this agreement would be what was needed because there is a city ordinance that allows the Council to grant a temporary liquor license since this event will be held in a city facility. She added they would need to provide the insurance showing they have off premise coverage, which is what Boardwalk Bar & Grill provided when they were approved for their liquor-catering license with the State. Mr. Galstad said they could run everything through the Boardwalk since they have a license through the city.

Voting Aye: Riopelle, Johnson, Olstad, Grassel, DeMers, Vetter, and Helms.

Voting Nay: None.

CLAIMS:

12. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

A MOTION WAS MADE BY COUNCIL MEMBER RIOPELLE, SECONDED BY COUNCIL MEMBER JOHNSON, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Voting Aye: Riopelle, Johnson, Olstad, Grassel, DeMers, Vetter, and Helms.

Voting Nay: None.

COUNCIL/STAFF REPORTS:

Mayor Gander told the Council he has been asked questions from the community through Oliver from the Exponent. He explained how the first question asked what the City was doing to attract business and how he asked for help from Mr. Gorte. He said the next question was about rising property values and he reached out to Sam Melbye from the Polk County office for assistance to answer that question. He commented how the answer should show up in the Exponent, he will continue to answer questions from the public, and he might be reaching out for help depending on what the question is. He welcomed everyone back to school, reminded everyone of the ceremony opening the new addition at Sacred Heart, and of they are proud of all of the educational organizations in the City. He ended by giving an update on the Governor's fishing opener because there is an effort asking for letters of support, there is a request for pictures to submit with the application, the RFP should be received shortly, and how Sacred Heart has

agreed to provide the fish fry for the shore lunch if the City does win the bid.

Council Member Helms reminded everyone that the North Country Food Bank will be having their ground breaking at their new location on Thursday, September 5th from 12pm to 1pm and everyone is invited. He added they were serving hors d'oeuvres and refreshments.

Mr. Galstad said he did email out he memo that Mayor Gander requested regarding special assessments.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER JOHNSON, SECONDED BY COUNCIL MEMBER VETTER, TO ADJOURN THE SEPTEMBER 3, 2019 REGULAR COUNCIL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:09 P.M.

Voting Aye: Riopelle, Johnson, Olstad, Grassel, DeMers, Vetter, and Helms.

Voting Nay: None.

David Murphy, City Administrator/Clerk-Treasurer