

**APPROVED MINUTES  
OF THE CITY  
COUNCIL SPECIAL MEETING  
CITY OF EAST GRAND FORKS  
TUESDAY, AUGUST 27, 2019 – 5:00 PM**

**CALL TO ORDER:**

*The Special Meeting of the East Grand Forks City Council for August 27, 2019 was called to order by Council President Olstad at 5:00 P.M.*

**CALL OF ROLL:**

*On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Steve Gander, Council President Mark Olstad, Council Vice-President Chad Grassel, Council Members Clarence Vetter, Dale Helms, Tim Riopelle, Tim Johnson, and Marc DeMers.*

*Karla Anderson, Finance Director; Nancy Ellis, City Planner; Steve Emery, City Engineer; Ron Galstad, City Attorney; Paul Gorte, Economic Development Director; Mike Hedlund, Police Chief; Reid Huttunen, Parks and Recreation Superintendent; Gary Larson, Fire Chief; David Murphy, City Administrator/Clerk-Treasurer; Megan Nelson, City Clerk; and Jason Stordahl, Public Works Director.*

**DETERMINATION OF A QUORUM:**

*The Council President Determined a Quorum was present.*

**OLD BUSINESS:**

1. Consider adopting the Recreation Participation Policy and Non-resident Participation Request Form which will be effective beginning with the 2019-2020 winter activity season.

**A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER RIOPELLE, TO ADOPT THE RECREATION PARTICIPATION POLICY AND NON-RESIDENT PARTICIPATION REQUEST FORM WHICH WILL BE EFFECTIVE BEGINNING WITH THE 2019-2020 WINTER ACTIVITY SEASON.**

Mayor Gander stated he had asked what the role of the Park and Recreation Commission moving forward was going to be with the policy as it is being presented. Mr. Huttunen told the Council he had talked with staff, it was discussed at the commission meeting, and the current proposal does not have the commission advising at all. He explained he reviewed the bylaws and duties of the commission, how most involve getting public input for policies, and making recommendations to the Council. He stated this falls under his job rather than the commission, which is why they are no longer advising. He added a request will be handled by Park and Recreation Department and if there were an appeal, it would go to the City Administrator's office.

*Voting Aye: Helms, Riopelle, Johnson, Olstad, Grassel, DeMers, and Vetter.*

*Voting Nay: None.*

**ADJOURN:**

**A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER RIOPELLE, TO ADJOURN THE AUGUST 27, 2019 SPECIAL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:03 P.M.**

*Voting Aye: Helms, Riopelle, Johnson, Olstad, Grassel, DeMers, and Vetter.*

*Voting Nay: None.*

---

David Murphy, City Administrator/Clerk-Treasurer