



East Grand Forks Water & Light Department

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Water & Light Commission Meeting Agenda

October 16, 2019

8:00 a.m., City Hall Council Chambers

1. Call meeting to order
2. Approve minutes from previous meeting -
October 02, 2019
3. Bills and payroll
4. Comments from the public
5. Reports
 - a. Widseth Smith Nolting
 - i. Todd
 - ii. Steve or Dustin
 - b. City Attorney
6. Old Business
7. Department Heads
8. Commissioner's reports
9. Adjourn to November 6, 2019 at 8:00 a.m.

Individuals with disabilities, language barriers or other needs who plan to attend the meeting and will need special accommodations should contact Nancy Ellis, ADA Coordinator at (218)-773-2208. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements. Also, materials can be provided in alternative formats for people with disabilities or with limited English proficiency (LEP) by contacting the ADA Coordinator (218)-773-2208 five (5) days prior to the meeting.

Minutes of the regular meeting of the Water, Light, Power and Building Commission of the City of East Grand Forks, Minnesota held October 2, 2019 at 8:00 a.m in the City Council Chambers.

Present: Gregoire, Quirk, Grinde, DeMers

Absent: None

Also present: Ron Galstad, Keith Mykleseth, Brian Johnson, Jeff Olson, Steve Emery, Todd Forster, Todd Grabanski, Brianna Feil, Kevin Hatcher, Karla Anderson, and Kris Kovar.

It was moved by Commissioner Quirk seconded by Commissioner Grinde that the minutes of the previous regular meeting of September 18, 2019 be approved as read.

Voting Aye: Gregoire, Quirk, Grinde, DeMers

Voting Nay: None

It was moved by Commissioner Quirk seconded by Commissioner Grinde to authorize the Secretary to issue payment of the recommended bills and payroll in the amount of \$367,037.59.

Voting Aye: Gregoire, Quirk, Grinde, DeMers

Voting Nay: None

It was moved by Commissioner Grinde seconded by Commissioner Quirk to authorize WSN to begin the assembly of plans and specs for the 2020 Miscellaneous Electrical Distribution Construction Project.

Voting Aye: Gregoire, Quirk, Grinde, DeMers

Voting Nay: None

It was moved by Commissioner Quirk seconded by Commissioner Grinde to authorize WSN to begin the assembly of plans and specs for the 2020 Equipment and Material Project.

Voting Aye: Gregoire, Quirk, Grinde, DeMers

Voting Nay: None

It was moved by Commissioner Quirk seconded by Commissioner Grinde to authorize WSN to prepare the plans and specs for the North Water Tower Recoating Project for 2020.

Voting Aye: Gregoire, Quirk, Grinde, DeMers

Voting Nay: None

It was moved by Commissioner Quirk seconded by Commissioner Grinde to authorize the Chemical and Guaranteed Contract Bid specifications; advertise for bids; set bid date for 11-8-19.

Voting Aye: Gregoire, Quirk, Grinde, DeMers

Voting Nay: None

It was moved by Commissioner Quirk seconded by Commissioner Grinde to authorize WSN to prepare plans and specs for the 2020 Water Main Replacement Project.

Voting Aye: Gregoire, Quirk, Grinde, DeMers

Voting Nay: None

It was moved by Commissioner Quirk seconded by Commissioner Grinde to adjourn at 8:40 a.m. to the next regular meeting on October 16, 2019 at 8:00 am.

Aye: Gregoire, Quirk, Grinde, DeMers

Nay: None

Lori Maloney
Secretary

Accounts Payable
Check Register Totals Only

User: khatcher
Printed: 10/1/2019 - 10:46 AM



City of East Grand Forks

P. O. Box 373
East Grand Forks, MN 56721
(218) 773-2483

Check	Date	Vendor No	Vendor Name	Amount	Voucher
515083	10/01/2019	BNS503	BNSF Railway Company	506.00	0
				<u>506.00</u>	
Check Total:				<u>506.00</u>	

Accounts Payable
Check Register Totals Only

User: khatcher
Printed: 10/10/2019 - 10:11 AM



City of East Grand Forks

P. O. Box 373
East Grand Forks, MN 56721
(218) 773-2483

Check	Date	Vendor No	Vendor Name	Amount	Voucher
515084	10/10/2019	COM500	Commissioner of Revenue	62,536.00	0
515085	10/10/2019	HAL500	Halstad Telephone Company	1,460.77	0
515086	10/10/2019	MMP501	MMPA c/o Avant Energy	646,111.91	0
515087	10/10/2019	VER500	Verizon Wireless	279.40	0
				<hr/> <hr/>	
Check Total:				710,388.08	
				<hr/> <hr/>	

Accounts Payable

Check Register Totals Only

User: khatcher
 Printed: 10/14/2019 - 2:15 PM



City of East Grand Forks

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Check	Date	Vendor No	Vendor Name	Amount	Voucher
515088	10/16/2019	ALL505	Allied Electronics Inc.	317.35	0
515089	10/16/2019	AME501	AmeriPride Services Inc	280.54	0
515090	10/16/2019	AQU501	Aqua-Pure Inc	6,424.41	0
515091	10/16/2019	UB*01023	Jesse Beck	27.08	0
515092	10/16/2019	BUS501	Business Essentials	92.56	0
515093	10/16/2019	CEN501	CenturyLink	95.14	0
515094	10/16/2019	COL500	Cole Papers Inc	122.80	0
515095	10/16/2019	COM505	Complete Pest Control Inc	325.00	0
515096	10/16/2019	COP500	Copy Cat Printing	666.05	0
515097	10/16/2019	DAK502	Dakota Supply Group	1,340.75	0
515098	10/16/2019	EGF501	EGF City	502,232.51	0
515099	10/16/2019	EXP501	Exponent	627.66	0
515100	10/16/2019	FOR505	Forum Communications Company	270.00	0
515101	10/16/2019	GAL501	Galstad Jensen & McCann PA	768.75	0
515102	10/16/2019	GOP501	Gopher State One-Call	125.55	0
515103	10/16/2019	GRA507	Grainger	123.92	0
515104	10/16/2019	HAR501	Hardware Hank	212.27	0
515105	10/16/2019	HAW501	Hawkins Inc	964.78	0
515106	10/16/2019	HUG501	Hugo's #5	135.37	0
515107	10/16/2019	INT504	Integrity Shipping & More	38.67	0
515108	10/16/2019	KLM501	KLM Engineering Inc	15,243.00	0
515109	10/16/2019	LOC501	Locators & Supplies Inc	819.45	0
515110	10/16/2019	MND501	MN Dept of Commerce	187.61	0
515111	10/16/2019	MND507	MN Dept of Labor & Industry	20.00	0
515112	10/16/2019	MMU501	MN Municipal Utilities Assoc	5,875.75	0
515113	10/16/2019	NOR507	Northdale Oil	77.41	0
515114	10/16/2019	NOR502	Northern Plumbing Supply	298.16	0
515115	10/16/2019	OFF500	Office Depot	140.56	0
515116	10/16/2019	PIT501	Pitney Bowes	5,000.00	0
515117	10/16/2019	PIT504	Pitney Bowes	741.00	0
515118	10/16/2019	RMB500	RMB Environmental Laboratories, Inc	80.00	0
515119	10/16/2019	UB*01022	Todd Selk	72.18	0
515120	10/16/2019	SUN500	Sun Dot Communications, LLC	89.99	0
515121	10/16/2019	SUR501	Surplus Center	7.00	0
515122	10/16/2019	TKE501	Thyssenkrupp Elevator Corp	545.00	0
515123	10/16/2019	VEI501	Veit & Company Inc	4,420.00	0
515124	10/16/2019	WAT501	Water & Light Department	2,664.74	0
515125	10/16/2019	XCE501	Xcel Energy	48.15	0
515126	10/16/2019	XCE502	Xcel Energy	4,395.98	0
Check Total:				555,917.14	

Rebates 10/16/19

Recycle	Mcdonald	\$ 50.00
Recycle	Wolff	\$ 50.00
LED Bulbs	Honek	\$ 9.25
Top Load Washer	Buness	\$ 75.00
ECM	Mendenhall Presbyterian Church	\$ 150.00
Top Load Washer	Mack	\$ 75.00
ECM	Heritage Foundation	\$ 150.00
AC Tune up	Messelt	\$ 60.00
ECM	Kovar	\$ 150.00
ECM	Novak	\$ 150.00
Front Load Washer	Pokrzywinski	\$ 100.00
	Total	\$ 1,019.25