

**APPROVED MINUTES
OF THE CITY COUNCIL MEETING
CITY OF EAST GRAND FORKS
TUESDAY, JULY 2, 2019 – 5:00 PM**

CALL TO ORDER:

The Council Meeting of the East Grand Forks City Council for July 2, 2019 was called to order by Council President Olstad at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Steve Gander, Council President Mark Olstad, Council Members Clarence Vetter, Tim Riopelle, Tim Johnson, and Marc DeMers.

Karla Anderson, Finance Director; Nancy Ellis, City Planner; Ron Galstad, City Attorney; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Reid Huttunen, Parks and Recreation Superintendent; Gary Larson, Fire Chief; David Murphy, City Administrator/Clerk-Treasurer; Megan Nelson, City Clerk; and Jason Stordahl, Public Works Director.

DETERMINATION OF QUORUM:

The Council President Determined a Quorum was present.

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

Council President Olstad stated the open forum was an opportunity for members of the public to address the City Council on items not on the current agenda and items requiring Council action may be deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate. He asked if anyone who would like to address the City Council would step up to the podium. No one came forward.

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Council Meeting” for the East Grand Forks Minnesota City Council of June 18, 2019.
2. Consider approving the minutes of the “Special Meeting” for the East Grand Forks Minnesota City Council of June 25, 2019.
3. Consider approving the minutes of the “Work Session” for the East Grand Forks Minnesota City Council of June 25, 2019.

A MOTION WAS MADE BY COUNCIL MEMBER RIOPELLE, SECONDED BY COUNCIL MEMBER VETTER, TO APPROVE ITEMS ONE (1) THROUGH THREE (3).

Voting Aye: Riopelle, Johnson, Olstad, DeMers, and Vetter.

Voting Nay: None.

Absent: Helms and Grassel.

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS:

4. Public Hearing on the Issuance of Industrial Development Revenue Bonds for American Crystal Sugar Company.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER RIOPELLE, TO OPEN THE PUBLIC HEARING.

Voting Aye: Riopelle, Johnson, Olstad, DeMers, and Vetter.

Voting Nay: None.

Absent: Helms and Grassel.

Ms. Lisa Maloy introduced herself as the Assistant Treasurer from American Crystal. She stated they are requesting the resolution be approved by the Council for the issuance of bonds. She explained there is no cost or liability to the City regarding these bonds and process provides them a way to finance the project cheaper. She reminded the Council it was for a pulp press for the East Grand Forks factory. Council President Olstad asked if there were any questions. There were none.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER RIOPELLE, TO CLOSE THE PUBLIC HEARING.

Voting Aye: Riopelle, Johnson, Olstad, DeMers, and Vetter.

Voting Nay: None.

Absent: Helms and Grassel.

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

5. Consider approving the request to start a new hiring register for the Police Department.
6. Consider approving the Memorandum of Understanding between the City of East Grand Forks and East Grand Forks Public School District #595 for School Resource Officer Services contingent upon approval from the School Board.
7. Consider approving the Addendum 2 to the Special Operations Group Joint Powers Agreement between the City of East Grand Forks and other participating agencies.
8. Consider declaring the listed vehicles and bicycles as surplus property and authorize these vehicles and bicycles to be sold at auction.

9. Consider approving the Special Event Application for the East Grand Forks Association of Fire Fighters 3423 to hold the Cats Incredible Event over July 26, 2019 through July 28, 2019 including bands that will be playing on Saturday evening.
10. Consider approving the Special Event Application for iHeart Media to hold the Bikes and Bites Event in the parking lot by restaurant row on July 18, 2019 from 3pm to 8pm.

A MOTION WAS MADE BY COUNCIL MEMBER RIOPELLE, SECONDED BY COUNCIL MEMBER VETTER, TO APPROVE ITEMS FIVE (5) THROUGH TEN (10).

Chief Hedlund explained in the past the pay range was included in the advertisement for this position, there have been occasions when people with significant experience have been hired, and placed at a higher step. He said he would like to include that in the advertising, which might help increase the amount of people that apply for the position. Discussion followed about how it has only been asked to place people with experience on step 3 even if they had more than three years of experience as a police officer.

Voting Aye: Riopelle, Johnson, Olstad, DeMers, and Vetter.

Voting Nay: None.

Absent: Helms and Grassel.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, AND COMMISSIONS:

11. Regular meeting minutes of the Water, Light, Power, and Building Commission for June 5, 2019.

COMMUNICATIONS: NONE

OLD BUSINESS: NONE

NEW BUSINESS:

12. Consider adopting Resolution No. 19-07-41 giving preliminary approval to the issuance of solid waste disposal revenue bonds, authorizing the submission of an application for approval of the project to the Department of Employment and Economic Development, and authorizing the preparation of necessary documents therefor (American Crystal Sugar Company Project).

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER JOHNSON, TO ADOPT RESOLUTION NO. 19-07-41 GIVING PRELIMINARY APPROVAL TO THE ISSUANCE OF SOLID WASTE DISPOSAL REVENUE BONDS, AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR APPROVAL OF THE PROJECT TO THE DEPARTMENT OF EMPLOYMENT AND ECONOMIC DEVELOPMENT, AND AUTHORIZING THE PREPARATION OF NECESSARY DOCUMENTS THEREFOR (AMERICAN CRYSTAL SUGAR COMPANY PROJECT).

Mr. Galstad told the Council all expenses have been prepaid so there is no out of pocket expenses for the City in this process.

Voting Aye: Riopelle, Johnson, Olstad, DeMers, and Vetter.

Voting Nay: None.

Absent: Helms and Grassel.

13. Consider adopting Resolution No. 19-07-42 accepting the report of feasibility for the paving of 6th Avenue NE and setting the public hearing for Tuesday, July 23, 2019.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER RIOPELLE, TO ADOPT RESOLUTION NO. 19-07-42 ACCEPTING THE REPORT OF FEASIBILITY FOR THE PAVING OF 6TH AVENUE NE AND SETTING THE PUBLIC HEARING FOR TUESDAY, JULY 23, 2019.

Voting Aye: Riopelle, Johnson, Olstad, DeMers, and Vetter.

Voting Nay: None.

Absent: Helms and Grassel.

14. Consider adopting Resolution No. 19-07-43 accepting the donation from the Blue Line Club for the funds needed to renovate the section of the VFW Arena for a dryland training area.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER RIOPELLE, TO ADOPT RESOLUTION NO. 19-07-43 ACCEPTING THE DONATION FROM THE BLUE LINE CLUB FOR THE FUNDS NEEDED TO RENOVATE THE SECTION OF THE VFW ARENA FOR A DRYLAND TRAINING AREA.

Voting Aye: Riopelle, Johnson, Olstad, DeMers, and Vetter.

Voting Nay: None.

Absent: Helms and Grassel.

CLAIMS:

15. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER JOHNSON, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Voting Aye: Riopelle, Johnson, Olstad, DeMers, and Vetter.

Voting Nay: None.

Absent: Helms and Grassel.

COUNCIL/STAFF REPORTS:

Mayor Gander told the Council Catherine Johnson, manager of the State Recreational Area, had asked to thank the groups that have helped clean up the campground and greenway areas. The groups included East Grand Forks girl scouts, Boy Scout Troop 37, and Cub Scouts Pack 37 as well as the YMCA Adventure Camp. Mayor Gander stated he had asked Mr. Huttunen about the brown grass in some of the parks and was told they had a new sprayer that applied the chemical at a faster rate causing this issue.

Mayor Gander informed the Council the Border Battle Fishing Tournament was held over the weekend, it was a full tournament, and they are looking at expanding it. He reminded everyone at the end of the

month there will be the Cats Incredible fishing tournament that will also be taking place. He stated another meeting was held regarding the Governor's Fishing Opener and either he, Ms. Nelson, or Mr. Huttunen could give updates on that if there are questions. He ended by saying Happy 4th and reminded people to wear eye protection.

Mr. Murphy reminded the Council he was going to be out of the office on Wednesday and Friday.

Mr. Galstad informed the Council he would be out of the office on Friday.

Chief Hedlund stated an informational pamphlet had been put together, the applications were ready, they were just waiting for the decals to be delivered, and once received they would be able to start issuing the permits.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER VETTER, SECONDED BY COUNCIL MEMBER JOHNSON, TO ADJOURN THE JULY 2, 2019 REGULAR COUNCIL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:11 P.M.

Voting Aye: Riopelle, Johnson, Olstad, DeMers, and Vetter.

Voting Nay: None.

Absent: Helms

David Murphy, City Administrator/Clerk-Treasurer