



# East Grand Forks Water & Light Department

*Life Connected Since 1909*

## Water & Light Commission Meeting Agenda July 17, 2019

8:00 a.m., City Hall Council Chambers

1. Call meeting to order
2. Approve minutes from previous meeting -  
July 3, 2019
3. Bills and payroll
4. Comments from the public
5. Reports
  - a. Widseth Smith Nolting
    - i. Todd
    - ii. Steve or Dustin
  - b. City Attorney
6. Old Business
7. Limeslaker Replacement Project-Bid  
Results
8. Brady Martz Auditor's Presentation
9. Department Heads
10. CERTS Green Step Cities Presentation-  
Joel Anastasio
11. Commissioner's reports
12. Adjourn to August 7, 2019 at 8:00 a.m.

Individuals with disabilities, language barriers or other needs who plan to attend the meeting and will need special accommodations should contact Nancy Ellis, ADA Coordinator at (218)-773-2208. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements. Also, materials can be provided in alternative formats for people with disabilities or with limited English proficiency (LEP) by contacting the ADA Coordinator (218)-773-2208 five (5) days prior to the meeting.

Minutes of the regular meeting of the Water, Light, Power and Building Commission of the City of East Grand Forks, Minnesota held July 3, 2019 at 8:00 a.m in the City Council Chambers.

Present: Gregoire (skype), Quirk, DeMers

Absent: Grinde

Also present: Keith Mykleseth, Ron Galstad, Brian Johnson, Jeff Olson, Todd Forster, Todd Grabanski, Corey Thompson, Kevin Hatcher, and Karla Anderson.

It was moved by Commissioner DeMers seconded by Commissioner Gregoire that the minutes of the previous regular meeting of June 19, 2019 be approved as read.

Voting Aye: Gregoire, Quirk, DeMers

Voting Nay: None

It was moved by Commissioner DeMers seconded by Commissioner Gregoire that the minutes of the previous closed meeting of June 19, 2019 be approved as read.

Voting Aye: Gregoire, Quirk, DeMers

Voting Nay: None

It was moved by Commissioner DeMers seconded by Commissioner Gregoire to authorize the Secretary to issue payment of the recommended bills and payroll in the amount of \$466,845.75.

Voting Aye: Gregoire, Quirk, DeMers

Voting Nay: None

It was moved by Commissioner Gregoire seconded by Commissioner DeMers to approve the bid from Fusion Automation Inc for \$169,825.56 for the 2019 Miscellaneous Electrical Distribution Construction Project.

Voting Aye: Gregoire, Quirk, DeMers

Voting Nay: None

It was moved by Commissioner Gregoire seconded by Commissioner DeMers to approve providing complimentary power for Cat Fish Days on July 26-28 and hang the banner.

Voting Aye: Gregoire, Quirk, DeMers

Voting Nay: None

It was moved by Commissioner Gregoire seconded by Commissioner DeMers to approve providing complimentary water for "Grandma's Giving Gardens" vegetable plot who then donates the food to the area food shelf.

Voting Aye: Gregoire, Quirk, DeMers

Voting Nay: None

It was moved by Commissioner DeMers seconded by Commissioner Gregoire to approve the 6 month certification for Kevin Hatcher, Energy and Customer Service Specialist, effective 7-14-19.

Voting Aye: Gregoire, Quirk, DeMers

Voting Nay: None

It was moved by Commissioner DeMers seconded by Commissioner Gregoire at 8:50 am to adjourn to the next meeting on 7-17-19 at 8:00 am.

Voting Aye: Gregoire, Quirk, DeMers

Voting Nay: None

Lori Maloney  
Secretary

Accounts Payable  
Check Register Totals Only

User: khatcher  
Printed: 7/12/2019 - 12:25 PM



**City of East Grand Forks**

P. O. Box 373  
East Grand Forks, MN 56721  
(218) 773-2483

Check	Date	Vendor No	Vendor Name	Amount	Voucher
514795	07/12/2019	HAL500	Halstad Telephone Company	1,460.21	0
514796	07/12/2019	MMP501	MMPA c/o Avant Energy	284,913.95	0
				<hr/> <hr/>	
Check Total:				286,374.16	
				<hr/> <hr/>	

# Accounts Payable

## Check Register Totals Only

User: khatcher  
 Printed: 7/15/2019 - 11:26 AM



# City of East Grand Forks

P. O. Box 373  
 East Grand Forks, MN 56721  
 (218) 773-2483

Check	Date	Vendor No	Vendor Name	Amount	Voucher
514797	07/17/2019	UB*00974	Habibo Abdi	35.17	0
514798	07/17/2019	ACM502	Acme Electric Companies	21.42	0
514799	07/17/2019	AME501	AmeriPride Services Inc	183.74	0
514800	07/17/2019	AQU501	Aqua-Pure Inc	9,186.05	0
514801	07/17/2019	BAT501	Batteries + Bulbs	18.95	0
514802	07/17/2019	UB*00976	Cassandra Bell	126.13	0
514803	07/17/2019	BOR501	Border States Electric Supply	2,470.11	0
514804	07/17/2019	BRA500	Brady Martz & Associates P.C.	7,490.00	0
514805	07/17/2019	CO2501	CO2 Systems Inc	2,250.00	0
514806	07/17/2019	DIG501	Digi Key Corp 590699	347.86	0
514807	07/17/2019	EGF501	EGF City	523,017.55	0
514808	07/17/2019	EXP501	Exponent	416.19	0
514809	07/17/2019	FAS501	Fastenal Company	6.67	0
514810	07/17/2019	UB*00975	Alexis Floding	64.41	0
514811	07/17/2019	GAL501	Galstad Jensen & McCann PA	4,440.00	0
514812	07/17/2019	GFF501	GF Fire Equipment	28.86	0
514813	07/17/2019	GOP501	Gopher State One-Call	201.15	0
514814	07/17/2019	HAR501	Hardware Hank	327.70	0
514815	07/17/2019	HAW501	Hawkins Inc	771.58	0
514816	07/17/2019	INT504	Integrity Shipping & More	26.41	0
514817	07/17/2019	KLM501	KLM Engineering Inc	10,000.00	0
514818	07/17/2019	LAR567	Gina Larson	200.00	0
514819	07/17/2019	MID501	Midcontinent Communications	250.00	0
514820	07/17/2019	MMT501	MMTG	1,900.50	0
514821	07/17/2019	UB*00977	Daniel Niepow	141.80	0
514822	07/17/2019	NOR507	Northdale Oil	145.82	0
514823	07/17/2019	ORE501	O'Reilly Auto Parts	30.23	0
514824	07/17/2019	PCM500	PCM	2,342.80	0
514825	07/17/2019	PIT504	Pitney Bowes	360.45	0
514826	07/17/2019	RMB500	RMB Environmental Laboratories, Inc	95.00	0
514827	07/17/2019	STU501	Stuart C Irby Co	13.52	0
514828	07/17/2019	SUN500	Sun Dot Communications, LLC	89.99	0
514829	07/17/2019	SUR501	Surplus Center	7.49	0
514830	07/17/2019	TOS502	Toshiba Financial Services	259.39	0
514831	07/17/2019	WAT501	Water & Light Department	2,656.90	0
514832	07/17/2019	XCE501	Xcel Energy	32.99	0
514833	07/17/2019	XCE502	Xcel Energy	4,395.98	0
Check Total:				574,352.81	

## Rebates 7/17/19

AC Unit	Larson	\$	200.00
ECM	Taylor	\$	150.00
Fridge	Iverson	\$	75.00
AC Tune Up	Keller	\$	60.00
AC Tune Up	Castro	\$	60.00
AC Tune Up	Johnson	\$	60.00
AC Tune Up	Van Eck	\$	60.00
AC Tune Up	Ault	\$	60.00
AC Tune Up	Nelson	\$	60.00
AC Tune Up	Hangsleben	\$	60.00
AC Tune Up	Wallace	\$	60.00
AC Tune Up	Johnson	\$	60.00
AC Tune Up	Sjostrand	\$	60.00
AC Tune Up	Rand	\$	60.00
AC Tune Up	Peters	\$	60.00
AC Tune Up	Varnson	\$	60.00
AC Tune Up	Carlstrom	\$	60.00
AC Tune Up	Pulkrabek	\$	60.00
Water Heater	Scheving Properties	\$	50.00
	<b>Total:</b>		<b>\$ 1,375.00</b>

# **Request for Water and Light Commission Action**

**Date:**

**To:**

**From:**

**RE:**

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**Background:**

**Recommendation:**

**BID TABULATION:**

**LIME SLAKER REPLACEMENT  
WATER TREATMENT PLANT  
EAST GRAND FORKS, MN**

7/12/2019

ITEM DESCRIPTION	QUANTITY	UNIT	Engineers Estimate		PKG Contracting, Inc.		Northern Plains Contracting		ICS, Inc.	
			UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
Lump Sum Price (Labor & Materials)	1	LS	\$ 78,820.00	\$ 78,820.00	\$ 66,589.00	\$ 66,589.00	\$ 82,420.00	\$ 82,420.00	\$ 93,778.00	\$ 93,778.00
Lump Sum Cash Allowance (Equipment)	1	LS	\$ 156,180.00	\$ 156,180.00	\$ 156,180.00	\$ 156,180.00	\$ 156,180.00	\$ 156,180.00	\$ 156,180.00	\$ 156,180.00
<b>TOTAL BID PRICE</b>				\$ <b>235,000.00</b>		\$ <b>222,769.00</b>		\$ <b>238,600.00</b>		\$ <b>249,958.00</b>