

**APPROVED MINUTES
OF THE CITY COUNCIL MEETING
CITY OF EAST GRAND FORKS
TUESDAY, JUNE 4, 2019 – 5:00 PM**

CALL TO ORDER:

The Council Meeting of the East Grand Forks City Council for June 4, 2019 was called to order by Council President Olstad at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Steve Gander, Council President Mark Olstad, Council Vice-President Chad Grassel, Council Members Clarence Vetter, Dale Helms, Tim Riopelle, Tim Johnson, and Marc DeMers.

Karla Anderson, Finance Director; Nancy Ellis, City Planner; Steve Emery, City Engineer; Ron Galstad, City Attorney; Paul Gorte, Economic Development Director; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Reid Huttunen, Parks and Recreation Superintendent; David Murphy, City Administrator/Clerk-Treasurer; Keith Mykleseth, Water & Light Manager; Megan Nelson, City Clerk; and Jason Stordahl, Public Works Director.

DETERMINATION OF QUORUM:

The Council President Determined a Quorum was present.

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

Council President Olstad stated the open forum was an opportunity for members of the public to address the City Council on items not on the current agenda and items requiring Council action may be deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate. He asked if anyone who would like to address the City Council would step up to the podium. No one came forward.

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Council Meeting” for the East Grand Forks Minnesota City Council of May 21, 2019.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER RIOPELLE, TO APPROVE THE MINUTES OF THE COUNCIL MEETING FOR THE EAST GRAND FORKS MINNESOTA CITY COUNCIL OF MAY 21, 2019.

Voting Aye: Olstad, Grassel, DeMers, Vetter, Helms, Riopelle, and Johnson.

Voting Nay: None.

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS:

2. Public hearing concerning the submittal of an application to the Minnesota Department of Employment and Economic Development for a loan under the Minnesota Investment Fund program for Harriston-Mayo LLC and submittal of application for EDA RLF Loan from the East Grand Forks Economic Development Authority.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER RIOPELLE, TO OPEN THE PUBLIC HEARING.

Voting Aye: Olstad, Grassel, DeMers, Vetter, Helms, Riopelle, and Johnson.

Voting Nay: None.

Mr. Gorte explained that Mayo Manufacturing is working on expanding their building, this addition would add five jobs, the expansion will cost around \$600,000, and they are requesting loans from the City and the DEED office for \$150,000 from each agency. He added both loan requests required a public hearing and they are able to hold the hearings together so this was the hearing for both loans. He said that Mr. Chris Delisle was present to answer any questions. Council President Olstad asked if there were any questions. There were none.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER GRASSEL, TO CLOSE THE PUBLIC HEARING.

Voting Aye: Olstad, Grassel, DeMers, Vetter, Helms, Riopelle, and Johnson.

Voting Nay: None.

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. Consider approving the lease agreement between the City of East Grand Forks and Mike's Pizza and Pub for the rental of space in the Infill building from June 1, 2019 through May 31, 2021.
4. Consider adopting Resolution No. 19-06-29 approving the appointments of the listed Council members to the Personnel Committee.
5. Consider adopting Resolution No. 19-06-30 declaring adequacy of the petition and ordering the preparation of a feasibility report for the paving of 6th Ave NE.

A MOTION WAS MADE BY COUNCIL MEMBER HELMS, SECONDED BY COUNCIL MEMBER RIOPELLE, TO APPROVE ITEMS THREE (3) THROUGH FIVE (5).

Voting Aye: Olstad, Grassel, DeMers, Vetter, Helms, Riopelle, and Johnson.

Voting Nay: None.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, AND COMMISSIONS:

6. Regular meeting minutes of the Water, Light, Power, and Building Commission for May 1, 2019.

COMMUNICATIONS: NONE

OLD BUSINESS: NONE

NEW BUSINESS:

7. Consider adopting Resolution No. 19-06-31 granting support of a Minnesota Investment Fund program application for Harriston-Mayo LLC for their expansion project.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER RIOPELLE, TO ADOPT RESOLUTION NO. 19-06-31 GRANTING SUPPORT OF A MINNESOTA INVESTMENT FUND PROGRAM APPLICATION FOR HARRISTON-MAYO LLC FOR THEIR EXPANSION PROJECT.

Voting Aye: Olstad, Grassel, DeMers, Vetter, Helms, Riopelle, and Johnson.

Voting Nay: None.

8. Consider adopting Resolution No. 19-06-32 granting preliminary approval subject to a public hearing for a project under the municipal industrial development act and setting the public hearing for July 2, 2019.

A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER DEMERS, TO ADOPT RESOLUTION NO. 19-06-32 GRANTING PRELIMINARY APPROVAL SUBJECT TO A PUBLIC HEARING FOR A PROJECT UNDER THE MUNICIPAL INDUSTRIAL DEVELOPMENT ACT AND SETTING THE PUBLIC HEARING FOR JULY 2, 2019.

Mr. Jon Arntson introduced himself and told the Council this resolution granted preliminary approval subject to final approval to move this forward and sets the public hearing for July 2, 2019. He explained American Crystal was asking the City to issue \$8.5 million in bonds to help finance a project to help with solid waste disposal at the factory. He added the resolution made it very clear this would not be a city debt, no city funds would be used for repayment, and it will be American Crystal repaying on these bonds. He urged the Council to adopt the resolution.

Voting Aye: Olstad, Grassel, DeMers, Vetter, Helms, Riopelle, and Johnson.

Voting Nay: None.

9. Consider adopting Resolution No. 19-06-33 authorizing Heritage Days as a community festival and allow liquor to be served the evening of the dance that is held each year.

A MOTION WAS MADE BY COUNCIL MEMBER RIOPELLE, SECONDED BY COUNCIL MEMBER VETTER, TO ADOPT RESOLUTION NO. 19-06-33 AUTHORIZING HERITAGE DAYS AS A COMMUNITY FESTIVAL AND ALLOW LIQUOR TO BE SERVED THE EVENING OF THE DANCE THAT IS HELD EACH YEAR.

Voting Aye: Olstad, Grassel, DeMers, Vetter, Helms, Riopelle, and Johnson.

Voting Nay: None.

10. Consider approving Ordinance No. 26 4th Series adding Chapter 78 entitled “Utility Task Vehicles” and by adopting by reference City Code Chapter 10 and Section 10.99 which among other things contain penalty provisions. (1st Reading).

A MOTION WAS MADE BY COUNCIL MEMBER HELMS, SECONDED BY COUNCIL MEMBER DEMERS, TO APPROVE ORDINANCE NO. 26 4TH SERIES ADDING CHAPTER 78 ENTITLED “UTILITY TASK VEHICLES” AND BY ADOPTING BY REFERENCE CITY CODE CHAPTER 10 AND SECTION 10.99 WHICH AMONG OTHER THINGS CONTAIN PENALTY PROVISIONS. (1ST READING).

Mayor Gander stated that anyone who is interested in this ordinance could view it on the city website under City Council and packets. He said this was the time between now and the next meeting to let the Council know if there are any questions or concerns about this ordinance. Council member Johnson thanked Mr. Galstad for the work he did putting this ordinance together and the only thing he was worried about was the UTVs coming over the bridge on Demers. Mr. Galstad commented he appreciated that. He stated he had done what he could, the State has restrictions on what roads can be used by UTVs; Demers Avenue is off limits along with the other State Highways that go through the city, but people would be able to cross these roads except for at the intersection of Highways 2 and 220 which prohibits use by UTVs.

Voting Aye: Olstad, Grassel, DeMers, Helms, Riopelle, and Johnson.

Voting Nay: Vetter.

11. Consider approving the Memorandum of Understanding between the City of East Grand Forks and the Law Enforcement Labor Services Local No 152 clarifying and defining a call back.

A MOTION WAS MADE BY COUNCIL MEMBER VETTER, SECONDED BY COUNCIL MEMBER DEMERS, TO APPROVE THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF EAST GRAND FORKS AND THE LAW ENFORCEMENT LABOR SERVICES LOCAL NO 152 CLARIFYING AND DEFINING A CALL BACK.

Voting Aye: Olstad, Grassel, DeMers, Vetter, Helms, Riopelle, and Johnson.

Voting Nay: None.

CLAIMS:

12. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

A MOTION WAS MADE BY COUNCIL MEMBER HELMS, SECONDED BY COUNCIL MEMBER DEMERS, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Voting Aye: Olstad, Grassel, DeMers, Vetter, Helms, Riopelle, and Johnson.

Voting Nay: None.

COUNCIL/STAFF REPORTS:

Mayor Gander thanked Mayo Manufacturing, how investing into the community really means a lot, and it shows confidence they have in the economy of the City. He also thanked American Crystal, \$8.5 million

will be reinvested into the community, and how this adds value, jobs, and enhance the farming economy. He added seeing them investing in the community is a good sign and something that is appreciated. He then asked Mr. Gorte for updates when any of the retail spaces become filled or if there is any development of property.

He continued saying the City is in contention for hosting the 2021 Governor's Fishing Opener. He thanked the Greater Grand Forks Convention and Visitor Bureau, Julie Rygg, and Stephanie Bernstrom, and how Explore Minnesota reached out to them to get this started. He thanked Mr. Huttunen for making himself available for meeting during this busy time of year. He thanked Nicole Lalum from Explore Minnesota for coming up for a site visit. He also thanked Brad Durick Outdoors for getting them out on the river fishing for catfish. He commented he thought Ms. Lalum was very impressed with everything, that she said not to be too concerned if not everything was developed for this event, and many cities use events like this to develop or improve areas. He ended by saying the application would need to be submitted by November of this year, how the City would be going up against about six other cities for this, and the City would find out at the next year's fishing opener if it was awarded.

Council Member Riopelle commented the Mayor redeemed himself catching a big catfish on the Red Lake River compared to the minnow he had caught during the fishing opener.

Council President Olstad thanked Mr. Huttunen for getting the pool up and running for the school kids, how the pool temp is up to 81, and he is glad the pool is up and running for the summer. He asked if they were still looking for looking for lifeguards. Mr. Huttunen said they are still looking for a few more people and they have a training coming up next week.

Mr. Murphy reminded the Council he would be out the rest of the week on vacation and would be back on Monday.

Mr. Huttunen stated there was an event coming up on Friday, June 7th from 4pm to 7pm at restaurant row. He explained the Minnesota Gophers were going to be displaying Paul Bunyan's Axe trophy so this would be a good opportunity for anyone interested in Gophers Football to see the trophy.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER GRASSEL, TO ADJOURN THE JUNE 4, 2019 REGULAR COUNCIL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:14 P.M.

Voting Aye: Olstad, Grassel, DeMers, Vetter, Helms, Riopelle, and Johnson.

Voting Nay: None.

David Murphy, City Administrator/Clerk-Treasurer