

**APPROVED MINUTES
OF THE CITY COUNCIL
CITY OF EAST GRAND FORKS
TUESDAY, APRIL 2, 2019 – 5:00 PM**

CALL TO ORDER:

The Council Meeting of the East Grand Forks City Council for April 2, 2019 was called to order by Council President Olstad at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Steve Gander, Council President Mark Olstad, Council Vice-President Chad Grassel, Council Members Clarence Vetter, Dale Helms, Tim Riopelle, Tim Johnson, and Marc DeMers.

Karla Anderson, Finance Director; Steve Emery, City Engineer; Ron Galstad, City Attorney; Paul Gorte, Economic Development Director; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Gary Larson, Fire Chief; David Murphy, City Administrator/Clerk-Treasurer; Keith Mykleseth, Water & Light Manager; Megan Nelson, City Clerk; and Jason Stordahl, Public Works Director.

DETERMINATION OF QUORUM:

The Council President Determined a Quorum was present.

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

Council President Olstad stated the open forum was an opportunity for members of the public to address the City Council on items not on the current agenda and items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate. He asked if anyone would like to address the City Council to step up to the podium. No one came forward.

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Work Session” for the East Grand Forks Minnesota City Council of March 12, 2019.
2. Consider approving the minutes of the “Council Meeting for the East Grand Forks Minnesota City Council of March 19, 2019.
3. Consider approving the minutes of the “Work Session” for the East Grand Forks Minnesota City Council of March 26, 2019.
4. Consider approving the minute summary of the “Closed Session” for the East Grand Forks Minnesota City Council of March 26, 2019.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER HELMS, TO APPROVE ITEMS ONE (1) THROUGH FOUR (4).

Voting Aye: Johnson, Olstad, Grassel, DeMers, Vetter, Helms, and Riopelle.

Voting Nay: None.

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

5. Consider approving the Exempt Gambling Permit Application for the East Grand Forks Home Run Club to hold a raffle on May 13, 2019 at Stauss Park located at 327 8th St NE East Grand Forks, MN 56721 and waive the 30-day waiting period.
6. Consider approving the Parade Permit Application for the Monster Truck Parade on Friday, April 12, 2019 contingent upon the Administration Office receiving the parade fee.
7. Consider approving the Special Event Application for the VFW Post 3817 for their annual BBQ Competition to be held in the parking lot behind their building on Saturday, April 27, 2019 from 6am to 6pm.
8. Consider approving the Temporary Liquor License Application for the VFW Post 3817 for their annual BBQ Competition that will be taking place on Saturday, April 27, 2019 in the parking lot located behind the VFW building.
9. Consider adopting Resolution No. 19-04-20 authorizing the demonstrations that include the use of muskets and allow the canon to be shot up to five times during the event.
10. Consider approving the contract between the City of East Grand Forks and AE2S for social media consulting contingent upon the recommended changes by the City Attorney to the contract.
11. Consider approving Amendment No. 2 to the loan agreement between the City of East Grand Forks and the Minnesota Public Facilities Authority extending the final disbursement date to June 30, 2020.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER RIOPELLE, TO APPROVE ITEMS FIVE (5) THROUGH ELEVEN (11).

Voting Aye: Johnson, Olstad, Grassel, DeMers, Vetter, Helms, and Riopelle.

Voting Nay: None.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, AND COMMISSIONS:

12. Regular meeting minutes of the Water, Light, Power, and Building Commission for March 6, 2019.

COMMUNICATIONS: NONE

OLD BUSINESS: NONE

NEW BUSINESS:

13. Consider approving the Bare Lot Purchase Agreement between the City of East Grand Forks and Sacred Heart Church for the purchase of Parcel 83.00116.00 for a total of \$6,000.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER RIOPELLE, TO APPROVE THE BARE LOT PURCHASE AGREEMENT BETWEEN THE CITY OF EAST GRAND FORKS AND SACRED HEART CHURCH FOR THE PURCHASE OF PARCEL 83.00116.00 FOR A TOTAL OF \$6,000.

Voting Aye: Johnson, Olstad, Grassel, DeMers, Vetter, Helms, and Riopelle.

Voting Nay: None.

14. Consider adopting Resolution No. 19-04-21 authorizing Widseth Smith Nolting to request quotes for the Police Department 2019 Office Remodel project.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER GRASSEL, TO ADOPT RESOLUTION NO. 19-04-21 AUTHORIZING WIDSETH SMITH NOLTING TO REQUEST QUOTES FOR THE POLICE DEPARTMENT 2019 OFFICE REMODEL PROJECT.

Council member Helms asked if the City licenses general contractors or if they need to obtain permits. Ms. Nelson stated the City did not license general contractors because the State licensed them and they were required to get permits for a remodel project like this. Mr. Murphy said they are required to include their license number when getting a permit.

Voting Aye: Johnson, Olstad, Grassel, DeMers, Vetter, Helms, and Riopelle.

Voting Nay: None.

CLAIMS:

15. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER HELMS, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Voting Aye: Johnson, Olstad, Grassel, DeMers, Vetter, Helms, and Riopelle.

Voting Nay: None.

COUNCIL/STAFF REPORTS:

Mayor Gander thanked the emergency management group for providing a flood update. He read the update for April 2nd which stated the river levels were increasing, the flood outlook decreased the crest to between 45.8 feet to 49 feet, the crest still depends on many different variables, forecast is favorable for a slow melt with minimal rain, and staff is preparing to build walls and put up closures at a moment's notice. He added how the National Weather Service was going to start holding daily briefing starting April 3rd and staff will be monitoring and meeting daily to determine what will need to be done.

Mayor Gander reminded everyone the State of the City is coming up on April 24th, he was still waiting to get some information from a couple department heads about accomplishments and goals for their department, and he asked for photos that could be used for the presentation. He said they were still working on legislation regarding the LGA fix that would need to be done, they had gone down twice to the Capitol, and if needed they will go down again to try and move this forward to be included with the final tax bill.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER RIOPELLE, SECONDED BY COUNCIL MEMBER DEMERS, TO ADJOURN THE APRIL 2, 2019 REGULAR COUNCIL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:08 P.M.

Voting Aye: Johnson, Olstad, Grassel, DeMers, Vetter, Helms, and Riopelle.

Voting Nay: None.

David Murphy, City Administrator/Clerk-Treasurer