

## February 27 , 2019 East Grand Forks Campbell Library Board Meeting Minutes

Present: Ryan Moe, Therese Tiedeman, Pat Hell, Dennis Bona, Jeff Westrem, Lisa Christianson by phone and Charlotte Helgeson

- I. The meeting was called to order by T. Tiedeman
- II. D. Bona made a motion to approve the Minutes with a second by J. Westrem. Unanimous vote.
- III. February bills were reviewed. A motion was made by R. Moe to approve with a second by D. Bona. Unanimous vote.
- IV. Old Business
  - A. -Carpeting is installed with a few transition pieces still on order. Also, the staff entrance tile will be completed when the temperature rises. Painting touch-ups will be completed when Caya Painting makes arrangement to finish. Column lettering is yet to be done.  
-The large meeting room roof is heavily snow-covered. There is a potential plan to have snow removed next week, but the ice that has thickened under the snow and melts on sunny days into the closet.
  - B. Charlotte and Corey have had 3 conversations in regards to the development of the website. Guidelines and templates are being reviewed with staff. March 12, Corey will present his project to the City Council.
- V. New Business
  - A. The Public School District has Achievement and Integration funding due to being near Crookston that is a racially isolated community. Programs for children and families could be held at the Library to focus on reading/literacy and run with volunteers. When the School Dist has a plan, library staff will revisit the proposal.
  - B. Afterschool programming numbers have decreased possibly due to students attending the Islamic Center for two hours immediately after school.
  - C. The Strategic Plan of 2016-2020 planned for an increase in residential library card holders. In 2018, 38% of the city has an active library card. The number of cards are not increasing as planned though programming numbers are increasing at a much higher rate.
  - D. TimeCardPlus is a time clock that will be used city wide. The plan is to implement in March.
  - E. The State Report has been completed and is being verified in the State Library office. J. Westrem noted that the number of Adult Programs had increased substantially from 37 to 242. This is the result of adding a second Pop-up and TAB events. The attendance number has gone down

from 46,760 to 16,309. This is from the way regular visits were divided by half and now by 4 for the art exhibit viewers.

The next meeting will be held Wednesday, March 27, 2019 at 8 a.m. in the Library's Large Meeting Room.