

**APPROVED MINUTES  
OF THE CITY COUNCIL  
CITY OF EAST GRAND FORKS  
TUESDAY, JANUARY 8, 2019 - FOLLOWING THE ORGANIZATIONAL  
MEETING**

**CALL TO ORDER:**

*The Council Meeting of the East Grand Forks City Council for January 8, 2019 was called to order by Council President Olstad at 5:07 P.M.*

**CALL OF ROLL:**

*On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Steve Gander, Council President Mark Olstad, Council Vice-President Chad Grassel, Council Members Clarence Vetter, Dale Helms, Tim Riopelle, Tim Johnson, and Marc DeMers.*

*Karla Anderson, Finance Director; Nancy Ellis, City Planner; Steve Emery, City Engineer; Ron Galstad, City Attorney; Paul Gorte, Economic Development Director; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Reid Huttunen, Parks and Recreation Superintendent; Gary Larson, Fire Chief; David Murphy, City Administrator/Clerk-Treasurer; Keith Mykleseth, Water & Light Manager; Megan Nelson, City Clerk; and Jason Stordahl, Public Works Director.*

**DETERMINATION OF QUORUM:**

*The Council President Determined a Quorum was present.*

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM:**

*“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.” If you would like to address the City Council, please come up to the podium to do so.”*

**APPROVAL OF MINUTES:**

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of December 18, 2018.

**A MOTION WAS MADE BY COUNCIL MEMBER VETTER, SECONDED BY COUNCIL MEMBER DEMERS, TO APPROVE THE MINUTES OF THE “REGULAR MEETING” FOR THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL OF DECEMBER 18, 2018.**

*Voting Aye: Vetter, Helms, Riopelle, Johnson, Olstad, Grassel, and DeMers.*

*Voting Nay: None.*

**SCHEDULED BID LETTINGS: NONE**

**SCHEDULED PUBLIC HEARINGS: NONE**

**CONSENT AGENDA:**

*Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.*

2. Consider adopting Resolution No. 19-01-05 designating “C&H Insurance” as the insurance agency to handle City Policy for 2019.
3. Consider adopting Resolution No. 19-01-06 approving the 2019 Administrative Services Agreement with Further (formally known as Select Account).
4. Consider adopting Resolution No. 19-01-07 enabling elected and/or appointed officials of the City of East Grand Forks to be covered by the Minnesota Workers Compensation Law.
5. Consider adopting Resolution No. 19-01-08 approving the following Boards & Commission appointments and reappointments as presented by the appropriate elected officials.

**A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER RIOPELLE, TO APPROVE ITEMS TWO (2) THROUGH FIVE (5).**

Mr. Galstad asked about the appointments and if they were made know. Ms. Nelson stated all persons being appointed or reappointed were listed in the resolution that was in the packet.

*Voting Aye: Vetter, Helms, Riopelle, Johnson, Olstad, Grassel, and DeMers.*

*Voting Nay: None.*

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, AND COMMISSIONS:**

6. Regular meeting minutes of the Water, Light, Power, and Building Commission for December 6, 2018.

**COMMUNICATIONS: NONE**

**OLD BUSINESS: NONE**

**NEW BUSINESS:**

7. Consider adopting Resolution No. 19-01-09 approving the hiring of Nicholas Korynta as Police Officer at a salary of \$28.05 per hour.

**A MOTION WAS MADE BY COUNCIL MEMBER VETTER, SECONDED BY COUNCIL MEMBER GRASSEL, TO ADOPT RESOLUTION NO. 19-01-09 APPROVING THE HIRING OF NICHOLAS KORYNTA AS POLICE OFFICER AT A SALARY OF \$28.05 PER HOUR.**

*Voting Aye: Vetter, Helms, Riopelle, Johnson, Olstad, Grassel, and DeMers.*

*Voting Nay: None.*

**CLAIMS:**

8. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

**A MOTION WAS MADE BY COUNCIL MEMBER HELMS, SECONDED BY COUNCIL MEMBER GRASSEL, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.**

*Voting Aye: Vetter, Helms, Riopelle, Johnson, Olstad, Grassel, and DeMers.*

*Voting Nay: None.*

**COUNCIL/STAFF REPORTS:**

Mayor Gander stated that a group would be going down to St. Paul, they will be talking about the City's priorities that include a change to the LGA formula because the City has lost around \$100,000 a year for the last couple years, funding for a bridge, and greenway and campground improvements. He added that President Bona was going to be in St. Paul around the same time and would help assist the City if he was able. He asked if there were any other priorities or if there are any comments or questions about what is being proposed for priorities to contact either him or Mr. Murphy.

Council Member Helms informed everyone that he was going to be out of town for the month of February, which is something he had told staff when he filed for office but he wanted to make sure everyone was aware.

Council Member DeMers welcomed everyone back and asked staff to put a schedule of all of the board and commission meetings together. He explained Mr. Thompson started looking into getting access to a TV channel, how the schedule will be needed, infrastructure might need to be put in place in some locations, and it will be good to have a plan in place.

Council Vice-President Grassel welcomed Council members Helms and Johnson to the Council and commented he is looking forward to working with them.

Council President Olstad also welcomed Council member Helms and Johnson to the Council. He stated he would like to see what they are able to accomplish this year, how there is a group going down to St. Paul to visit with State Legislators about the City's priorities, and at the same time WSN will be in the Twin Cities to accept the project of the year award for the interconnect project. He added he appreciates the work done on that project.

Mr. Murphy introduced Liam Thrailkill who is the new intern and will be working with the City until May.

Mr. Galstad welcomed everyone back and reminded the Council if they have questions to give him a call.

Mr. Emery welcomed Council members Helms and Johnson to the Council. He then stated how on January 30<sup>th</sup> they will be receiving the Project of the Year award for the interconnect project. He commented on the effort put into this project by both cities in order for this to work and how they are accepting this award on behalf of both cities.

**ADJOURN:**

**A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER RIOPELLE, TO ADJOURN THE JANUARY 8, 2019 REGULAR COUNCIL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:17 P.M.**

*Voting Aye: Vetter, Helms, Riopelle, Johnson, Olstad, Grassel, and DeMers.*

*Voting Nay: None.*

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David Murphy, City Administrator/Clerk-Treasurer