

**AGENDA  
OF THE CITY COUNCIL  
CITY OF EAST GRAND FORKS  
TUESDAY, SEPTEMBER 18, 2018 – 5:00 PM**

**CALL TO ORDER:**

**CALL OF ROLL:**

**DETERMINATION OF QUORUM:**

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM:**

*“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.” If you would like to address the City Council, please come up to the podium to do so.”*

**APPROVAL OF MINUTES:**

1. Consider approving the minutes of the “Work Session” for the East Grand Forks Minnesota City Council of August 28, 2018.
2. Consider approving the minutes of the “Regular Council Meeting” for the East Grand Forks Minnesota City Council of September 4, 2018.
3. Consider approving the minutes of the “Work Session” for the East Grand Forks Minnesota City Council of September 11, 2018.

**SCHEDULED BID LETTINGS: NONE**

**SCHEDULED PUBLIC HEARINGS: NONE**

**CONSENT AGENDA:**

*Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.*

4. Consider approving the Exempt Gambling Permit Application for Sacred Heart Church and School to hold a raffle at the school located at 200 3<sup>rd</sup> St NW East Grand Forks, MN 56721 and waive the 30 day waiting period.
5. Consider approving the Exempt Gambling Permit Application for Northern Lights Figure Skating Club to hold a raffle at the Civic Center Arena located at 300 15<sup>th</sup> St NE East Grand Forks, MN 56721 and waive the 30 day waiting period.

Individuals with disabilities, language barriers or other needs who plan to attend the meeting and will need special accommodations should contact Nancy Ellis, ADA Coordinator at (218)-773-2208. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements. Also, materials can be provided in alternative formats for people with disabilities or with limited English proficiency (LEP) by contacting the ADA Coordinator (218)-773-2208 five (5) days prior to the meeting.

6. Consider approving the Special Event Application for the VFW Post 3817 allowing the use of a portion of the gravel parking lot for a food stand from 10am until 2pm on Saturday, September 22, 2018.
7. Consider approving the Special Event Application for the Grand Forks Run for Fun organization for the Grand Forks Marathon which will including the closure of the Point Bridge for the race on Saturday, September 29, 2018.
8. Consider approving the Special Event Application for Leighton Broadcasting to hold a craft beer tasting event using the city parking lots located along 4<sup>th</sup> Street NW, closing a block of 4<sup>th</sup> Street NW on Saturday, October 6, 2018 from 1pm to 5pm, and including the requirement of clearing the parking lots as soon as possible after the event contingent upon approval from MNDOT for the closure of the street and the Administration Office receiving the insurance for the event.
9. Consider approving the Temporary Liquor License Application for Development Homes Inc for a beer tasting event on October 6, 2018 and who will be contracting for liquor services with Up North Pizza.
10. Consider approving the agreement between the City of East Grand Forks and the Department of Public Safety Driver and Vehicles Services for the leasing of office space at the Parks Shop located at 929 5<sup>th</sup> Ave NE East Grand Forks, MN 56721 to be used as a driver exam station.
11. Consider approving the Letter of Agreement between the City of East Grand Forks and Teamsters Local 120 to categorize the Parks Foreman position as a union position.
12. Consider adopting Resolution No. 18-09-57 authorizing the Police Department to enter into a grant agreement with the Minnesota Department of Public Safety for traffic safety projects.
13. Consider adopting the updated purchasing policy which will be implemented once adopted.
14. Consider approving the purchase of a GMC Sierra 1500 pickup from Ranger GM for a total cost of \$27,117.70 for the Public Works Department.
15. Consider awarding the crack sealing job for 2018 to Northwest Asphalt & Maintenance to seal 100,000 linear feet for a total of \$75,000.
16. Consider accepting the Grow Minnesota! Report.

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, AND COMMISSIONS:**

17. Regular meeting minutes of the Water, Light, Power, and Building Commission for August 16, 2018.

**COMMUNICATIONS:**

18. Update on Grow Minnesota! Report from Mr. Barry Wilfahrt.

**OLD BUSINESS: NONE**

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**NEW BUSINESS:**

19. Consider approving the change order for the installation of an exhaust system for the interconnect lift station for a total amount of \$43,792.11.
20. Consider adopting Resolution No. 18-09-58 rejecting the quotes that were collected on September 7, 2018 for the 2018 City Project No. 3 – Parking Lot Improvements.
21. Consider adopting Resolution No. 18-09-60 approving staff to help in the effort of the letter of intent and apply for grant dollars for the study on setting up a multi-cultural center in East Grand Forks.
22. Consider adopting “Life Connected” as the city wide brand.
23. Consider adopting Resolution No. 18-09-59 approving the 2018 tax levy collectable in 2019 for a total amount of \$5,404,166 and set the Public Budget Meeting for December 4, 2018, with a continuance hearing, if necessary, December 18, 2018.

**CLAIMS:**

24. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

**COUNCIL/STAFF REPORTS:**

**ADJOURN:**

**SEE THE NEXT PAGE FOR SPECIAL MEETING AGENDA**

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**AGENDA  
OF THE SPECIAL MEETING  
CITY OF EAST GRAND FORKS  
TUESDAY, SEPTEMBER 18, 2018 – FOLLOWING THE COUNCIL MEETING**

**CALL TO ORDER:**

**CALL OF ROLL:**

**DETERMINATION OF QUORUM:**

1. Presentation and Discussion on the Classification and Compensation Study

Upcoming Meetings:

Work Session – Tuesday, September 25, 2018 – 5:00 PM – Training Room

Regular Council Meeting – Tuesday, October 2, 2018 – 5:00 PM – Council Chambers

Closed Council Meeting – Tuesday, October 2, 2018 – Following the Council Meeting – Training Room

Work Session – Tuesday, October 11, 2018 – 5:00 PM Training Room

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