

**APPROVED MINUTES
OF THE CITY COUNCIL
CITY OF EAST GRAND FORKS
TUESDAY, JUNE 17, 2018 – 5:00 PM**

CALL TO ORDER:

The Council Meeting of the East Grand Forks City Council for Tuesday, July 17, 2018 was called to order by Council President Olstad at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Steve Gander, Council President Mark Olstad, Council Vice President Chad Grassel, Council Members Clarence Vetter, Mike Pokrzywinski, Tim Riopelle, Henry Tweten, and Marc DeMers.

Nancy Ellis, City Planner; Steve Emery, City Engineer; Ron Galstad, City Attorney; Paul Gorte, Economic Development Director; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Reid Huttunen, Parks and Recreation Superintendent; Gary Larson, Fire Chief; David Murphy, City Administrator/Clerk-Treasurer; Megan Nelson, City Clerk; Jason Stordahl, Public Works Director, and Luke Welle, Intern.

DETERMINATION OF QUORUM:

The Council President Determined a Quorum was present.

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.” If you would like to address the City Council, please come up to the podium to do so.”

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Council Meeting” for the East Grand Forks Minnesota City Council of July 10, 2018.
2. Consider approving the minutes of the “Work Session” for the East Grand Forks Minnesota City Council of July 10, 2018.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER TWETEN, TO APPROVE ITEMS ONE (1) AND TWO (2).

Voting Aye: Tweten, Olstad, Grassel, DeMers, Vetter, Pokrzywinski, and Riopelle.

Voting Nay: None.

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. Consider approving the Special Event Application for the Rockin Up North Fest event taking place on August 18, 2018 from 11am until 11pm.
4. Consider adopting Resolution No. 18-07-42 showing support for the Red Lake River Corridor grant funding and local match commitment.
5. Consider adopting Resolution No. 18-07-43 entering into an agreement between the City of East Grand Forks and the State of Minnesota for fixed route transportation services in East Grand Forks from January 1, 2019 until December 31, 2019.
6. Consider adopting Resolution No. 18-07-44 entering into an agreement between the City of East Grand Forks and the State of Minnesota for paratransit transportation services in East Grand Forks from January 1, 2019 until December 31, 2019.
7. Consider preliminary approval for the Master Operating Agreement between the City of East Grand Forks and the City of Grand Forks to direct Cities Area Transit to provide public transportation services for both cities.
8. Consider approving the Bingo Application for the J and H Nunn Sports Foundation Inc to hold one of four or fewer bingo events between September 15th to December 31st, 2018 at the American Legion located at 1009 Central Ave NW East Grand Forks, MN 56721.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER GRASSEL, TO APPROVE ITEMS THREE (3) THROUGH EIGHT (8).

Voting Aye: Tweten, Olstad, Grassel, DeMers, Vetter, Pokrzywinski, and Riopelle.

Voting Nay: None.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, AND COMMISSIONS:

9. Regular meeting minutes of the Water, Light, Power, and Building Commission for June 21, 2018.

COMMUNICATIONS: NONE

OLD BUSINESS: NONE

NEW BUSINESS:

10. Consider approving Ordinance No. 25 4th Series amending Chapter 72 by adding Section 72.19 and by adopting by reference City Code Chapter 10 and Section 10.99 which among other things contain penalty provisions (1st Reading).

A MOTION WAS MADE BY COUNCIL MEMBER RIOPELLE, SECONDED BY COUNCIL MEMBER TWETEN, TO APPROVE ORDINANCE NO. 25 4TH SERIES AMENDING CHAPTER 72 BY ADDING SECTION 72.19 AND BY ADOPTING BY REFERENCE CITY CODE CHAPTER 10 AND SECTION 10.99 WHICH AMONG OTHER THINGS CONTAIN PENALTY PROVISIONS (1ST READING).

Voting Aye: Tweten, Olstad, Grassel, DeMers, Vetter, Pokrzywinski, and Riopelle.

Voting Nay: None.

11. Consider adopting Resolution No 18-07-45 accepting the donation from Sacred Heart covering the costs for the purchase and installation of playground equipment to be located at the Grigg's Trailhead.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER RIOPELLE, TO ADOPT RESOLUTION NO 18-07-45 ACCEPTING THE DONATION FROM SACRED HEART COVERING THE COSTS FOR THE PURCHASE AND INSTALLATION OF PLAYGROUND EQUIPMENT TO BE LOCATED AT THE GRIGG'S TRAILHEAD.

Voting Aye: Tweten, Olstad, Grassel, DeMers, Vetter, Pokrzywinski, and Riopelle.

Voting Nay: None.

12. Consider approving the purchase and installation of playground equipment to be installed at the Grigg's Trailhead location.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER GRASSEL, TO APPROVE THE PURCHASE AND INSTALLATION OF PLAYGROUND EQUIPMENT TO BE INSTALLED AT THE GRIGG'S TRAILHEAD LOCATION.

Voting Aye: Tweten, Olstad, Grassel, DeMers, Vetter, Pokrzywinski, and Riopelle.

Voting Nay: None.

CLAIMS:

13. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER RIOPELLE, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Voting Aye: Tweten, Olstad, Grassel, DeMers, Vetter, Pokrzywinski, and Riopelle.

Voting Nay: None.

COUNCIL/STAFF REPORTS:

Mayor Gander said how both the Fire and Police Chiefs were in full dress and commented how he appreciated that. He stated that he had met with former Mayor Lynn Stauss recently, discussed what he

was most proud of accomplishing while in office, and things that he regretted. He continued saying that over lunch that day he spoke to a group at the University of North Dakota and that it was a really nice gather. He explained it was for smart, local resilient, enabling communities through research partnerships meeting. He said this was a Midwest big data hub that is including collaborative partnerships among industry, academic, government, and non-governmental organizations to share and drive economic development and capacity building for data practices, policy standards, and applications. He commented how this was a neat use of technology and the sharing of data to build communities even out in rural areas and how the internet can help the flow of information to where it is needed so timely decisions can be made. He said it was an interesting concept, he was happy to be a part of it, and the meeting continued to today.

Council Member Pokrzywinski reminded everyone that a few weeks back Mr. Helms had asked the Council to help out at the hamburger stand during Heritage Days. He said it would be nice gesture for the Council and staff to help out at this event, he informed Mr. Helms of this, and had a sign-up sheet ready for those that would like to volunteer.

Council Member Tweten said he also spoke with Mr. Helms and how the Heritage Foundation was going to have another parade this year, its important they recognize the heritage of the area, and the parade will bring people to town.

Council Member DeMers commented whoever was in charge of getting good, heavy-duty, sturdy chairs and having the others bolted down should be proud so that if someone had an inclination of hit someone with it they can't.

Council President Olstad thanked Chief Larson and Chief Hedlund for attending an event with some vehicles and staff. He explained the event Heroes for Hospice was held for the police and fire departments from both sides of the river along with the Air Force Base, they were acknowledged by the public, and were thanked for their service. He added they are going to try and make this an annual event along with the next meeting was going to be on July 24th, not the 26th as it was listed in the packet.

Mr. Murphy informed the Council that the pool is open again. He explained the pump had seized, he was very pleased with city staff working together to try and resolve this issue with Public Works getting the portable pump cleaned and ready to be used, how the Police Department will be checking on things, and how it had not always been his experience that departments work well together like they did in this case. He added a grinder award should be given to the department head who had to open the valve knowing he would be getting drenched.

Mr. Galstad stated that since Mr. Mykleseth was not present at the meeting he wanted to let the Council know that the Water and Light Commission meetings will remain on the first and third Thursdays of each month but will be at 8am instead of 5pm.

Mr. Emery told the Council he had received good news from MNDOT because the City was going to be receiving approximately \$165,000 in Safe Routes To School grant dollars bringing the total of federal dollars on this project to \$1,025,000. He thanked MNDOT for their work on getting the City these grant dollars.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER RIOPELLE, SECONDED BY COUNCIL MEMBER GRASSEL, TO ADJOURN THE JULY 17, 2018 COUNCIL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:12 P.M.

Voting Aye: Tweten, Olstad, Grassel, DeMers, Vetter, Pokrzywinski, and Riopelle.

Voting Nay: None.

David Murphy, City Administrator/Clerk-Treasurer