

**APPROVED MINUTES
OF THE CITY COUNCIL
CITY OF EAST GRAND FORKS
TUESDAY, JUNE 10, 2018 – 5:00 PM**

CALL TO ORDER:

The Council Meeting of the East Grand Forks City Council for Tuesday, July 10, 2018 was called to order by Council Vice-President Grassel at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Steve Gander, Council Vice President Chad Grassel, Council Members Clarence Vetter, Mike Pokrzywinski, Tim Riopelle, Henry Tweten, and Marc DeMers.

Karla Anderson, Finance Director; Nancy Ellis, City Planner; Steve Emery, City Engineer; Ron Galstad, City Attorney; Paul Gorte, Economic Development Director; Mike Hedlund, Police Chief; Reid Huttunen, Parks and Recreation Superintendent; Gary Larson, Fire Chief; David Murphy, City Administrator/Clerk-Treasurer; Megan Nelson, City Clerk; Jason Stordahl, Public Works Director; and Luke Welle, City Intern.

DETERMINATION OF QUORUM:

The Council Vice-President Determined a Quorum was present.

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.” If you would like to address the City Council, please come up to the podium to do so.”

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Work Session” for the East Grand Forks Minnesota City Council of June 12, 2018.
2. Consider approving the minutes of the “Regular Council Meeting” for the East Grand Forks Minnesota City Council of June 19, 2018.
3. Consider approving the minutes of the “Work Session” for the East Grand Forks Minnesota City Council of June 26, 2018.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO APPROVE ITEMS ONE (1) THROUGH THREE (3).

Voting Aye: Riopelle, Tweten, Grassel, DeMers, Vetter, and Pokrzywinski.

Voting Nay: None.

Absent: Olstad.

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

Council Vice-President Grassel asked if any Council member like to have an item pulled. Council member Vetter asked to have item five pulled. Council Vice-President Grassel asked for a motion approving items four, six, and seven.

4. Consider approving the agreement between the City of East Grand Forks and the Red River RC Flyers Chapter 490 for the use of city property specified in the agreement as a radio controlled flying field contingent upon the City receiving an updated safety fencing plan.
5. Consider approving the purchase of Infinity by Marvin Windows from Window's Plus to replace all of the windows at the Senior Center for a total cost of \$21,202.59.
6. Consider adopting Resolution No. 18-07-38 appointing Kathy Bushy as an alternate election judge for the 2018 election cycle.
7. Consider adopting Resolution 18-07-39 appointing Lisa Christianson to the Library Board.

A MOTION WAS MADE BY COUNCIL MEMBER VETTER, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO APPROVE ITEMS FOUR (4), SIX (6), AND SEVEN (7).

Voting Aye: Riopelle, Tweten, Grassel, DeMers, Vetter, and Pokrzywinski.

Voting Nay: None.

Absent: Olstad.

5. Consider approving the purchase of Infinity by Marvin Windows from Window's Plus to replace all of the windows at the Senior Center for a total cost of \$21,202.59.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER RIOPELLE, TO APPROVE THE PURCHASE OF INFINITY BY MARVIN WINDOWS FROM WINDOW'S PLUS TO REPLACE ALL OF THE WINDOWS AT THE SENIOR CENTER FOR A TOTAL COST OF \$21,202.59.

Council member Vetter said this bid was 35% over, he cannot justify spending that amount, and will be voting no on this item.

Voting Aye: Riopelle, Tweten, Grassel, DeMers, and Pokrzywinski.

Voting Nay: Vetter.

Absent: Olstad.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, AND COMMISSIONS:

8. Regular meeting minutes of the Water, Light, Power, and Building Commission for May 17, 2018 and for June 7, 2018.

COMMUNICATIONS: NONE

OLD BUSINESS: NONE

NEW BUSINESS:

9. Consider adopting Resolution No. 18-07-40 accepting and awarding the bid for 2018 Assessment Job No. 1 – Street and Pedestrian Improvements to Opp Construction for a total amount of \$1,282,387.50.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER POKZYWINSKI, TO ADOPT RESOLUTION NO. 18-07-40 ACCEPTING AND AWARDING THE BID FOR 2018 ASSESSMENT JOB NO. 1 – STREET AND PEDESTRIAN IMPROVEMENTS TO OPP CONSTRUCTION FOR A TOTAL AMOUNT OF \$1,282,387.50.

Council member DeMers asked about financing and what options were available to the City. Mr. Emery told the Council that because three of the six proposals were sidewalk improvements MNDOT was talking with the federal government to see if these could qualify for Safe Routes to School funds which could cut the city portion down by approximately \$70,000. He added there had been \$200,000 budgeted for this project. Mr. Murphy commented that covered the entire city portion. Council member DeMers asked if any state funds were going to be advanced for this project. Mr. Emery said some of the State Aid dollars were going to be utilized on this project but none were going to be advanced from 2019. Mr. Murphy added that it was not necessary to advance funds since the amount budgeted covered the City's portion of the project.

Voting Aye: Riopelle, Tweten, Grassel, DeMers, Vetter, and Pokrzywinski.

Voting Nay: None.

Absent: Olstad.

10. Consider adopting Resolution No. 18-07-41 approving the hiring of Bennett Boushee as a truck driver and placing him at a salary of 16.94 per hour.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER RIOPELLE, TO ADOPT RESOLUTION NO. 18-07-41 APPROVING THE HIRING OF BENNETT BOUSHEE AS A TRUCK DRIVER AND PLACING HIM AT A SALARY OF 16.94 PER HOUR.

Voting Aye: Riopelle, Tweten, Grassel, DeMers, Vetter, and Pokrzywinski.

Voting Nay: None.

Absent: Olstad.

CLAIMS:

11. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER RIOPELLE, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Voting Aye: Riopelle, Tweten, Grassel, DeMers, Vetter, and Pokrzywinski.

Voting Nay: None.

Absent: Olstad.

COUNCIL/STAFF REPORTS:

Mayor Gander thanked the Public Works Department for the speedy response to start cleaning up after the storm that went through on Sunday morning providing excellent service to the residents. He added residents that still have larger branches in their yard to place them on the berm and Public Works would be able to pick them up this week. He also thanked the residents who hauled branches to the green site. Mayor Gander pointed out that Ms. Lisa Christianson was filling a vacancy on the Library Board and there is still one more to fill.

Council Member Riopelle reminded the Council that the Senior Center was going to be hosting an Italian meal supper on Monday, July 16th starting at 4:30pm.

Council Member Tweten commented he had attended the ground breaking ceremony at Sacred Heart for their new addition to the school. He said the program was done very well, this is not only important Sacred Heart but the City as well, there may be other events for their addition in the future, and the Council needs to encourage more building.

Council Member DeMers reminded everyone of the Kennedy Bridge closure that will be taking place over the next three days. He said how there will be congestion in the city with the bridge closure and street projects taking place and asked that everyone be mindful of this as well as other drivers during this time.

Mr. Murphy told the Council that both he and Mayor Gander were invited to attend the Air Base Fireworks show. He said the vast majority of the people there were base personnel, it was a really good time, and he is still very impressed with individuals that volunteer to protect our country.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER VETTER, SECONDED BY COUNCIL MEMBER DEMERS, TO ADJOURN THE JULY 10, 2018 COUNCIL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:12 P.M.

Voting Aye: Riopelle, Tweten, Grassel, DeMers, Vetter, and Pokrzywinski.

Voting Nay: None.

Absent: Olstad.

David Murphy, City Administrator/Clerk-Treasurer