

**APPROVED MINUTES
OF THE CITY COUNCIL
CITY OF EAST GRAND FORKS
TUESDAY, MAY 15, 2018 – 5:00 PM**

CALL TO ORDER:

The Council Meeting of the East Grand Forks City Council for Tuesday, May 15, 2018 was called to order by Council President Olstad at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Steve Gander, Council President Mark Olstad, Council Vice President Chad Grassel, Council Members Clarence Vetter, Mike Pokrzywinski, Tim Riopelle, Henry Tweten, and Marc DeMers.

Nancy Ellis, City Planner; Steve Emery, City Engineer; Ron Galstad, City Attorney; Paul Gorte, Economic Development Director; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Reid Huttunen, Parks and Recreation Superintendent; Gary Larson, Fire Chief; David Murphy, City Administrator/Clerk-Treasurer; Keith Mykleseth, Water & Light Manager; Megan Nelson, City Clerk; Jason Stordahl, Public Works Director; and Luke Welle, City Intern.

DETERMINATION OF QUORUM:

The Council President Determined a Quorum was present.

PLEDGE OF ALLEGIANCE:

RETIRING OF POLICE BADGE:

Chief Hedlund stated he was honored to participate in the 8th annual Northern Valley Police Memorial Ceremony where they recognized those that have been killed in the line of duty in Minnesota, North Dakota, and parts of Canada. He said unfortunately one of those officers that is remembered was from East Grand Forks. He said Kenneth Olson had been killed in the line of duty on July 19, 1978 when he was responding to a call. He added that his widow, Ms. Bonnie Andrys, was present along with some retired officers and the previous Police Chief Gary Cariveau. He explained they are formally going to retire his badge of 543 which was the car number he was driving that day because they didn't have individual badge numbers at that time. He then invited up Ms. Andrys, presented her with the plaque, and asked if she had any comments to make.

Ms. Andrys said thank you. She stated how it is important to do things like this and how it is important to thank police officers all year long and not just during this week. She commented that it took 40 years for this to happen but that was okay because 40 years ago they didn't celebrate the officers like it is done today. She said how the other officers were told to buck up and get back to work, she is glad it is different now, how all officers are celebrated every year, she appreciates that very much, and this something they should never forget.

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.” If you would like to address the City Council, please come up to the podium to do so.”

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks Minnesota City Council of May 1, 2018.
2. Consider approving the minutes of the “Work Session” for the East Grand Forks Minnesota City Council of May 8, 2018.
3. Consider approving the minute summary of the “Closed Session” for the East Grand Forks Minnesota City Council of May 8, 2018.

A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER DEMERS, TO APPROVE ITEMS ONE (1) THROUGH THREE (3).

Voting Aye: Tweten, Olstad, Grassel, DeMers, Vetter, Pokrzywinski, and Riopelle.

Voting Nay: None.

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS:

4. Public hearing to consider the final plat approval of the Burlington Northern Industrial Park 1 First Resubdivision.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER GRASSEL, TO OPEN THE PUBLIC HEARING.

Ms. Ellis asked if there were any questions about the plat and reminded the Council the plat was being done to show the vacated streets and utility easements by Folson Farms and American Crystal Sugar. There were no questions.

Voting Aye: Tweten, Olstad, Grassel, DeMers, Vetter, Pokrzywinski, and Riopelle.

Voting Nay: None.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER RIOPELLE, TO CLOSE THE PUBLIC HEARING.

Voting Aye: Tweten, Olstad, Grassel, DeMers, Vetter, Pokrzywinski, and Riopelle.

Voting Nay: None.

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may

request individual items to be pulled from the consent agenda for discussion and action if they choose.

5. Consider adopting Resolution No. 18-05-29 authorizing the interest amount of \$1305.25 to be waived in 2018 for five DNR parcels.
6. Consider approving the special event application for Extreme North Dakota Racing for the 36 mile down river swim on June 16, 2018 from 5:30am until 9:30pm.
7. Consider approving the final plat of Burlington Northern Industrial Park 1 First Resubdivision and require a digital file to the planning office.
8. Consider approving the Fireworks/Pyrotechnic Special Effects Application for the Grand Forks Sertoma Club for July 4, 2018 event beginning at approximately 10:30pm until 10:50pm.
9. Consider adopting Resolution No. 18-05-30 accepting and approving the plans and specifications for 2018 City Project 2 – Master Lift Station Rehabilitation and authorizing advertising for bids for a bid opening date of June 7, 2018 at 10:00am at City Hall.

A MOTION WAS MADE BY COUNCIL MEMBER VETTER, SECONDED BY COUNCIL MEMBER TWETEN, TO APPROVE ITEMS FIVE (5) THROUGH NINE (9).

Voting Aye: Tweten, Olstad, Grassel, DeMers, Vetter, Pokrzywinski, and Riopelle.

Voting Nay: None.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, AND COMMISSIONS:

10. Regular meeting minutes of the Water, Light. Power, and Building Commission for April 19, 2018.

COMMUNICATIONS: NONE

OLD BUSINESS: NONE

NEW BUSINESS:

11. Consider adopting Resolution No. 18-05-31 awarding the 2018 City Project No. 1 Senior Center Parking Lot Improvements to RJ Zavoral & Sons for the amount of \$98,862.65.

A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER VETTER, TO ADOPT RESOLUTION NO. 18-05-31 AWARDING THE 2018 CITY PROJECT NO. 1 SENIOR CENTER PARKING LOT IMPROVEMENTS TO RJ ZAVORAL & SONS FOR THE AMOUNT OF \$98,862.65.

Voting Aye: Tweten, Olstad, Grassel, Vetter, Pokrzywinski, and Riopelle.

Voting Nay: None.

Abstain: DeMers

12. Consider awarding the job of painting the VFW Arena to Jack R Anderson & Sons Painting for a total amount of \$30,000.

A MOTION WAS MADE BY COUNCIL MEMBER RIOPELLE, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO AWARD THE JOB OF PAINTING THE VFW ARENA TO JACK R ANDERSON & SONS PAINTING FOR A TOTAL AMOUNT OF \$30,000.

Voting Aye: Tweten, Olstad, Grassel, DeMers, Vetter, Pokrzywinski, and Riopelle.

Voting Nay: None.

13. Consider adopting the by-laws of the Parks and Recreation Commission of the City of East Grand Forks.

A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER RIOPELLE, TO ADOPT THE BY-LAWS OF THE PARKS AND RECREATION COMMISSION OF THE CITY OF EAST GRAND FORKS.

Voting Aye: Tweten, Olstad, Grassel, DeMers, Pokrzywinski, and Riopelle.

Voting Nay: Vetter.

14. Consider approving the Memorandum of Understanding between the City of East Grand Forks and Law Enforcement Labor Services Local No. 152 to establish canine compensation and cover related expenses.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER VETTER, TO REFER THIS MEMORANDUM OF UNDERSTANDING TO THE LABOR NEGOTIATION COMMITTEE.

Council member DeMers said there was some information included in the memorandum that was close enough to the contract that the negotiation committee should take a look at this first which is something they typically review before it goes to the Council. Mr. Murphy stated there was no issue with this being referred to the committee and he had brought this forward because the terms had already been discussed when the K9 unit was being proposed. He added that there are some things not in place like getting the vet bills taken care of so it would be paid by the City instead of having to reimburse the officer for those costs. Mayor Gander asked about the timeline for when this would come back to the Council. Mr. Murphy said there is no set meeting schedule for this committee so they meet as needed. A short discussion followed about how Council should be able to take action on this item by June 5th.

Voting Aye: Tweten, DeMers, Vetter, and Pokrzywinski.

Voting Nay: Olstad, Grassel, and Riopelle.

15. Consider approving the following On-sale Weekday & On-Sale Sunday Liquor License Applicant Renewals:

- a. Eagles Club 350 located at 227 10th St NW East Grand Forks, MN 56721
- b. Sickies Garage located at 121 Demers Ave East Grand Forks, MN 56721
- c. Valley Golf Association located at 2407 River Road NW East Grand Forks, MN 56721
- d. Mike's Pizza located at 411 2nd St NW East Grand Forks, MN 56721
- e. Blue Moose Bar & Grill located at 507 2nd St NW East Grand Forks, MN 56721

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER RIOPELLE, TO APPROVE THE LISTED ON-SALE WEEKDAY & ON-SALE SUNDAY LIQUOR LICENSE APPLICANT RENEWALS.

Council member DeMers asked if all of these businesses were current with any bills with the City. Mr. Murphy stated that as far as the city knows none are delinquent.

Voting Aye: Tweten, Olstad, Grassel, DeMers, Vetter, Pokrzywinski, and Riopelle.

Voting Nay: None.

16. Consider approving the Combination of On-sale Weekday & On-sale Sunday Sale and Off-sale Intoxicating Liquor License renewal for the VFW Post 3817 located at 312 Demers Ave East Grand Forks, MN 56721.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER GRASSEL, TO APPROVE THE COMBINATION OF ON-SALE WEEKDAY & ON-SALE SUNDAY SALE AND OFF-SALE INTOXICATING LIQUOR LICENSE RENEWAL FOR THE VFW POST 3817 LOCATED AT 312 DEMERS AVE EAST GRAND FORKS, MN 56721.

Council member DeMers said he had the same question as before. Mr. Murphy stated they were current. Council member DeMers commented how there had been issues with compliance checks and asked where things were at with that. Chief Hedlund said he would have to check but no majors or suspensions right now. Ms. Nelson stated she did have a record of compliance checks if they wanted to view it.

Voting Aye: Tweten, Olstad, Grassel, DeMers, Vetter, Pokrzywinski, and Riopelle.

Voting Nay: None.

17. Consider approving the following Off-sale Intoxicating Liquor License renewals for the following applicants:

- a. Pop's Liquor located at 122 4th St NE East Grand Forks, MN 56721
- b. Hugo's Wine & Spirits located at 310 14th St NE East Grand Forks, MN 56721

A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER DEMERS, TO APPROVE THE LISTED OFF-SALE INTOXICATING LIQUOR LICENSE APPLICANT RENEWALS.

Council member DeMers asked where things are at with these businesses. Mr. Murphy said they are current and the rest of the businesses listed are also current with the City.

Voting Aye: Tweten, Olstad, Grassel, DeMers, Vetter, Pokrzywinski, and Riopelle.

Voting Nay: None.

18. Consider approving the On-sale Wine and On-sale Non-Intoxicating Liquor License Renewal for Tao Garden located at 302 Demers Ave East Grand Forks, MN 56721.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER RIOPELLE, TO APPROVE THE ON-SALE WINE AND ON-SALE NON-

INTOXICATING LIQUOR LICENSE RENEWAL FOR TAO GARDEN LOCATED AT 302 DEMERS AVE EAST GRAND FORKS, MN 56721.

Voting Aye: Tweten, Olstad, Grassel, DeMers, Vetter, Pokrzywinski, and Riopelle.

Voting Nay: None.

19. Consider approving the Off-sale Non-Intoxicating Malt Liquor License Renewal for East Side Travel Plaza located at 607 Gateway Dr NE East Grand Forks, MN 56721.

A MOTION WAS MADE BY COUNCIL MEMBER VETTER, SECONDED BY COUNCIL MEMBER DEMERS, TO APPROVE THE OFF-SALE NON-INTOXICATING MALT LIQUOR LICENSE RENEWAL FOR EAST SIDE TRAVEL PLAZA LOCATED AT 607 GATEWAY DR NE EAST GRAND FORKS, MN 56721.

Voting Aye: Tweten, Olstad, Grassel, DeMers, Vetter, Pokrzywinski, and Riopelle.

Voting Nay: None.

20. Consider approving the sale of parcels 83.04156.00, 83.04157.00, 83.04158.00, 83.04159.00, 83.04166.00, and 83.04167.00 based upon the agreed terms to Scheving Properties.

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER RIOPELLE, TO APPROVE THE SALE OF PARCELS 83.04156.00, 83.04157.00, 83.04158.00, 83.04159.00, 83.04166.00, AND 83.04167.00 BASED UPON THE AGREED TERMS TO SCHEVING PROPERTIES.

Voting Aye: Tweten, Olstad, Grassel, Vetter, Pokrzywinski, and Riopelle.

Voting Nay: DeMers.

CLAIMS:

21. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER DEMERS, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Voting Aye: Tweten, Olstad, Grassel, DeMers, Vetter, Pokrzywinski, and Riopelle.

Voting Nay: None.

COUNCIL/STAFF REPORTS:

Mayor Gander asked to speak with Ms. Nelson and Chief Hedlund after the meeting. He then stated Mr. Seth Baune nominated Mr. Travis Pawlowski for a grinder award because of what a great worker he is, how much he has helped with the systems at multiple city buildings, and what a great attitude he always has. He then explained that on Saturday, May 19th there will be Kids in the Park day at the Red River State Recreation area from 11-3. He reviewed all of the different activities that will be taking place during the event. He continued saying how each year there is an essay contest that every 4th grader in the area participates in and they write about their favorite older person. He said essays are chosen and they are

read by the students at an event he attended which also had been covered by Marilyn Hagerty of the Grand Forks Herald.

Council Member Tweten said he had attended the event put on by the local law enforcement and border patrol. He added he also attended the 8th Annual Police Memorial Ceremony where the Police Chief participated, the program was done well, and how they need to make sure the police department has what they need to do their job. He added how the city has good department heads who work well as a team. He stated how it is important to maintain the structures of the city, how we have partnerships like the one with the DNR, and how it is important to monitor what the legislators are doing because a storm shelter is needed at the campground.

Council Vice-President Grassel said some of the students from his school had attended the event Mayor Gander had mentioned. He added how an invitation had been extended to the seven winners to attend a meeting so they could read their essays to the Council. He commented that it was interesting to listen to the essays because of how some of the students described what made the older person their favorite older person.

Council President Olstad said he was able to also attend the police memorial service, it was the second time he had been in attendance, and attending this event makes a person realize how many police officers have died in the line of duty. He stated he appreciates more and more of what these people do, he hopes this service continues each year, and hopes there aren't any more shootings. He added Chief Hedlund had done a very nice job and to pass a thank you on to all of the officers for what they do every day.

Mr. Murphy reminded the Council that he was going to be out of the office starting on Thursday for a week.

Mr. Galstad said he was going to follow up since there had been some questions on the Arty's Auto property. He explained the dispute was settled at court and the renters had 10 days to remove what they own. He stated Mr. Judd Stauss had called and informed him they had wreckers coming in to remove all of the remaining vehicles to clean up the property after the 10 day period and so they are able to put down concrete so this property should be cleaned up soon.

Mr. Emery stated it was the beginning of construction season, work was going to be starting out in the Point of Woods 5th and 6th Additions, and the project should be completed in June. He continued saying the intersection of 20th Street NW and 3rd Ave NW still needed to be completed. He explained they will be starting that project on May 31st so the school buses are not detoured for the last two days of school.

Mayor Gander thanked the Public Works Department for the job they did during clean up week, how the sod is being laid back down in places, and it is good that clean up week is done to help keep the city clean.

Council President Olstad reminded everyone the Kennedy Bridge was going to be closed starting Wednesday morning until Friday or Saturday and traffic will be detoured to the other bridges.

Council member DeMers asked when the boat ramps will be cleaned and when the docks will be put in. Mr. Stordahl said the docks had been put in. Mr. Huttunen added they were going to be working with the DNR the following week to clean the boat ramps but the portable toilet and dumpster should be put in place.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO ADJOURN THE MAY 15, 2018 COUNCIL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:29 P.M.

Voting Aye: Tweten, Olstad, Grassel, DeMers, Vetter, Pokrzywinski, and Riopelle.

Voting Nay: None.

David Murphy, City Administrator/Clerk-Treasurer