

**APPROVED MINUTES
OF THE CITY COUNCIL
CITY OF EAST GRAND FORKS
TUESDAY, MAY 1, 2018 – 5:00 PM**

CALL TO ORDER:

The Council Meeting of the East Grand Forks City Council for Tuesday, May 1, 2018 was called to order by Council Vice-President Grassel at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Steve Gander, Council Vice President Chad Grassel, Council Members Clarence Vetter, Mike Pokrzywinski, Tim Riopelle, Henry Tweten, and Marc DeMers.

Karla Anderson, Finance Director; Nancy Ellis, City Planner; Steve Emery, City Engineer; Ron Galstad, City Attorney; Paul Gorte, Economic Development Director; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Reid Huttunen, Parks and Recreation Superintendent; Gary Larson, Fire Chief; David Murphy, City Administrator/Clerk-Treasurer; Keith Mykleseth, Water & Light Manager; and Jason Stordahl, Public Works Director.

DETERMINATION OF QUORUM:

The Council Vice-President Determined a Quorum was present.

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.” If you would like to address the City Council, please come up to the podium to do so.”

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks Minnesota City Council of April 17, 2018.
2. Consider approving the minutes of the “Work Session” for the East Grand Forks Minnesota City Council of April 24, 2018.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO APPROVE ITEMS ONE (1) AND TWO (2).

Voting Aye: Pokrzywinski, Riopelle, Tweten, Grassel, DeMers, and Vetter.

Voting Nay: None.

Absent: Olstad.

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. Consider approving a special event application for the VFW Post 3817 for the Air Base Spring Fling Event and block off the parking lot behind their building for this event.
4. Consider approving a temporary liquor license application for the VFW Post 3817 for the Air Base Spring Fling event on May 19, 2018 for service in the parking lot behind their building.
5. Consider approving a Temporary Liquor License Application for the Eagles Club 350 for the Chamber After Hours event on June 21, 2018 in an enclosed area at the Hugo's #5 parking lot.
6. Consider approving an Exempt Gambling Permit Application for the Min-Dak Border Minnesota Deer Hunters Association to hold a raffle on August 1, 2018 at the Eagles Club Located at 227 10th St NW East Grand Forks, MN 56721 and waive the waiting period.
7. Consider approving the Special Event Application for the Law Enforcement 10-78 5K event to take place on Saturday, May 12, 2018 from 8am to 1pm allowing a 5K run and the blocking off of the parking lot by restaurant row.
8. Consider approving the Special Event Application from the Iron Pigs Motorcycle Club for the motorcycle ride on the Kenneth Olson Memorial Trail in the greenway system on August 4, 2018.
9. Consider approving the Special Event Application for the Sacred Heart Student Council End of the Year Carnival event taking place on Tuesday, May 22, 2018 and closing the road between the Sacred Heart School and the Sacred Heart parking lot from 3pm until 7pm for this event.
10. Consider adopting Resolution No. 18-05-27 authorizing the hiring on an intern for the Administration Office.
11. Consider adopting the updated pay scale for the summer seasonal/part time employees.
12. Consider approving the purchase of the 2018 Zamboni Model 546 from the Frank J. Zamboni Co for a total of \$102,915.30 for the Park and Recreation Department.
13. Consider approving the request and authorizing staff to retrofit two of the tennis courts located at O'leary Park into pickleball courts.
14. Consider approving the request from the Mendenhall Presbyterian Youth Group and allow them to paint the tunnel located under Highway 2.
15. Consider adopting Resolution No. 18-05-28 designating Reid Huttunen to the Red Lake River Corridor Commission in place of Marc DeMers.

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER DEMERS, TO APPROVE ITEMS THREE (3) THROUGH FIFTEEN (15).

Voting Aye: Pokrzywinski, Riopelle, Tweten, Grassel, DeMers, and Vetter.

Voting Nay: None.

Absent: Olstad.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, AND COMMISSIONS:

16. Regular meeting minutes of the Water, Light, Power, and Building Commission for April 5, 2018.

COMMUNICATIONS: NONE

OLD BUSINESS: NONE

NEW BUSINESS: NONE

CLAIMS:

17. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER RIOPELLE, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Voting Aye: Pokrzywinski, Riopelle, Tweten, Grassel, DeMers, and Vetter.

Voting Nay: None.

Absent: Olstad.

COUNCIL/STAFF REPORTS:

Mayor Gander thanked everyone involved that worked on the State of the City event. He thanked staff for the different items they had taken care of, other speakers for participating at the event, the Chamber for partnering with the City, all of the members of the boards and commissions that were recognized, and the grinders that were recognized by President Olstad. He asked for more feedback on the event and how each year he hopes to continue building on this event. He continued saying how there had been discussion on making a trip to Winnipeg and how that date has been moved around. He said how the plan is to meet with the Mayor and meet with others on transit as well as business and residential development. He stated the tentative date is now June 13th and if anyone would like to go along that would be the date. He added he had received another grinder nomination for Keith Kip Kelly who picks up garbage while walking on the trails which is something simple but makes such a difference.

Council Member Pokrzywinski congratulated Mayor Gander on a good event. He stated that the State of the City is an excellent way to showcase what is going on in the city and the attendance was unbelievable. He added it should continue to be held each year.

Council Member Riopelle reminded everyone the Senior Center annual meeting was going to be held the next day with a noon luncheon and the meeting starting at 12:30. He added everyone was welcome to

attend to see what new things were going on at the center.

Council Member Tweten complimented Mayor Gander on the State of the City event and added that he hopes this continues.

Council Member Grassel apologized for not being able to attend the State of the City, explained he did watch it, and it was good.

Mr. Murphy thanked the UND Football team for helping to get the liner out of the pool. He commented that it was water logged and quite heavy but they were able to get it out without much trouble. He added that their help was much appreciated in this process. He continued saying the testing company will be out on Thursday to pressure test the pipes and sonar test the soil to make sure there are no other voids. He said if they get the okay the liner company will be coming up and they are looking at a June 1st opening date.

Mr. Galstad thanked city and chamber staff for putting on the State of the City event. He commented on what a good job the Mayor did and how he represents the City well. He added he had easements signed for the 2018 project and had provided them to Mr. Murphy.

Mr. Huttunen reminded the Council about the Get to know your Greenway event that was going to be put on with Altru on Saturday, May 5th behind the VFW Arena. He explained it was from 11am to 2pm, it was a free event, and listed all of the activities that people were able to take part in during this event.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER DEMERS, TO ADJOURN THE MAY 1, 2018 COUNCIL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:10 P.M.

Voting Aye: Pokrzywinski, Riopelle, Tweten, Grassel, DeMers, and Vetter.

Voting Nay: None.

Absent: Olstad.

David Murphy, City Administrator/Clerk-Treasurer