

**APPROVED MINUTES
OF THE CITY COUNCIL
CITY OF EAST GRAND FORKS
TUESDAY, APRIL 17, 2018 – 5:00 PM**

CALL TO ORDER:

The Council Meeting of the East Grand Forks City Council for Tuesday, April 17, 2018 was called to order by Council President Olstad at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Steve Gander, Council President Mark Olstad, Council Vice President Chad Grassel, Council Members Clarence Vetter, Mike Pokrzywinski, Tim Riopelle, and Henry Tweten.

Karla Anderson, Finance Director; Steve Emery, City Engineer; Paul Gorte, Economic Development Director; Charlotte Helgeson, Library Director; Reid Huttunen, Parks and Recreation Superintendent; Gary Larson, Fire Chief; David Murphy, City Administrator/Clerk-Treasurer; Keith Mykleseth, Water & Light Manager; Megan Nelson, City Clerk; and Jason Stordahl, Public Works Director.

DETERMINATION OF QUORUM:

The Council President Determined a Quorum was present.

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.” If you would like to address the City Council, please come up to the podium to do so.”

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks Minnesota City Council of April 3, 2018.
2. Consider approving the minutes of the “Work Session” for the East Grand Forks Minnesota City Council of April 10, 2018.

A MOTION WAS MADE BY COUNCIL MEMBER VETTER, SECONDED BY COUNCIL MEMBER RIOPELLE, TO APPROVE ITEMS ONE (1) AND TWO (2).

Voting Aye: Vetter, Pokrzywinski, Riopelle, Tweten, Olstad, and Grassel.

Voting Nay: None.

Absent: DeMers.

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. Consider adopting Resolution No. 18-04-18 declaring that the City of East Grand Forks act as the legal sponsor for an application for the FY 2018/2019 funding to the State of Minnesota Department of Natural Resources for the trail maintenance of snowmobile trails managed by the Red River Snowmobile Club.
4. Consider adopting Ordinance No 24, 4th Series approving the zoning code amendments to establish new permitted and special uses within the Zoning Districts of East Grand Forks (3rd Reading).
5. Consider adopting Resolution No. 18-04-19 awarding the contract to Johnson Controls, Inc for the amount of \$248,205.00 for the replacement of the roof top units at city hall.
6. Consider adopting Resolution No. 18-04-20 awarding the contract to Johnson Controls, Inc in the amount of \$72,695.00 for the controls replacement for the heating and cooling system at city hall.
7. Consider adopting Resolution No. 18-04-21 awarding the contract for the planned service agreement to Johnson Controls, Inc for a three year period starting at a cost of \$12,950.00 for the first year beginning on October 1, 2018.
8. Consider approving the request to start the hiring process for a truck driver in the Public Works Department.
9. Consider awarding the annual sewer cleaning job to Veit for a total of \$37,107.00.
10. Consider adopting Resolution No. 18-04-22 approving the hiring of Jacob Solberg as Team Lead: Facility Operations at a salary of \$19.22 per hour.
11. Consider adopting Resolution No. 18-04-23 approving the promotion of Chad Swendseid to Park Foreman at a salary of \$22.62 per hour.
12. Consider adopting Resolution No. 18-04-24 approving the appointments of commissioners to the Park and Recreation Commission.
13. Consider adopting Resolution No. 18-04-25 approving the Council member appointments to the Park and Recreation Commission.
14. Consider approving the Memorandum of Understanding between the City of East Grand Forks, the Metropolitan Planning Organization, and the Minnesota Department of Transportation supporting a performance-based approach to metropolitan transportation planning and programming process.

15. Consider approving the date change to the temporary liquor license and special event application for the VFW rib competition event from April 21, 2018 to June 30, 2018.

A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER TWETEN, TO APPROVE ITEMS THREE (3) THROUGH FIFTEEN (15).

Voting Aye: Vetter, Pokrzywinski, Riopelle, Tweten, Olstad, and Grassel.
Voting Nay: None.
Absent: DeMers.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, AND COMMISSIONS:

16. Regular meeting minutes of the Water, Light, Power, and Building Commission for March 15, 2018.

COMMUNICATIONS: NONE

OLD BUSINESS: NONE

NEW BUSINESS:

17. Consider adopting Resolution No. 18-04-26 awarding the pool liner replacement project to Natara Corporation for \$70,656.00.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER RIOPELLE, TO ADOPT RESOLUTION NO. 18-04-26 AWARDED THE POOL LINER REPLACEMENT PROJECT TO NATARE CORPORATION FOR \$70,656.00.

Voting Aye: Vetter, Pokrzywinski, Riopelle, Tweten, Olstad, and Grassel.
Voting Nay: None.
Absent: DeMers.

18. Consider approving the VFW Multi-Purpose Room & Board Room Rental & Use policy and City Use Agreement for the rented use of the multi-use room at the VFW Memorial Arena.

A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER RIOPELLE, TO APPROVE THE VFW MULTI-PURPOSE ROOM & BOARD ROOM RENTAL & USE POLICY AND CITY USE AGREEMENT FOR THE RENTED USE OF THE MULTI-USE ROOM AT THE VFW MEMORIAL ARENA.

Voting Aye: Vetter, Pokrzywinski, Riopelle, Tweten, Olstad, and Grassel.
Voting Nay: None.
Absent: DeMers.

CLAIMS:

19. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER RIOPELLE, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Voting Aye: Vetter, Pokrzywinski, Riopelle, Tweten, Olstad, and Grassel.

Voting Nay: None.

Absent: DeMers.

COUNCIL/STAFF REPORTS:

Mayor Gander reminded everyone about the State of the City address that will be taking place next week on April 25th, how the focus will be on boards and commissions, and the goal is to show how these groups help make things work to keep moving things forward in the City. He thanked all those involved with getting the video clips done. He continued saying how there has been some discussion on the cell tower that had been denied by the Council because it would adversely affect the adjacent properties and wasn't the best location. He explained that he had met with the director of the golf course about possible locations a couple weeks ago and how Council President Olstad sent him a copy of a map that appears to be the same location they had been discussing. He said they will be looking into the logistics of this site, at what addendums might need to be added to the lease because the location would be on leased land, and try to expeditiously as possible bring this back through the process.

Council Member Riopelle commented that Mr. Huttunen had some gentlemen with him at the meeting and asked him to introduce them. Mr. Huttunen first introduced Mr. Jake Solberg who is the new Team Lead, how he will be at the VFW Arena, work at all of the ice arenas in the winter, and work under Mr. Larson's supervision, and then transition to other areas such as the baseball fields and other park areas in the summer months. He thanked the Council for welcoming him to the team. He then introduced Mr. Chad Swendseid who has been with the City for several years now and he appreciated the support promoting him to Park Foreman and allowing him to take his leadership to the next level.

Council President Olstad said to follow up on Mayor Gander's comments, he had looked for the least troublesome spot for the placement of the tower so it would work for everyone, this is still in the beginning stages, and how they will hopefully try to bring this to a future work session for more discussion.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER RIOPELLE, SECONDED BY COUNCIL MEMBER GRASSEL, TO ADJOURN THE APRIL 17, 2018 COUNCIL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:08 P.M.

Voting Aye: Vetter, Pokrzywinski, Riopelle, Tweten, Olstad, and Grassel.

Voting Nay: None.

Absent: DeMers.

David Murphy, City Administrator/Clerk-Treasurer