

**APPROVED MINUTES
OF THE CITY COUNCIL
CITY OF EAST GRAND FORKS
TUESDAY, MARCH 6, 2018 – 5:00 PM**

CALL TO ORDER:

The Council Meeting of the East Grand Forks City Council for Tuesday, March 6, 2018 was called to order by Council President Olstad at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Steve Gander, Council President Mark Olstad, Council Vice President Chad Grassel, Council Members Clarence Vetter, Mike Pokrzywinski, Tim Riopelle, Henry Tweten, and Marc DeMers.

Nancy Ellis, City Planner; Steve Emery, City Engineer; Ron Galstad, City Attorney; Paul Gorte, Economic Development Director; Mike Hedlund, Police Chief; Reid Huttunen, Parks and Recreation Superintendent; Gary Larson, Fire Chief; David Murphy, City Administrator/Clerk-Treasurer; Keith Mykleseth, Water & Light Manager; and Megan Nelson, City Clerk.

DETERMINATION OF QUORUM:

The Council President Determined a Quorum was present.

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.” If you would like to address the City Council, please come up to the podium to do so.”

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks Minnesota City Council of February 20, 2018.
2. Consider approving the minute summary of the “Closed Session” for the East Grand Forks Minnesota City Council of February 20, 2018.
3. Consider approving the minutes of the “Work Session” for the East Grand Forks Minnesota City Council of February 27, 2018.
4. Consider approving the minute summary of the “Closed Session” for the East Grand Forks Minnesota City Council of February 27, 2018.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER GRASSEL, TO APPROVE ITEMS ONE (1) THROUGH FOUR (4).

Voting Aye: Pokrzywinski, Riopelle, Tweten, Olstad, Grassel, DeMers, and Vetter.

Voting Nay: None.

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

5. Consider adopting Resolution No. 18-03-10 approving the appointment of Pat Hell to the Library Board.
6. Consider approving the request to have the Metropolitan Planning Organization amend the TIP to show the change in funding from State dollars to Federal dollars in order to purchase one Dial-a-Ride (DAR)/Senior Rider (SR) Class 300 bus instead of five vans.
7. Consider approving the purchase of a Toro Groundskeeper 3280-D 4WD with Hi-Lift Collection System from MTI Distributing for a total price of \$29,428.24 for Resurrection Cemetery.

A MOTION WAS MADE BY COUNCIL MEMBER RIOPELLE, SECONDED BY COUNCIL MEMBER TWETEN, TO APPROVE ITEMS FIVE (5) THROUGH SEVEN (7).

Voting Aye: Pokrzywinski, Riopelle, Tweten, Olstad, Grassel, DeMers, and Vetter.

Voting Nay: None.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, AND COMMISSIONS:

NONE

COMMUNICATIONS: NONE

OLD BUSINESS: NONE

NEW BUSINESS:

8. Consider adopting Resolution No. 18-03-11 approving the promotion of Brian Larson to Supervisor: Facility Maintenance and Cemetery at a salary of \$30.54 per hour.

A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER RIOPELLE, TO ADOPT RESOLUTION NO. 18-03-11 APPROVING THE PROMOTION OF BRIAN LARSON TO SUPERVISOR: FACILITY MAINTENANCE AND CEMETERY AT A SALARY OF \$30.54 PER HOUR.

Voting Aye: Pokrzywinski, Riopelle, Tweten, Olstad, Grassel, DeMers, and Vetter.

Voting Nay: None.

9. Consider approving and accepting the proposal for services from USAquatics for the remediation work on the city swimming pool.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER VETTER, TO APPROVE AND ACCEPT THE PROPOSAL FOR SERVICES FROM USAQUATICS FOR THE REMEDIATION WORK ON THE CITY SWIMMING POOL.

Mayor Gander thanked all of those involved with this project who have kept moving this process forward. He commented how the pool adds so much to the park, campground, and greenway area. He specifically thanked Mr. Murphy and Mr. Huttunen for the time and effort they have put in on this process. Mr. Murphy told the Council page three of the proposal explains what was not included with the proposed services and if they need to move forward with any of those items it will be subcontracted because USAquatics does not do that kind of work.

Voting Aye: Pokrzywinski, Riopelle, Tweten, Olstad, Grassel, DeMers, and Vetter.

Voting Nay: None.

CLAIMS:

10. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER DEMERS, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Voting Aye: Pokrzywinski, Riopelle, Tweten, Olstad, Grassel, DeMers, and Vetter.

Voting Nay: None.

COUNCIL/STAFF REPORTS:

Mayor Gander commented how amazing things happen when people donate their time and talents for the greater good. He explained that the Parks and Recreation Department has nominated Kelly Berg for a Gander Grinder award. He stated the weekend of February 24th the annual Lee Kofstad Jamboree was held, 27 teams and 294 players participated in the tournament and came from all over the region. He added once again the tournament was a tremendous success, thanks to all that volunteered to help with the tournament, but a special thank you to Kelly Berg whose leadership and guidance kept the group on task and made for a fun weekend of hockey. He said that Ms. Berg was well organized and very detailed to make sure all things were taken care of and for her efforts she is being nominated for a Gander Grinder award.

Council Member Tweten commented how the prediction of March 6th to be the first day of running water in the streets was not right for this year because the water already starting running.

Council President Olstad reminded everyone the work session was going to be on Monday, March 12th instead of Tuesday because people will be leaving for Legislative Day.

Mr. Gorte informed the Council all of Polk County except for the City is able to utilize a USDA program that would allow eligible residents to apply for low interest loans to either purchase a home or to make improvements to their home. He stated the USDA is currently looking at allowing the City to participate in this program but he won't know for sure until June. He continued saying they have continued working on the marketing study, an EDA facebook page had been set up, and a survey has been created to help gather input from residents and links will be included on the EDA facebook page as well as the City's website.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER GRASSEL, TO ADJOURN THE MARCH 6, 2018 COUNCIL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:10 P.M.

Voting Aye: Pokrzywinski, Riopelle, Tweten, Olstad, Grassel, DeMers, and Vetter.

Voting Nay: None.

David Murphy, City Administrator/Clerk-Treasurer