

Minutes from June 28, 2016 East Grand Forks Campbell Library Board meeting

Present: Therese Tiedeman, Karl Ohrn, Sharon Budge, Jeff Westrem, Jennifer LeMire, Henry Tweten, Pat Jacklitch, Charlotte Helgeson and Alex Albert

- I. S. Budge made a motion to approve the May 31, 2016 regular meeting minutes. A second was made by J. Westrem. Passed unanimously.
- II. A motion to pay the bills was made by H. Tweten with a second by P. Jacklitch. Passed unanimously.
- VI. Old Business
  - A. Two carpet bids have been received with a huge difference in costs. Charlotte will look into the variations.
  - B. The 9 a.m. opening has been a positive change. No complaints from patrons and the full-time staff are able to do planning before opening.
  - C. Information is being exchanged with the Passport Acceptance Program to begin the possible implementation.
  - D. After reviewing the Strategic Plan created by Alex Albert, P. Jacklitch made a motion to accept the new Mission Statement as follows: The mission of the East Grand Forks Campbell Library is to respond to the needs of users by providing a clean and inviting building, well-organized and up-to-date collections, and friendly well-trained staff who can provide a service-oriented and fiscally well-managed library. A second was made by S. Budge. Passed unanimously.
- VII. New Business
  - A. MN and ND Work Force uses the library basic computer classes for part of their rehabilitation program. They are asking for a full hour for an individual. The Library **currently offers ½ hour training on one day each week.** H. Tweten made a motion to charge \$50/hour for rehabilitation trainings. S. Budge made a second. Passed unanimously.
  - B. The 2017 budget-first draft was reviewed. The initial proposal is an 8% increase. Specific line items that were increased include: Salaries, Training and travel, Professional Services (software support), Small Tools & Equip., and Electronic materials. Part-time staff's hourly wages were increased by up to 4% depending on duties. The Technician's salary will not be determined until W&L finalize negotiations.

The next meeting will be held at Seasons at 7:30 a.m. on Tuesday, July 26, 2016.