

Minutes from March 29, 2016 East Grand Forks Campbell Library Board meeting

Present: Therese Tiedeman, Henry Tweten, Karl Ohrn, Sharon Budge, Jeff Westrem, Charlotte Helgeson and David Murphy

- I. S. Budge made a motion to approve the February 2016 regular meeting minutes. A second was made by K. Ohrn. Passed unanimously.
- II. A motion to pay the bills was made by J. Westrem with a second by S. Budge. Passed unanimously.
- VI. Old Business
  - A. Eleven security cameras have been installed and are working well. The front desk and Charlotte's office have access to cameras. A twelfth camera will be installed to view the Military History section.
  - B. A glycol leak above the workroom ceiling is being repaired next week.
  - C. Natalie Jensen is our newest Library Aide. She has an education background and works well with the public. The library is fully staffed.
  - D. The first in the series of Meet Your Maker was a success and was covered well in the Exponent. The Board members received a bookmark describing the next in the series.
- VII. New Business
  - A. The Study Room Use and Library Laptop Use policies were reviewed. The Board determined that a current library card would be required if a patron has used a laptop 3 times within 3 months; a current picture ID will must be held at the front desk while a laptop is being used and patrons read and sign the Laptop policy on first use.
  - B. National Library Week is April 11-16. A flyer was shared noting The Wild, Wild Web Class, Color Club, Book Hedgehog Craft and Family Game Night during that week.
  - C. A motion was made by S. Budge with a second by J. Westrem to have a plaque made, recognizing Sheldon Roningen's donations. The plaque will be hung in the Library. Passed unanimously.
  - D. Andrea will attend PLA (Public Library Assoc.) national conference in Denver, April 5-9. Charlotte will attend Spotlight on Books in Walker, MN on April 8-9.
  - E. Evergreen development server will be upgraded to 2.10 from 2.7 next week. After the staff practices with the changes, we'll go live.

The next meeting will be held at Seasons at 7 a.m. on Tuesday, April 26, 2016.