

Board of the East Grand Forks Campbell Library
Minutes from January 26, 2010 meeting

Present: Mike Pokrzywinski, Sharon Budge, Kay Buckalew, Gary Christianson, Judi Loer, Pat Jacklitch, Mary Gail Homstad, Gary Christianson and Charlotte Helgeson.

- I. Motion to accept minutes was made by Jacklitch with a second by Loer. Passed.
- II. Bills were reviewed with a motion by Pokrzywinski and second by Buckalew to approve. Passed.
- III. Organizational Point – Motion made by Pokrzywinski, second by Budge to hold 2010 meetings at the library at 7 a.m. on the last Tuesday of each month continuing with G. Christianson as President and M. Homstad as Vice-president. Passed unanimously.
- III. Old Business
 - A. ID for computer usage was reviewed. Staff found the process easily accepted by patrons and easy to manage at the front desk. Policy will be written for approval next month.
 - B. Two staff evaluations have been completed. One appeal has been submitted to Huizenga for action. Weekly meetings will be held with staff member and progress reviewed in 3 months. Evaluation Policy will be reviewed with city administration for revision.
 - C. By-laws were read pre-meeting by board members. Next month the library's mission statement will be reworked and a sketch of the by-laws and Plans to be reworked in 2010.
- IV. New Business
 - A. A letter from Mrs. Mark Haakenson and the director's response was reviewed. No further action will be taken at this time.
 - B. Eileen Nelson (front desk) and Nick Poss (Friends Store) have started as Experience Works employees at 18 per week.
 - C. The meeting room ceiling is being left open to follow the progress of Cowger Construction as the result of a large water problem January 14. New insulation has been placed. Three TVs, VCR, DVD and other smaller pieces of equipment were damaged.
 - D. The art opening from January 25th will be rescheduled.
 - E. Board members were asked to look at the new web site and comment at the next meeting.
 - F. In response to the letter from Fredette of LARL regarding their inability to cooperate in the Campbell Library receiving ELM, the board asked Helgeson to contact the Northwest Regional director and follow through with Senator Stumpf.

The next meeting will be Tuesday, Feb. 23, 2010 at 7 a.m. in the Library's large meeting room.