

Minutes from July 28, 2015 Board Meeting
Board of the East Grand Forks Campbell Library

Present: Pat Jacklitch, Therese Tiedeman, Sharon Budge, Henry Tweten, Gary Christianson, Karl Ohrn and Charlotte Helgeson.

- I. Meeting called to order. P. Jacklitch made a motion to accept the June regular meeting minutes with correction, second by S. Budge. Passed unanimously.
- II. H. Tweten made a motion to pay the bills, second by P. Jacklitch. Passed unanimously.
- III. Old Business
 - A. Michael Helle, Library Technician, has taken a new job. He will continue to work Sundays until the position is filled. K. Orhn will place the job opening on the NCTC site. Six applications have been received from candidates who have no experience or training in the tech support field.

A motion was made by S. Budge to approve part-time salaries for 2016. A second by T. Tiedeman. Passed unanimously.
 - B. A discussion of replacing two-twenty hour part-time positions with one full-time position brought up the difference in hourly wages of part time versus full time. Also, there was a concern that at an offered salary of \$11-13/hour for a tech position, especially part-time, may not draw candidates with the needed skills. To replace two part time positions, Administrative Aide and Library Technician, with a full time Technical Coordinator would increase the 2016 budget by approximately \$30,000. The Board decided to go forward with the hiring process for a part-time Library Technician, acknowledging the amount of training that may be required. If the new hire moves on in a short period of time, the Board will reconsider an additional full time position.
 - C. Lawn care has been handled by Park & Rec. The downtown and City Hall grass has been maintained by contractors. The Library Board prefers to maintain the current arrangement if the lawn can be kept neat. The two library gardens are overgrown, especially the one to the north. They are maintained by volunteers. The Volunteer Coordinator will be asked to gather a committee to review the needs of the gardens and schedule a fall work day.
 - D. The Board will review the fees for meeting room rental and proctoring next meeting.
- VII. New Business
 - A. The mud-jacking at the staff entrance cannot be done. The slab is connected to the building. The solution is to either replace the slab or to reduce the height of the sidewalk.
 - B. The watermain replacement work has started on 4th Street that blocks traffic from DeMers to 5th Ave. NW. The work should take approximately 3-4 weeks.
 - C. Baby Bounce, a story time for babies will begin in August on Thursday mornings at 10 a.m. Each session will last approximately 20 minutes.

The next Board meeting will be held, August 31 at 7:15 a.m. at Seasons Restaurant.