

Minutes from March 31, 2015 Board Meeting
Board of the East Grand Forks Campbell Library

Present: Pat Jacklitch, Judi Loer, Gary Christianson, Therese Tiedeman, Anne Temte, Sharon Budge and Charlotte Helgeson

- I. Meeting called to order. P. Jacklitch made a motion to accept the February regular meeting minutes, second by J. Loer. Passed unanimously.
- V. A. Temte made a motion to pay the presented bills, second by J. Loer. Passed unanimously.
- VI. Old Business
 - A. There have been no problems with the ceiling in the meeting room closet. EAPC is collecting quotes on installing heat in the closet area.
 - B. A Volunteer Agreement has been reviewed by Corey Thompson and Charlotte. The work would begin April 1 and continue through June 30. With a go-live date of July 1, 2015, the library would enter into a contract for support and would be hosting Evergreen in-house. S. Budge made a motion to accept the Volunteer Agreement as presented, with a second by P. Jacklitch. Passed unanimously.
 - C. A motion was made by S. Budge to change the Overdue, Lost or Damaged Materials Policy by replacing 'All materials' with 'AV materials and Artwork'. AV materials will include DVDs, VHS, and Books on CD and Cassette. A second was made by T. Tiedeman. Passed unanimously.

A motion was made by A. Temte to add eAudio to Circulation Policy and the following wording: a Child's card where the adult patron is listed as Parent or Guardian. A second was made by P. Jacklitch. Passed unanimously.
- VII. New Business
 - A. G. Michelle Flaws was hired as Program Aide to work with the Program Coordinator for activities at the Library. She is regularly scheduled for 20 hours a week. She's had previous experience working in a public library.
 - B. National Library Week will include the following activities:

Monday, April 13, Book Lovers Club, 5:30 p.m.
Tuesday, Evening Storytime, 5:30 p.m.
Wednesday, Technology Playground, 5:30-7 p.m.
Staff Dinner sponsored by Friends 4:30-5:30
Thursday, Tie Dye Extravaganza, 4-5 p.m., only MS & HS students
 - C. A packet of Homebound Delivery Service materials will be sent to each Board Member to review. Procedures and policies have been created by staff. The City's insurance company was contacted to provide clarification on coverage for volunteers providing this service. Volunteers are covered while doing the assigned work. Their own car insurance will cover their vehicle. All volunteers are required to have a background check.
 - D. Evergreen Software will have an upgrade from 2.5 to 2.7 in the middle of April.

The next Board meeting will be held, April 28 at 7:15 at Seasons Restaurant.