

Board of the East Grand Forks Campbell Library
Minutes from June 31, 2012 meeting

Present: Gary Christianson, Pat Jacklitch, Mike Pokrzywinski, Judi Loer, Sharon Budge, Kay Buckalew, Mary Gail Homstad and Charlotte Helgeson

- I. Motion to accept minutes by Jacklitch with a second by Budge. Passed.
- II. Motion to pay bills by Budge and second by Buckalew. Passed.
- III. Old Business
 - A. Roof Update: One bid for roof construction and one bid for insulation were received on July 27. Kraus Anderson will review and give a recommendation for August 7 Council meeting. Board President Christianson suggested meeting to discuss KA recommendations concerning metal or asphalt roofing before going to council. Board will have a special meeting August 7 at 7 a.m. Concerns brought forward were noise and cell phone reception of metal roofs along with the budget differences in alternates.
 - B. Evergreen/PALS project has remained on schedule. The library will close Saturday, August 4 to do training and will have a soft opening on Monday, August 6 for the Go Live. Staff has been working daily exercises and progressing well.
 - C. Charlotte reviewed the preliminary 2013 proposed budget with Administrator Huizenga. Points of discussion: were timing of implementation for changes in Coordinator positions, salary for Library Tech position and phasing in of Thin Clients.
- IV. New Business
 - A. The Groove Club from TN cancelled their contract and was replaced within a week by the ND Ballet Company for the Imagine That summer program.
 - B. McFarlane's newest proposal is to put new valve into the return water system in the floor baseboard heating system for \$7,062. Board reviewed the 2013 work done by McFarlane that included an annual maintenance contract, \$1,500; testing and programming adjustments, \$6,321.61 and heating coil, piping, control valve, reprogramming cooling system, \$10,124.94. The current proposal along with any other recommended work will be reviewed at the August 7 meeting.
 - C. Rita, Volunteer Coordinator, will be working directly with the Friends of the Campbell Library beginning this fall. The Friends will be holding an Ice Cream Social on August 11 at 2:30.
 - D. The Good Friends sign for the Library's brick relief should be installed before the 125th celebration.
 - E. Comments about the positive use of the meeting room were shared with the Board.

The next meeting will be Tuesday, July at 7 a.m. in the Library meeting room.