

Board of the East Grand Forks Campbell Library
Minutes from May 29, 2012 meeting

Present: Gary Christianson, Pat Jacklitch, Mike Pokrzywinski, Judi Loer, Mary Gail Homstad, and Charlotte Helgeson

Absent: Kay Buckalew and Sharon Budge

- I. Motion to accept minutes by Pokrzywinski with a second by Jacklitch. Passed.
- II. Motion to pay bills by Pokrzywinski and second by Loer. Passed.
- III. Old Business
 - A. Quality Control at Kraus Anderson is reviewing special instructions for the pre-qualification of bidders for the roof work at the library. The qualifications will be reviewed by East Grand Forks staff next week and the bidding process will begin.
 - B. Data migration, moving patron and material information, has started for the Library's new software, Evergreen. One-on-one training will begin in July with a go-live date planned for the first of August.
 - C. A motion to change Meeting Room Policy to increase the extra opening and closing fee to \$15 each. Motion made by Jacklitch with a second by Homstad. Motion passed.

- IV. New Business
 - A. Registration for the Summer Program is nearly filled. Waiting lists are nearly as long as the confirmed lists for many of the sessions. There was a discussion of an online program for older students in the future.
 - B. In preparation for the 2013 budget, the Board discussed:
 1. Evergreen support \$6,000
 2. Changes in personnel with emphasis on programming and technology
 3. Maintain general operating budget as close to 2012 budget as possible
 - C. The Audubon Society's birdhouse is inhabited by Libby and Booker.
 - D. Community Art Exhibit, June 4, 6:30-7:30
 - E. The Board reviewed the process used when materials are challenged.
 1. Document of Concern filed after material is read or viewed in its entirety.
 2. Director reviews.
 3. Board reviews and determines if action is necessary.

The next meeting will be Tuesday, June 26 at 7 a.m. in the Library meeting room.